

NCACC CONFERENCE VOTING DELEGATE

County Manager Heath stated that, at this time, Wallace Nelson, Charles Woodard, and Joseph Hoffer were planning to attend. On motion made by Charles Woodard, seconded by Joseph W. Hoffer, the Board unanimously appointed Wallace E. Nelson as the Voting Delegate to the 2018 NCACC Conference in August.

STEP/MERIT INCREASES

County Manager Heath explained that several of our department heads were on vacation and were not able to get their Employee Action Forms signed and forwarded to Mary Hunnicutt before the Agenda Packets were e-mailed. Therefore, they could not be included under the Consent Agenda. On motion made by Charles Woodard, seconded by Joseph W. Hoffer, the Board unanimously approved the following step/merit increases:

Employee Name	Employee Job Title	Grade/Step	New Salary	Effective Date
Brian Pauli, Jr.	EMT-B	63/2	\$14.72/hr.	7/01/2018
Tracy Hunter	Technician II	60/7	\$30,301	7/01/2018
Kathy Matthews	Water Clerk	61/10	\$34,081	7/01/2018
Kelvin Roberson	Water Plant Operator	64/18	\$46,116	7/01/2018
Arnold White	Backhoe Operator	65/10	\$40,640	7/01/2018

BOARD APPOINTMENTS

County Manager Heath explained that the following Board appointment/reappointment was received after the Agenda Packets were e-mailed:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
Dilliard, Brenda	Social Services Board – Local DSS Board Appointment	Appointed	3 yrs.	7/01/2018
Holman, Lillian	Senior Tarheel Regional Advisory Board	Reappointment	1 yr.	7/01/2018

On motion made by Edward R. Muzzulin, seconded by Fondella A. Leigh, the Board unanimously approved this Board appointment and reappointment. Commissioner Jones commended Teresa Blanchard for her effective, insightful, and reasonable leadership and that she served the County well.

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION: ECONOMIC DEVELOPMENT MATTER & CLOSED SESSION MINUTES

Pursuant to NC General Statute 143-318.11(4), Edward R. Muzzulin made a motion to go into Closed Session to discuss an economic development matter and to approve closed session minutes. The motion was seconded by Charles Woodard and unanimously approved by the Board.

The Closed Session was adjourned and the Regular Meeting reconvened on motion made by Edward R. Muzzulin, seconded by Charles Woodard, and unanimously approved by the Board. The following action is required from the Closed Session:

Resolutions Supporting Department of Commerce Grants: Edward R. Muzzulin made a motion to authorize Chairman Nelson and County Manager Heath to execute the required Resolutions for the purpose of securing grants for Project Color, if necessary, to meet application deadline. The motion was seconded by Charles Woodard. The motion passed by a vote of five (5) to one (1) with Commissioner Jones voting against the motion. Commissioner Jones stated that he appreciates all the work that has been done with this project but he does not know enough about this to vote for the motion.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:20 p.m. on motion made by Edward R. Muzzulin, seconded by Charles Woodard.

Wallace E. Nelson, Chairman

Clerk to the Board

WORK SESSION

July 16, 2018

7:00 p.m.

The Perquimans County Board of Commissioners held a Work Session on Monday, June 18, 2018, at 7:00 p.m. in the Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Wallace E. Nelson, Chairman
Joseph W. Hoffer
Charles Woodard
Fondella A. Leigh, Vice Chair
Edward R. Muzzulin

MEMBERS ABSENT: Kyle Jones

OTHERS PRESENT: Frank Heath, County Manager/Deputy Clerk to the Board
Hackney High, County Attorney

After the Chairman called the meeting to order, Commissioner Leigh gave the invocation and the Chairman led the Pledge of Allegiance. The following matter was discussed during the Work Session.

ANIMAL TETHERING

Chairman Nelson explained that the main purpose of this meeting was to discuss the humane treatment of animal's ordinance that we considered and held a public hearing. This is an opportunity for the Board to review the changes made during the meeting between the Chairman, County Attorney, and County Manager. This is a Work Session so no public comments will be accepted tonight but asks that you listen to the direction the Board is moving toward and, if anyone in the public needs to discuss this propose ordinance, contact the Commissioners and express your concerns. He opened the meeting up

to receive comments from the Board. Mr. Nelson and County Manager Heath explained that, basically, the Board has four (4) options to consider tonight:

1. Do nothing and leave current ordinance as is.
2. Adopt ordinance as presented at public hearing
3. Adopt ordinance with exception to hunting dogs.
4. Add one line to the existing ordinance (Section One) that prohibits the permanent tethering of dogs as indicated in Section 2.04.

