

Please note the change
in location:
514 S. Church Street
Hertford, NC 27944

A G E N D A
Perquimans County Board of Commissioners
SPECIAL CALLED MEETING / WORK SESSION
Meeting Room at Perquimans County Library
June 21, 2021
7:00 p.m.

- I. Call to Order**
- II. Prayer / Pledge**
- III. Public Hearing**
 - A. FY 2021-2022 Budget..... 7:00 p.m.
 - *The purpose of this meeting is to receive public comments on the proposed FY 2021-2022 Budget.*
- IV. Approval of Agenda**
- V. New Business**
 - A. FY 2020-2021 Year End Budget Amendments
 - B. FY 2021-2022 Budget
 - C. County Manager Updates
 - D.
 - E.
 - F.
- VI. Special Called Meeting Adjournment**
- VII. Work Session - CANCELLED**
 - A.
 - B.
- VIII. Adjournment**

COUNTY MANAGER NOTES
Perquimans County Board of Commissioners
SPECIAL CALLED MEETING / WORK SESSION
Meeting Room at Perquimans County Library
June 21, 2021
7:00 p.m.

- III. **Enclosures.** The purpose of this Public Hearing is to receive public comments on the proposed FY 2021-2022 Budget.

- V.A. **Enclosures.** County Manager Heath will present the FY 2020-2021 year end budget amendments for Board action.

- V.B. County Manager Heath will request that the Board take action on the FY 2021-2022.

- V.C. County Manager Heath will provide some updates to the Board.

- VII. The regular Work Session has been cancelled.



PERQUIMANS COUNTY BOARD OF COMMISSIONERS

P.O. BOX 45
HERTFORD, NORTH CAROLINA 27944
TELEPHONE: 1-252-426-7550

MARY P. HUNNICUTT
CLERK TO BOARD

W. FRANK HEATH, III
COUNTY MANAGER

WALLACE E. NELSON
CHAIRMAN
FONDELLA A. LEIGH
VICE CHAIR
JOSEPH W. HOFFLER
T. KYLE JONES
ALAN LENNON
CHARLES WOODARD
W. HACKNEY HIGH, JR.
COUNTY ATTORNEY

NOTICE OF PUBLIC HEARING FOR PROPOSED FY 2021-2022 BUDGET

The proposed FY 2021-2022 Budget for Perquimans County was submitted to the Perquimans County Board of Commissioners on June 7, 2021 and is available for public inspection at the Clerk to the Board of Commissioners' Office in the Courthouse, Hertford, North Carolina. A summary of the proposed budget is available on the County's website at www.perquimanscountync.gov. A Public Hearing on the proposed Budget for FY 2021-2022 will be held on June 21, 2021 at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at Auditorium at the Emergency Services Building located at 514 S. Church Street, Hertford, NC.

All citizens attending the hearing shall have the right to provide written and oral comments concerning the entire Budget for FY 2021-2022.

Frank Heath

Frank Heath, County Manager

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.

PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2021-2022

BE IT ORDAINED THIS 21st DAY OF JUNE, 2021, BY THE BOARD OF
COMMISSIONERS OF PERQUIMANS COUNTY, NORTH CAROLINA:

I. GENERAL FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the chart of account heretofore established of this County:

Governing Body	\$ 67,800
County Manager/Finance/Planning	669,284
Elections	197,644
Tax Department	477,567
Legal	25,000
Register of Deeds	300,914
Public Buildings	795,616
Albemarle Commission	9,618
Sheriff	2,084,782
Communications	642,234
Jail - Operations	448,000
Jail - Debt Service	212,793
Jury Commission	1,758
Fire Departments/Emergency Management	690,717
Medical Examiner	5,000
Inspections	270,491
Forestry Services	59,260
Emergency Medical Services	1,969,498
Natural Resource Conservation Service	62,411
NRCS - Cost Share Program	16,800
Extension Services	224,497
Veterans Services	9,794
Social Services	2,571,437
Albemarle Regional Health Services	55,533
Mental Health	30,406
Schools - Current Expense	3,000,000
Schools - Capital Outlay	475,000
Schools - Debt Service	836,603
Inter County Public Transportation Authority	6,437
Pettigrew Regional Library	191,212
Recreation	347,905
Albemarle RC&D	750
Various Non-Profit Contributions	44,000
Revaluation Reserve	25,000
Transportation/Scrap Tires/White Goods	16,000
Emergency Services Building Debt Service	48,926
Aquatic Weed Control	3,500
Albemarle Regional Planning	2,248
Education - OJJ Programs	74,768
College of the Albemarle	32,500
Senior Citizens	206,227
Animal Shelter Operations	65,412
Economic Development	30,000
County Drainage Study	15,000
Library Debt Service	289,132
Tourism Development Authority Contribution	20,000

