

- **Commissioner Leigh:** Ms. Leigh wanted to know about when they would hear back from Mr. A.O. Roberts. Chairman Nelson and Mr. Heath said that they hoped it would be soon. If not, they did have some back up members available to contact.
- **Commissioner Jones:** Mr. Jones said that the list was impeccable.
- **Commissioner Hoffer:** Mr. Hoffer said that he was very pleased with the group members suggested.

There being no further comments or questions on this matter, Chairman Nelson asked if the Board members any new items to discuss. Commissioner Woodard brought up the "Save the Bridge" Committee.

"SAVE THE BRIDGE" COMMITTEE

Commissioner Woodard explained the committee had come to him to present what they are trying to do. He presented drawings of moving the bridge to Missing Mill Park and using it for events. Mr. Woodard said that it would be similar to the one in Chowan County. Because the bridge is so historically important to the Town of Hertford, the Committee is doing everything they can to save it. Mr. Woodard said that the Committee is working with Rep. Goodwin on obtaining financial assistance for this project. Mr. Woodard stated that, as the Board knows, most times the State requires matching funds for any grants they would obtain. He just wanted the Board to be aware of what is being done.

BUDGET WORK SESSION SCHEDULE

County Manager Heath had forwarded the budget work session schedule to the Commissioners. He asked if there was any conflict of problems with the schedule. Commissioner Woodard stated that he may be late for the meetings that start at 5:00 p.m. due to his store not closing until 6:00 p.m. He would try to get someone to fill in for him on those dates. Commissioner Lennon stated that he may have a problem with the May 25<sup>th</sup> date. County Manager Heath stated that they may not even need that meeting if they get it completed before then. Other than those conflicts, the following Budget Work Session schedule will be used:

FY 2021-2022 Budget Meetings with the Board of Commissioners

- April 19<sup>th</sup>: Joint work session with School Board (6:30 pm) at Media Center at Perquimans County High School
- April 28<sup>th</sup>: Departmental budget presentations (EMS Auditorium) 5:00-8:00 pm
- April 29<sup>th</sup>: Departmental budget presentations (EMS Auditorium) 5:00-7:30 pm
- May 13<sup>th</sup>: Social Services (7:00 pm) and Board of Education (8:00 pm) budget presentations (EMS Auditorium)
- May 24<sup>th</sup>: Budget work session (7:00 pm) –At EMS building – Looking at revenues and County Manager recommendations
- May 25<sup>th</sup>: Budget work session at EMS building (7:00 pm)
- June 7<sup>th</sup>: Frank to present budget to the Board with budget ordinance (*wherever the regular Commissioners' meetings are being held – probably at Library*)
- June 21<sup>st</sup>: Budget public hearing and vote (*wherever the regular Commissioners' meetings are being held – probably at Library*)

ADJOURNMENT

There being no further business to discuss, the Chairman adjourned the meeting at 7:30 p.m. on motion made by Charles Woodard, seconded by Fondella A. Leigh, and unanimously approved by the Board.

\_\_\_\_\_  
Wallace E. Nelson, Chairman

\_\_\_\_\_  
Clerk to the Board

\*\*\*\*\*  
REGULAR MEETING  
April 5, 2021  
7:00 p.m.

**Special Notice for tonight's meeting:** *The Perquimans County Board of Commissioners' **REGULAR MEETING** will be held on Monday, April 5, 2021, at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944. Because this is considered an essential meeting, the public will be able to attend but social distancing will be required. In addition, public comments will be made in person or in writing, which need to be provided to the Clerk to the Board prior to 5:00 p.m. on Monday, April 5, 2021. You may deliver them to her via fax [(252) 426-4034] or e-mail at [mhunnicutt@perquimanscountync.gov](mailto:mhunnicutt@perquimanscountync.gov). If you have any questions, please contact the County Manager's Office at (252) 426-8484.*

The Perquimans County Board of Commissioners met in a regular meeting on Monday, April 5, 2021 at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944. The meeting was moved from Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

- |                  |                               |                                    |
|------------------|-------------------------------|------------------------------------|
| MEMBERS PRESENT: | Wallace E. Nelson, Chairman   | Fondella A. Leigh, Vice Chair      |
|                  | Joseph W. Hoffer              | T. Kyle Jones                      |
|                  | Alan Lennon                   | Charles Woodard                    |
| MEMBERS ABSENT:  | None                          |                                    |
| OTHERS PRESENT:  | Frank Heath, County Manager   | Mary Hunnicutt, Clerk to the Board |
|                  | Hackney High, County Attorney |                                    |

The meeting was called to order by Chairman Nelson. Commissioner Lennon gave the invocation and the Chairman led the Pledge of Allegiance.