The following comments were made by the Commissioners:

- **Commissioner Hoffler:** Mr. Hoffler stated that he supports Option No. 3 because we will probably not reach any agreement unless we exempt hunting dogs because owners of hunting dogs will take care of their dogs.
- **Commissioner Leigh:** Ms. Leigh asked about a discussion from the Sheriff’s Department. Have we received any further comments from the Sheriff’s Department? Mr. Heath said that they had not received any further communication from them. She also asked if the invisible electric fences have any effects on the animals. Chairman Nelson said that, if the Board wanted to add that into the ordinance, they could.
- **Commissioner Woodard:** With regard to the outside enclosure, he assumes that would mean a dog house. He questioned about enclosures that just had something draped over the pen to see if this would sufficient. Mr. Heath said that it could be a dog house or cover as long as it meets the 25% enclosed area requirement. He further asked that, if the owner had an animal that stayed inside and takes it outside and ties it up for it to use the restroom, would that be considered permanent tethering. Mr. Heath said that it would not and explained that, in his opinion, permanent tethering is where the animal is permanently tied up and never let go. Mr. Heath further stated that this is where the problem of enforcement lies. This will be complaint driven. When complaints come to the Sheriff’s Department, the officers will investigate it. Mr. Woodard supports Option No. 3 also.
- **Commissioner Muzzulin:** Mr. Muzzulin supports Option No. 3.
- **Chairman Nelson:** Mr. Nelson discussed invisible fences. He feels that Option No. 3 would be the best way to go.
- **County Attorney High:** Since we have only made minor changes to the proposed Ordinance presented at the April 2, 2018 Public Hearing, he feels that it would not be necessary to hold another public hearing.
- **Chairman Nelson:** Mr. Nelson said that it was his impression that a majority of the Board were in agreement to present Option No. 3 with some tweaking of language regarding outside enclosures to make it a little clearer. Mr. Woodard also asked County Attorney High about the ability to prosecute. Mr. High feels that there may be some challenges for the Sheriff’s Department which may require some revisions but, in general, he thinks this will be enforceable.
- **Commissioner Leigh:** She stated that the Sheriff’s Department is doing an excellent job and is concerned with the ability to enforce this. It was the consensus of the Board that it would be enforceable and that it will be complaint driven.

County Manager Heath summarized the Board’s intentions by saying that they were in agreement with the document that he presented to night which was like the proposed Ordinance presented at the April 2, 2018 meeting with adding the exception of hunting dogs. The Board agreed that was what their intentions were. Chairman Nelson concluded by asking the public to make sure that, if they have any questions or concerns, please contact the Commissioners for clarification. This item will be placed on the August 6, 2018 agenda for action.

ADJOURNMENT

There being no further comments or business to discuss, the Work Session was adjourned at 7:30 p.m.

Wallace E. Nelson, Chairman

Deputy Clerk to the Board

SPECIAL CALLED MEETING
July 23, 2018
5:00 p.m.

The Perquimans County Board of Commissioners held a Special Called Meeting on Monday, July 23, 2018, at 5:00 p.m. in the Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT:	Wallace E. Nelson, Chairman	Joseph W. Hoffler
	Kyle Jones	Edward R. Muzzulin
	Charles Woodard	
MEMBERS ABSENT:	Fondella A. Leigh, Vice Chair	
OTHERS PRESENT:	Frank Heath, County Manager	Mary Hunnicutt, Clerk to the Board

After the Chairman called the meeting to order, Commissioner Woodard gave the invocation and Commissioner Jones led the Pledge of Allegiance.

AGENDA

Edward R. Muzzulin made a motion to approve the Agenda. The motion was seconded by Joseph W. Hoffler. The Board voted unanimously to approve the Agenda.

RESOLUTION: USDA GRANT

County Manager Heath explained that the USDA Business Rural Development Grant was applied for on April 30, 2018 for \$97,000. The purpose of the grant was to work with local citizens of Hertford to develop an economic development strategic plan and to prepare specific market studies to determine what businesses would be successful in the Town of Hertford. We have been notified that we received \$14,000. Part of the grant process is to adopt a Resolution to allow County Manager Heath execute the documents to accept the grant funds which needs to be done before the end of this month. County Manager Heath presented the following Resolution for Board action: