

## **A G E N D A**

*All items are for discussion and possible action.*  
Perquimans County Board of Commissioners  
Commissioners' Room - Courthouse Annex Building

**April 1, 2019**

**7:00 p.m.**

### **I. Call to Order**

### **II. Prayer & Pledge**

### **III. Approval of Agenda**

### **IV. Consent Agenda**

*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)*

- A. Approval of Minutes: March 4, 2019 Regular Meeting & March 18, 2019 Work Session Minutes
- B. Personnel Matters
  - 1. Promotion: Certified Part-Time Telecommunicator (1)
  - 2. Removal from Roster: Part-time/Fill-In Telecommunicators (3)
  - 3. Retirement: Administrative Assistant for Building Inspections
  - 4. Retirement: Secretary – Cooperative Extension
  - 5. Appointment: Full-Time Paramedic
- C. Step/Merit Increases
  - 1. Telecommunications (1)
  - 2. Social Services (3)
  - 3. Sheriff's Department (1)
  - 4. County Manager (1)
- D. Budget Amendment No. 16 - 17
- E. Board Appointments: Community Advisory Committee (2)
- F. 2019 Memorandum of Participation for Separation Allowance Benefit

### **V. Scheduled Appointments**

- A. Katelyn Robertson, Director – Tri-County Animal Shelter 7:00 p.m.
- B. Landon D. Mason, Economic Improvement Council 7:10 p.m.
- C. Preston Spear, Veterans Services Officer 7:15 p.m.
- D. Lillian Holman, Senior Tarheel Legislative Update 7:20 p.m.
- E. Sharon Smith, Tourism Director 7:25 p.m.
- F. Brian Harvill, Vidant Chowan Hospital 7:30 p.m.
- G. Bill Jennings, Tax Administrator 7:35 p.m.
- H. Susan Chaney, Social Services Director 7:40 p.m.

### **VI. Commissioner's Concerns/Committee Reports**

- A. Chairman Nelson - Trillium
- B.
- C.

### **VII. Old Business**

- A. Updates from County Manager
- B. Board Appointment: Board of Adjustment (member)
- C. PCG Landfill Billing Error

**VIII. New Business**

- A. Request to Renew "No Cost" Lease Agreement with Probation/Parole
- B. Sale of Surplus Equipment
- C. Petition: The Shores at Lands End
- D.
- E.
- F.

**IX. Unscheduled Appointments/Public Comments**

*(If you wish to address the Board, please state your name for the record prior to speaking)*

- A.
- B.
- C.

**X. Closed Session: Per NCGS #143-318-11(3)(5) – Consult with Attorney regarding Legal Matter/Negotiation for Sale/Lease of Real Estate Matter & Closed Session Minutes**