AGENDA

Chairman Nelson stated that a copy of the Agenda was at their seats tonight. Alan Lennon made a motion to approve the Agenda, as amended. The motion was seconded by Fondella A. Leigh and unanimously approved by the Board.

**CONSENT AGENDA**

Chairman Nelson asked if there were any items that the Board wished to remove from the Consent Agenda to discuss. There being none, the following items were considered to be routine and were unanimously approved on motion made by Charles Woodard, seconded by Joseph W. Hoffer.

- Approval of Minutes:** Approval of Minutes: March 1, 2021 Regular Meeting and March 15, 2021 Special Called Meeting & Work Session.
- Tax Refund Approvals:**

**Hurd, Asia** -----\$172.85  
Vehicle Traded to dealership; 11-month refund. Account No. 5780647.

**Conner, Jennie Bell** -----\$161.12  
Sold vehicle; 10-month refund. Account No. 51610587.

**Christian, Brandy Proctor** -----\$118.59  
Sold vehicle. 12-month refund. Account No. 59498225.

**Tax Release Approval:**

**Crouch, Alan & Nora** -----\$831.14  
Incorrect assessment. Account No. 263540.

- Personnel Matters:**

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Charlotte Jones	Part-Time/Fill-In for Elections	Appointment	n/g	\$9.84/hr.	03/25/2021
Terrance Brown	IMC III – Lead Worker	Promotion	63/2	\$32,166	05/01/2021
Elena Howell	Processing Assistant V	Promotion	61/1	\$28,737	04/01/2021
Holly Hunter	Director of Elections	Resignation			03/04/2021
Lisa Williams	IMC II	Resignation			03/16/2021

- Budget Amendments:**

**BUDGET AMENDMENT NO. 26  
WATER FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
35-720-333	Water - Radio Read Meters		7,500
35-720-993	Water - Hydraulic Modeling		20,000
35-720-710	Water - Capital Outlay/Land	27,500	
<b>EXPLANATION:</b> To amend FY 20/21 budget to cover expenses associated with the purchase of Anglers Cove Lot.			

- Board Appointments/Resignations:** The following Board appointments/resignations were unanimously approved by the Board:

Name	Board/Committee	Action Taken	Term	Effective Date
Winslow, Edward	Agricultural Advisory Board – Farm Bureau	Appointment	3 yrs.	05/01/2021
Nixon, Nick	Agricultural Advisory Board – Hertford	Appointment	3 yrs.	05/01/2021
Harrell, Darlene *	Senior Tarheel Regional Legislature Delegate	Appointment	Unlimited	04/01/2021
Harrell, Darlene *	Senior Tarheel Regional Legislature Advisory Board	Appointment	06/30/2021	04/01/2021
Aples, Archie	Local Library Board	Resignation		03/09/2021
Simmons, Guy	Local Library Board	Resignation		03/22/2021
Martin, Jr., Robert	Local Library Board ( <i>complete Guy Simmons' term</i> )	Appointment	06/30/2021	04/01/2021
Spellman, Anisha	Local Library Board ( <i>complete Archie Aples' term</i> )	Appointment	06/30/2022	04/01/2021
Bailey, Virginia**	Senior Citizens Advisory Board	Appointment	01/31/2023	04/01/2021
<p><i>*Ms. Harrell will complete Lillian Hollman's term.</i>  <i>**Ms. Bailey will complete Lillian Hollman's term</i> } <i>Ms. Hollman passed away on 3/14/2021</i></p>				

- Juvenile Crime Prevention Council (JCPC) Documentation:** The following JCPC documentation was unanimously approved by the Board:

- Certification for FY 2021-2022:** This is to certify the funding through JCPC for FY 2021-2022.

NC Department of Public Safety  
Juvenile Crime Prevention Council Certification

Fiscal Year: 2021 -2022

<b>County: Perquimans</b>	<b>Date: 3/11/2021</b>
G.S. 143B-853 allows for a 2-year funding cycle for programs that meet the requirements of the statute and have been awarded funds in a prior funding cycle. Indicate below if the JCPC plans to allow for a 1-year or 2-year funding cycle.	
<b>(Check 2-year if the JCPC has a mixture of 1-year and 2-year funding)</b>	
1-Year Funding: FY	2-Year Funding: FY 21-22 and FY 22-23

**CERTIFICATION STANDARDS**

**STANDARD #1 - Membership**

- |   |     |
|---|-----|
| A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners?                              | YES |
| B. Is the membership list attached?   | YES |
| C. Are members appointed for two year terms and are those terms staggered?  | YES |
| D. Is membership reflective of social-economic and racial diversity of the community?   | YES |
| E. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? | YES |
- If not, which positions are vacant and why?

**STANDARD #2 - Organization**

- |  |     |
|--|-----|
| A. Does the JCPC have written Bylaws?  | YES |
| B. Bylaws are <input checked="" type="checkbox"/> attached or <input type="checkbox"/> on file (Select one.)                     |     |
| C. Bylaws contain Conflict of Interest section per JCPC policy and procedure.  | YES |
| D. Does the JCPC have written policies and procedures for funding and review?  | YES |
| E. These policies and procedures <input type="checkbox"/> attached or <input checked="" type="checkbox"/> on file. (Select one.) |     |
| F. Does the JCPC have officers and are they elected annually?  | YES |
- JCPC has:  Chair;  Vice-Chair;  Secretary;  Treasurer.

**STANDARD #3 - Meetings**

- |  |     |
|--|-----|
| A. JCPC meetings are considered open and public notice of meetings is provided.  | YES |
| B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? | YES |
| C. Does the JCPC meet six (6) times a year at a minimum?   | YES |
| D. Are minutes taken at all official meetings?   | YES |

- E. Are minutes distributed prior to or during subsequent meetings YES
- STANDARD #4 - Planning**
- A. Does the JCPC conduct a minimum of biennial planning process which includes a needs assessment, monitoring of programs and funding allocation process? YES
- B. Is this Annual or Biennial Plan presented to the Board of County Commissioners and to DPS? YES
- C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? YES
- STANDARD #5 - Public Awareness**
- A. Does the JCPC communicate the availability of funds to all public and private nonprofit agencies which serve children or their families and to other interested community members?  RFP, distribution list, and article attached) YES
- B. Does the JCPC complete a minimum of biennial needs assessment and make that information available to agencies which serve children or their families, and to interested community members? YES
- STANDARD #6 — No Overdue Tax Debt**
- A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243 (1), at the Federal, State, or local level? YES

Briefly outline the plan for correcting any areas of standards non-compliance.

Having complied with the Standards as documented herein, the Juvenile Crime Prevention Council may use up to \$15,500 of its annual Juvenile Crime Prevention fund allocation to cover administrative and related costs of the council. Budget pages (sections VI and VII) printed from NCALLIES detailing the expenditure's must be attached to this certification.

The JCPC Certification **must be received by DPS June 30 annually.**

**JCPC Administrative Funds  
SOURCES OF REVENUE**

<b>DPS JCPC</b> <small>Only List requested funds for JCPC Administrative Budget.</small>	\$0.00
<b>Local</b>	
<b>Other</b>	
<b>Total</b>	\$0.00

Shelton White 3/17/2021  
JCPC Chairperson Date

Chairman, Board of County Commissioners Date

DPS Designated Official Date

Juvenile Crime Prevention Council Certification (cont'd)

**Perquimans County FY 2021-2022**

b. **Inter-Agency Council Appointment for FY 2021-2022:** This is to certify the Inter-Agency Council Members for FY 2021-2022.

Instructions: N.C.G.S. § 14313-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members (G.S. 147-33.61)	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	James Bunch	Assistant Superintendent	<input checked="" type="checkbox"/>	w	m
2) Chief of Police	n/a		<input type="checkbox"/>		
3) Local Sheriff or designee	Shelby White	Sheriff	<input type="checkbox"/>	w	m
4) District Attorney or designee	Kyle Jones	ADA	<input checked="" type="checkbox"/>	w	m
5) Chief Court Counselor or designee	Ed Hall	Chief	<input type="checkbox"/>	b	m
6) Director, Local Management Entity/Managed Care Organization (LME/MCO), or designee	Tracey Webster	SOC	<input type="checkbox"/>	b	f
7) Director DSS or designee	Susan Chaney	Director	<input type="checkbox"/>	w	f
8) County Manager or designee	Frank Heath	Manager	<input type="checkbox"/>	w	m
9) Substance Abuse Professional	Tonya Johnson	Uplift	<input type="checkbox"/>	b	f
10) Member of Faith Community	Wonder Lewis	Pastor	<input type="checkbox"/>	b	f
11) County Commissioner	Kyle Jones	Commissioner	<input type="checkbox"/>	w	m
12) Two persons under age 18 (State Youth Council Representative, if available)	tbd		<input type="checkbox"/>		
	tbd		<input type="checkbox"/>		
13) Juvenile Defense Attorney	n/a		<input type="checkbox"/>		
14) Chief District Judge or designee	Hon. Meader Harris	District Court Judge	<input type="checkbox"/>	w	m
15) Member of Business Community			<input type="checkbox"/>		
16) Local Health Director or designee	Qua'Tavia White	Triple P	<input checked="" type="checkbox"/>	b	f
17) Rep. United Way/other non-profit			<input type="checkbox"/>		
18) Representative/Parks and Rec.	Howard Williams	Director	<input type="checkbox"/>	w	m
19) County Commissioner appointee	Dr. Latonia Johnson	District Social Worker	<input type="checkbox"/>	b	f
20) County Commissioner appointee	Michele Lawrence	Librarian	<input type="checkbox"/>	w	f
21) County Commissioner appointee	Markeeta Littlejohn	Court Counselor	<input type="checkbox"/>	b	f
22) County Commissioner appointee	Eva Anderson	Court Counselor	<input type="checkbox"/>	b	f
23) County Commissioner appointee	Dr. Kanika Griffin	CAO-Student Services	<input type="checkbox"/>	b	f
24) County Commissioner appointee	Tammy Miller-White	Dean of Students – ALC	<input type="checkbox"/>	b	f
25) County Commissioner appointee			<input type="checkbox"/>		

