

**Please note the change  
in location:  
514 S. Church Street  
Hertford, NC 27944**

## **A G E N D A**

*All items are for discussion and possible action.*  
Perquimans County Board of Commissioners  
**Meeting Room at Perquimans County Library**  
**November 2, 2020**  
**6:40 p.m.**

### **I. Call to Order**

### **II. Prayer & Pledge**

### **III. Public Hearings**

#### **A. Subdivision Variance Request No. NZV-20-02, requested by Marie Ferrell ..... 6:40 p.m.**

- To receive citizens' comments to consider Subdivision Variance Request No. NZV-20-02, requested by Marie Ferrell, to subdivide 2.9 acres at 1190 Chapanoke Road, tax parcel 5-0020-0007, into 2 lots with existing nonconformities on one lot.

#### **B. Subdivision Variance Request No. NZV-20-03, requested by Arland Winslow..... 6:50 p.m.**

- To receive citizens' comments to consider Subdivision Variance Request No. NZV-20-03, requested by Arland Winslow to convey a two acre flag lot with proposed easement to exceed 1,000 ft. off of Hickory Cross Road. Property being on the south side of Hickory Cross Road approximately one mile east of the Hickory Cross Road intersection with Perrys Bridge Road; tax parcel 1-0010-0060.

### **IV. Approval of Agenda**

### **V. Consent Agenda**

*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)*

#### **A. Approval of Minutes October 5, 2020 Regular Meeting and October 19, 2020 Work Session (cancelled)**

#### **B. Tax Release & Refund Approvals**

#### **C. Personnel Matters**

1. Appointment: Certified Deputy/SRO
2. Appointments: Non-Certified PT/FI Telecommunicators (3)
3. Termination: IMC III Adult Medicaid Lead Worker
4. Resignation: Office Assistant III
5. Resignation: Full-Time Paramedic
6. Leave Without Pay: Administrative Officer I

#### **D. End of Probationary Period & Added to Retirement System**

1. Tax Department (1)
2. Building Inspections (1)

#### **E. Budget Amendment Nos. 12 - 13**

#### **F. Miscellaneous Documents**

1. Resolution: Changing Register of Deeds Office Hours
2. Resolution: Authorizing the Removal of Certain Public Record Books
3. NC Forest Service FY 2019-2020 Report
4. Resolution: Support for the Town of Hertford's CDBG-CV Grant

### **VI. Scheduled Appointments**

- |   |           |
|---|-----------|
| A. Lee Duncan, General Manager – Albemarle Plantation | 7:00 p.m. |
| B.  | 7:20 p.m. |
| C.  | 7:25 p.m. |

### **VII. Commissioner's Concerns/Committee Reports**

- A.
- B.
- C.

### **VIII. Old Business**

- A. Updates from County Manager
- B.

**IX. New Business**

A. Planning Items

1. Subdivision Variance Request No. NZV-20-02 – Requested by Marie Ferrell
2. Subdivision Variance Request No. NZV-20-03 – Requested by Arland Winslow

B. Disposal of Property - 407 Cox Avenue, Hertford, NC

C.

D.

E.

**X. Unscheduled Appointments/Public Comments**

*(If you wish to address the Board, your comments can be made in person or in writing. If you are addressing the Board in person, please state your name for the record prior to speaking.*

*Comments are usually limited to three (3) minutes. If you wish to send something in writing, you may fax it to (252) 426-4034 or e-mail mhunnicutt@perquimanscountync.gov.)*

A.

B.

C.

**XI. Closed Session: Per NCGS #143-318-11(3) - Consult with County Attorney regarding a legal matter and approve closed session minutes. (After the Closed Session, the Board is subject to return to Open Session and may take action as needed on any items discussed during the closed session.)**

**XII. Adjournment**