7. **Miscellaneous Documents:** The following miscellaneous documents were unanimously approved by the Board:

- **Resolution: Surplus Equipment:** The Board adopted the following resolution declaring a couple of vehicles as surplus equipment to be sold on GovDeals:

**RESOLUTION AUTHORIZING SALE  
OF CERTAIN SURPLUS COUNTY PROPERTY**

WHEREAS, the Perquimans County Board of Commissioners desires to dispose of certain surplus property of the County:

NOW, THEREFORE, BE IT RESOLVED by the Perquimans County Board of Commissioners that:

1. The following described personal property is hereby declared to be surplus to the needs of the County:

Model Year	Make	Model	VIN
2001	Ford	Ranger	1FTYR10D41PB51272
2008	Ford	F150	1FTRF12228KD27235

2. The County Manager is hereby authorized and directed to proceed on behalf of the Perquimans County Board of Commissioners to sale these surplus items on GovDeals.

- 3. The County reserves the right to reject any or all bids and decide not to sell the property at any time during this process.
- 4. The County Manager, in accordance with State law, shall cause a summary of this resolution to be published once in a newspaper having general circulation in the County and place it on the County’s website. After not less than ten (10) days from the date of publication, the County Manager is authorized to sell the above-described property to the highest bidder.

Adopted this the 5<sup>th</sup> day of April, 2021.

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Wallace E. Nelson, Chairman  
Perquimans County Board of Commissioners

ATTEST:

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Mary P. Hunnicutt, Clerk to the Board

SEAL

- **Proclamation:** The Board adopted the following proclamation designating April 2021 as “North Carolina 811 Safe Digging Month”:

**Proclamation**

Perquimans County is designating the month of April 2021 as “North Carolina 811 Safe Digging Month.”

**WHEREAS**, as utility owners, excavators, designers, and homeowners work to keep pace with North Carolina’s economic development, it is important to minimize damages to underground utility lines, danger to workers and the general public, environmental impact, and loss of utility services to the citizens of North Carolina; and

**WHEREAS**, North Carolina 811, a utility service notification center and leader in education celebrates its 43<sup>rd</sup> year of continuous service to the State, is key to preventing injuries and damages when excavating; and

**WHEREAS**, this unique service provides easy, one-call notification about construction and excavation projects that may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

**WHEREAS**, this vital service, which began in 1978 serves the citizens of North Carolina from the mountains to the coast, educates stakeholders about the need for excavation safety whether the project is as small as planting a tree to designing and beginning construction on a new interstate; and

**WHEREAS**, in 2020, the North Carolina one call system received 2.1 million notification requests and transmitted over 12.2 million requests, providing protection to utility companies infrastructure, their employees, excavators, and customers;

**NOW, THEREFORE, BE IT RESOLVED**, That the Perquimans County Board of Commissioners has designated the month of April 2021 as “North Carolina 811 Safe Digging Month” to encourage all excavators and homeowners of Perquimans County to contact 8-1-1 either by dialing 8-1-1 or contacting NC811 via the webpage of NC811.org at least three working days prior to digging in order to “Know What’s Below,” avoid injury, protect the environment, prevent millions of dollars in damages and to remind excavators that three working days’ notice is the law, for safe digging is no accident, and that more information may be obtained by visiting [www.nc811.org](http://www.nc811.org).

Adopted this the 5<sup>th</sup> day of April, 2021.

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Wallace E. Nelson, Chairman

ATTEST:

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Mary P. Hunnicutt, Clerk to the Board

SEAL

- **2021 Memorandum of Participation for Separation Allowance Benefit:** The Board approved the following contract for Cavanaugh Macdonald Consulting to perform a GASB 73 for separation allowance benefit:

**2021 MEMORANDUM OF PARTICIPATION  
FOR SEPARATION ALLOWANCE BENEFIT**

UNIT: Perquimans County

MAILING ADDRESS: P.O. Box 45

CITY: Hertford ZIP CODE: 27944

NAME:  Mr.  Ms. (choose one) Frank Heath

TITLE: County Manager

E-MAIL ADDRESS: frankheath@perquimanscountync.gov

On behalf of the unit government noted above, we agreed to engage Cavanaugh Macdonald Consulting, LLC to prepare the disclosures required under GASB Statement No. 73 for the Special Separation Allowance for Law Enforcement Officers.

I have read the terms listed on the cover memorandum that outlines conditions and fees of the contract related to reporting requirements under GASB Statement No. 73. Should my unit of government determine at any point that we do not want to continue our participation in the Actuarial Study Program, we will notify Cavanaugh Macdonald Consulting by letter of our desire to cancel. I order to complete the report in time for Fiscal Year 2021 reporting, CMC will need to receive **all requested information no later than May 15<sup>th</sup>, 2021.**

I understand that ***we will be billed directly by Cavanaugh Macdonald Consulting, LLC*** and copies of the actuarial report will be emailed to our office by Cavanaugh Macdonald Consulting by July 31, 2021. **DO NOT PAY CAVANAUGH MACDONALD CONSULTING, LLC IN ADVANCE.**

By signing this document I have accepted the terms and conditions outlined in the cover memorandum and agree to pay Cavanaugh Macdonald Consulting upon the completion of all work.

Signed this 5<sup>th</sup> day of April, 2021

(Signature)

Chairman, Perquimans County Board of Commissioners

(Title)

**JUDGE J.C. COLE**

Judge Cole retired as a Superior Court Judge on March 31, 2021. At his retirement reception, Mr. Cole was presented with a Resolution and plaque from the Perquimans County Board of Commissioners naming the courtroom in the Historic Perquimans County Courthouse as the “J. Carlton Cole Courtroom”. Mr. Cole wanted to come before the Board to personally thank them for this honor. After making several comments, he asked if he could have a picture of him and the Board receiving the plaque. Several of the commissioners thanked Mr. Cole for his service to Perquimans County and to the State of North Carolina.

**COMMISSIONER’S CONCERNS/COMMITTEE REPORTS**

There were no commissioner’s concerns/committee reports given.

**UPDATES FROM COUNTY MANAGER**

County Manager Heath presented the following updates:

- **PORT Building Lease:** Mr. Heath reported that the Albemarle Commission did agree to the lease for the PORT Building. In addition, he reported that PORT office will not be moving into the middle section of the Inspections Building as was offered them. That section of offices will still be available for the county’s use.
- **American Rescue Plan Act of 2021:** Mr. Heath explained that the law was signed on March 11, 2021. It includes \$350 billion state and local fiscal recovery funding. How this is different from the CARES Act Funding is that we have an extended amount of time in which to spend the money. We have up until the end of 2024 to spend it. The allowed uses of the funds have still not been finalized but some suggestions include broadband and water & sewer infrastructure. When we received the CARES Act funds, the US Treasury gave us guidelines on how we could use the funds. We are still awaiting that information. He has also heard that we need to be cautious about allocating the funds too quickly because guidelines do change. There is a good possibility that the State may match the funds later on from the money they receive from the American Rescue Plan Act. That is why he is waiting to allocate anything in the budget. He stated that we should get two payments: one on May 10<sup>th</sup> and one 12 months later.
- **Rezoning Request by Albemarle Plantation Holdings II, LLC:** Mr. Heath reported that recently the Board approved this rezoning request. During the public hearing, there were several comments made about the water pressure around this area of Albemarle Plantation. He notified the Board that he had talked with the County Water Engineer, Bill Diehl, and Mr. Diehl had performed some testing in that area and the numbers were well within the required standards. Therefore he felt that the water pressure was normal and sufficient.

**MONUMENT WORK GROUP**

Chairman Nelson stated that the Board will need to consider the following items for Board action:

**Monument Work Group Members & Facilitator:**

- |                                      |                    |
|--------------------------------------|--------------------|
| Johnny Caddy                         | Antoine Moore      |
| Brenda Lassiter                      | Debbie Jean Parker |
| Gwayland McCleney                    | Jeff Proctor       |
| Tammy Miller-White                   | Keith Throckmorton |
| Facilitator: Dr. John Stephens (UNC) |                    |
| Liaison: Frank Heath, County Manager |                    |

**Monument Work Group Meeting Dates:**

- April 20<sup>th</sup> (organizational meeting)
- May 6<sup>th</sup>
- June 1<sup>st</sup>
- June 24<sup>th</sup> (if needed)

**Monument Work Group Charge & Expectations:**

**Charge:**

To examine all possibilities related to the location of the “Monument to the Confederate dead” currently situated on the Courthouse Green; accordingly, develop a recommendation to the Board of County Commissioners which will be considered at a future public hearing.

**Expectations:**

- Honesty; open and respectful communication.
- Consensus is the goal; majority if consensus fails.
- There will be no public comments at these meetings. That will be reserved for a future public hearing. It is an open meeting however.
- County Commissioners may attend, but they will not engage the group.
- Procedural and factual questions/disagreements will be settled by the County Manager and Facilitator.

Commissioner Lennon asked the time and location of the meetings. Mr. Heath said that they would be held from 5:30 to 7:00 p.m. and will be held in the meeting room of the Perquimans County Library. Commissioner Leigh asked that, if there is no consensus achieved or no majority, but they have a tie, who will decide the outcome. Mr. Nelson explained that is something that should be handled by the facilitator but, should that not happen and they remain in a tie vote, the commissioners will have to make the decision. Either way, the matter will come back to the Board of Commissioners for a final decision. There being no further questions or comments, Chairman Nelson asked for a motion to approve the group members, the facilitator, the meeting dates, the charge and expectations as presented. T. Kyle Jones made the motion to approve the information presented tonight. The motion was seconded by Joseph W. Hoffler and unanimously approved by the Board.

**DEBRIS & DEBRIS MONITORING CONTRACT RENEWALS**

Chairman Nelson recognized Julie Solesbee, PIO/Grant Manager/AEMT, who presented the three renewable debris and debris monitoring contracts for Perquimans County and the towns of Hertford and Winfall. Ms. Solesbee also explained that these contracts will be for one year and that next year they will be required to go through the bidding process again. On motion made by Fondella A. Leigh, seconded by Charles Woodard, the Board unanimously approved the following contracts:

**THE BALANCE OF THIS PAGE WAS  
INTENTIONALLY LEFT BLANK.**



DISASTER RECOVERY SERVICES

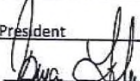
January 22, 2021

Perquimans County Emergency Services  
 159 Creek Drive – PO Box 563  
 Hertford, NC 27944

Re: Renewal of Disaster Management and Recovery Monitoring Services Agreement

To whom it may concern,

Thank you in your interest in renewing the current agreement between Landfall Strategies, LLC, and Perquimans County (including the Town of Hertford, and the Town of Winfall) for Disaster Management and Recovery Monitoring, which is scheduled to expire at the end of June 2021. Landfall Strategies, LLC is agreeable to extend the contract for another one-year period, through June of 2022, according to the renewal terms found in the agreement. If the County and its participating municipalities are likewise agreeable, please sign below to and return this renewal agreement to Landfall Strategies, LLC.

Party:	<u>Perquimans County, NC</u>	<u>Landfall Strategies, LLC</u>
Name:	_____	<u>Bryan Fike</u>
Title:	_____	<u>President</u>
Signature:	_____	
Date:	_____	<u>01/22/2021</u>

Party:	<u>Town of Hertford, NC</u>	<u>Town of Winfall, NC</u>
Name:	_____	_____
Title:	_____	_____
Signature:	_____	_____
Date:	_____	_____

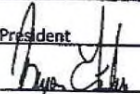
LANDFALL STRATEGIES, LLC | 216 BOGUE ROAD | HARWINTON, CT 06791 | (941) 451-7472  
 WWW.LANDFALLSTRATEGIES.COM | INFO@LANDFALLSTRATEGIES.COM

**DISASTER MANAGEMENT AND RECOVERY MONITORING SERVICES  
 AGREEMENT ADDENDUM**

Landfall Strategies, LLC and Perquimans County are parties to an agreement for Landfall Strategies, LLC to provide "Disaster Management and Recovery Monitoring Services" to the County (including the Town of Hertford and the Town of Winfall). The parties to the Agreement, by having signed this addendum to the Agreement below, agree to amend the Agreement to include the following General Provisions:

**12.11 Debarment and Suspension.** Contractor certifies that it nor its principals are presently debarred, suspended, proposed or debarment, declared ineligible, or voluntarily excluded from entering into this agreement by any federal agency or department, agency, or political subdivision of the State North Carolina. The term "principal" for the purposes of this agreement is defined as an officer, director, owner, partner, key employee, or other person with primary management or supervisory responsibilities or a person who has a critical influence on or substantive control over the operations of the Contractor. The Agreement shall be terminated if Landfall Strategies, LLC were to become debarred with the state or federal agencies, according to the terms of 2 CFR Part 180, and it shall be the responsibility of the Contractor to notify the Client in writing upon the occurrence of such event.

IN WITNESS WHEREOF, the Parties have agreed to and executed this Contract Addendum, which shall become part of the Agreement.

Party:	<u>Perquimans County, NC</u>	<u>Landfall Strategies, LLC</u>
Name:	_____	<u>Bryan Fike</u>
Title:	_____	<u>President</u>
Signature:	_____	
Date:	_____	<u>01/22/2021</u>

Party:	<u>Town of Hertford, NC</u>	<u>Town of Winfall, NC</u>
Name:	_____	_____
Title:	_____	_____
Signature:	_____	_____
Date:	_____	_____

Amendment #2 for Contract Extension  
 COUNTY OF PERQUIMANS, NORTH CAROLINA  
 TOWN OF WINFALL, NORTH CAROLINA  
 TOWN OF HERTFORD, NORTH CAROLINA  
 AND  
 CERES ENVIRONMENTAL SERVICES, INC.

**Contract Title:** Professional Debris Removal Services

**Contract Term:** July 1, 2017- July 1, 2021

**Renewal Number:** 2

**Renewal Period:** July 1, 2021- July 1, 2022

**Contractor:** Ceres Environmental Services Inc.  
 6968 Professional Pkwy E  
 Sarasota FL 34240

**Description of Renewal Notice:**

In accordance with the renewal provision included in the original contract, Professional Debris Removal Services, all specifications, terms and conditions are to remain the same during the contract renewal period. Should the Contractor become debarred by a Federal or State agency, this agreement shall be voided. This is the second renewal option to be used. Pursuant to this renewal agreement, the contract is hereby being extended thru to July 1, 2022.

Accepted by the following authorized representatives on behalf of the County of Perquimans and Towns of Winfall & Hertford, and the Contractor, Ceres Environmental Services Inc.

CERES ENVIRONMENTAL SERVICES INC.

Sign: \_\_\_\_\_  
 Tia Laurie, Corporate Secretary

Date: \_\_\_\_\_

COUNTY OF PERQUIMANS, NORTH CAROLINA

Sign: \_\_\_\_\_  
 County Manager:

Date: \_\_\_\_\_

TOWN OF WINFALL, NORTH CAROLINA

Sign: \_\_\_\_\_  
 Mayor:

Date: \_\_\_\_\_

TOWN OF HERTFORD, NORTH CAROLINA

Sign: \_\_\_\_\_  
 Town Manager:

Date: \_\_\_\_\_

**RECREATION PARTF GRANT APPLICATION**

Chairman Nelson recognized Howard Williams, Recreation Director, who explained that he was applying for the PARTF Grant in the amount of \$65,600. This requires a County match of \$65,600 making the total project cost of \$131,200. The County has three years to complete the project. The funds are going to be used to construct two tennis courts at the Recreation Center. Chairman Nelson asked if there were any questions from the Board. The following questions were asked:

- **Commissioner Leigh:** Ms. Leigh asked what would happen to the tennis courts located in the town. Mr. Heath stated that we would keep them there until the lease with the Town of Hertford expires.
- **Commissioner Woodard:** Mr. Woodard asked how long it would take to complete the project. Mr. Williams stated it would be three years. Mr. Woodard also asked if these will be used by the High School. Mr. Williams said that this was the plan.

There being no further questions or comments, Chairman Nelson asked for a motion. Fondella A. Leigh made a motion to proceed with the PARTF Grant application for \$65,600. Joseph A. Hoffler seconded the motion which was unanimously approved by the Board. After the approval, Mr. Williams updated the Board on the recent activities at the Recreation Center during the COVID-19 Pandemic. Commissioner Jones asked if there were any unusual events that took place at the Recreation Center lately. Mr. Williams stated that they held the Jury Selections for Superior Court in the gymnasium, the Food Bank distributed food during the pandemic, the Children’s Festival, and they held the COVID-19 Vaccination Clinics.

**DR. LANDON MASON, EXECUTIVE DIRECTOR OF ECONOMIC IMPROVEMENT COUNCIL**

Dr. Mason arrived at the meeting so Chairman Nelson asked him to make his report. Dr. Mason presented his annual report from EIC. He reported the following services for Perquimans County residents:

Programs	Customers Served	Total Revenue
Head Start	40	368,296.40
Early Head Start	16	128,000.00
Section 8 HV	104	615,528.00
CSBG	6	27,597.67
Weatherization	8	32,901.50
<b>Totals</b>	<b>174</b>	<b>1,172,323.57</b>

In addition to his update, Dr. Mason talked about an upcoming event that was happening in Perquimans County on May 25<sup>th</sup>. He further asked that, if any of the commissioners or the county would be interested in assisting financially in this event, he would greatly appreciate it. After answering several questions from the Board, Chairman Nelson thanked Dr. Mason for coming tonight and for all that they do for Perquimans County.

**SALE OF SURPLUS EQUIPMENT**

County Manager Heath reported that, with the help of the Finance Office and Helen Hunter, we have sold the following surplus equipment on GovDeals. The highest bids on the items were as follows:

BUYER	ITEM	DATE SURPLUSED	START BID	SOLD AMOUNT
Alecia Campbell	13 – RAM Tough Tray Mounts	3/1/2021	\$50.00	\$60.05

BUYER	ITEM	DATE SURPLUSED	START BID	SOLD AMOUNT
Yurly Kizimenko	Motorola Hand-held radios, chargers, lapel mics, & ear piece mics	3/1/2021	\$200.00	\$378.29
Donald Parker	7 Motorola Handheld Radios & accessories	3/1/2021	\$200.00	\$408.32

Mr. Heath recommends the sale of these items. On motion made by Alan Lennon, seconded by Fondella A. Leigh, the Board unanimously approved the sale of this equipment on GovDeals.

**BUDGET AMENDMENT NO. 27**

County Manager Heath reported that this Budget Amendment was requested after the Agenda Packets were distributed. This is to amend the FY 2020-2021 Budget to include Albemarle Community Grant funds that were awarded to our Fire Marshal. These funds will be used to purchase smoke alarms and educational supplies. On motion made by Joseph W. Hoffler, seconded by Fondella A. Leigh, the Board unanimously approved the following Budget Amendment No. 27:

**BUDGET AMENDMENT NO. 27  
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-360-003	Fire Marshal - ACT Grant	1,000	
10-530-343	Fire Marshal - ACT Grant	1,000	
<b>EXPLANATION:</b> To amend FY 2019-2020 budget funds to include an agreement between Perquimans and Bertie County regarding transport service.			

**PUBLIC COMMENTS**

The following public comments were made:

➤ **Terry Swope:** Mr. Swope read the following statement:

Yesterday marks 53 years since Dr. Martin Luther King, Jr. was murdered. The most famous line, of his most famous speech reads:

*I have a dream that my four little children will one day live in a nation where they will not be judged by the color of their skin, but by the content of their character.*

3 weeks ago during the work session, throughout that entire night, the work group members were referred to as just that, "Members". Chairman Nelson also stated there was a lot of discussion about members of the work group. They were always called "Members", EXCEPT once. While not recorded in your now approved minutes for that night, Chairman Nelson took the very unusual step of announcing the racial profile of the work group. Since Perquimans County is nearly 75% white folks and less than 25% black folks, one would expect all other things being equal, 6 white members and 2 black members just as random chance would have it.

Since the extraordinarily rare announcement of racial makeup, combined with the enormous deviation from the county's racial profile, I felt compelled to ask EACH AND EVERY commissioner if this 4 black and 4 white was by design, or simply how the cards were dealt. Not one commissioner responded to my query – not a one.

I dug deeper into this and listened more intently. When Chairman Nelson referred to the work group it consisted of "Members", yet the phraseology changed ONCE, when he announced it's makeup. I quote:

"It will be a group of 8 people. There will be 4 white representatives and 4 African American representatives."

In that one sentence, they were no longer members, they were racial representatives. I think this sheds light on the biggest mistake this board is making, viewing a soldier's memorial in racial terms. This monument is not a racial symbol! I beg the board not to lose sight of the very fact that this is a monument to war dead. It is inscribed as such, it was described as such by the County Commissioners on Mar 4<sup>th</sup> 1912 when they approved it, and it was celebrated as such on June, 12<sup>th</sup> 1912 at the dedication ceremony. There is no evidence that this is a racial monument, yet the Perquimans County Board of Supervisors seems to be falling into that trap.

If this board feels four white people represent me because I too am white, or four African Americans represent Joe Blow because he's African American also, then we are not any closer to Dr. King's dream more than 50 years on, and I for one find that shameful.

Please set the racial politicking aside, let the dead rest in peace, and their memorial stand.

*- Terry Swope -*

➤ **Pete Perry:** Mr. Perry comes before the Board tonight supporting Commissioner Woodard's position on the placement of the monuments. He further stated that we have the opportunity to do something that very few counties can do. Currently we have a Veteran's monument on the Courthouse lawn. We now have the opportunity to move the monument from King Street and place it next to the Monument for the Confederate dead so that all of our war dead will be together to live in harmony. This is the right, reasonable, and customary thing to do.

**ADJOURNMENT**

There being no further comments or business to discuss, the Regular Meeting was adjourned at 9:21 p.m. on motion made by Fondella A. Leigh, seconded by Charles Woodard.

\_\_\_\_\_  
Wallace E. Nelson, Chairman

\_\_\_\_\_  
Clerk to the Board

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