TOTAL GENERAL FUND

\$ 17,629,474

PERQUIMANS COUNTY

BUDGET ORDINANCE

FY 2021-2022

Section 2: **REVENUES** - It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Ad Valorem Taxes:

Budget Year	\$ 9,115,108
Current Year	255,000
Prior Years Summary	70,500
Penalties & Interest	75,000

Other Taxes & Licenses:

Wine & Beer License	\$ 500
Local Option Sales Tax	575,000
Local Option Sales Tax	950,000
Local Option Sales Tax	425,000
Local Option Sales Tax	440,000

Unrestricted Intergovernmental:

Tax Collections - Municipalities	\$ 22,500
ABC Bottle Revenue	3,500
Beer & Wine	45,000
Utility Franchise Distribution	15,000
Medicaid Hold Harmless	350,000

Restricted Intergovernmental:

State Grants:

Social Services	\$ 1,624,093
Soil Conservation - Operating	3,600
Soil Conservation - Technician	20,000
Management Entity Funds	6,000
OJJ	74,768
Register of Deeds - A.E. & P.F.	29,841
Health Department - T/ST/WG	14,000
School Resource Officer - Board of Education	105,000
Senior Programs	3,505
Electronic Recycling Fees	1,500
Drainage Fees	8,300
Emergency Management Grant	59,260
DWI - DMV License Revocation	1,000
Nutrition	11,500
Floodplain Mapping - Register of Deeds	6,000
Register of Deeds - Dept. of Cultural Resources	2,750
Register of Deeds - State General Fund	2,000
CARES Relief	2,084

Permits & Fees:

Building Permits	\$ 110,000
Register of Deeds	175,000
Recreation Fees	12,000
Ambulance Fees	600,000

PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2021-2022

Sales & Services:

Sale of Commerce Center Lots	\$ 100,000
Officer-Sheriff Fees	50,000
Jail Fees	8,000
Rents:	
Farm	16,000
Tower	14,400
Building Leases	90,941
Recreation/Senior Center	5,000
Investment Earnings	20,000
Miscellaneous	5,000
Subdivision Fees	1,500
Zoning Fees	3,000
Tower Consulting Fees	2,000
Veterans Monument Contributions	100
State Funds - Drug Tax	26,035
Sheriff's Grants	38,125
Federal Drug Funds	14,925
Recreation Concessions	1,200
Local Funds - Sheriff / Canine	50
Range Management / Improvements	3,000
EMS Donations	1,000
Town of Hertford Police	350,000

Transfer from Other Funds:

Water System	\$ 100,000
Municipal Dispatch Fees	22,000
Other Revenues:	
Land Transfer Tax Proceeds	450,000

Fund Balance Appropriated	\$ 1,092,889
TOTAL GENERAL FUND:	\$ 17,629,474

II. WATER DEPARTMENT

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Water System Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Administration & Operations	\$ 2,224,269
Loan Principal	161,697
Loan Interest	18,750
Contribution to General Fund	100,000
TOTAL WATER SYSTEM FUND	\$ 2,504,716

Section 2: REVENUES - It is estimated that the following revenues will be available in the Water System Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Investment Earnings	\$ 5,000
Sale of Water	2,400,000
Taps & Connections	57,316
Reconnections	3,000
Penalties & Interest	30,000
Rent: Towers	5,400
Miscellaneous	2,000
Water Improvement Fund	2,000
Fund Balance Appropriated	0
TOTAL WATER SYSTEM FUND	\$ 2,504,716

PERQUIMANS COUNTY

BUDGET ORDINANCE

FY 2021-2022

Section 2: REVENUES - It is estimated that the following revenues will be available in the Court Facilities Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Investment Earnings	\$	0
Facility Fees		30,000
Fines & Forfeiture Fees		65,000
Fund Balance Appropriated		1,640
TOTAL COURT FACILITIES	\$	96,640

VI. ECONOMIC DEVELOPMENT FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Economic Development Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Professional Services & Expenses	\$	30,050
TOTAL ECONOMIC DEVELOPMENT	\$	30,050

Section 2: REVENUES - It is estimated that the following revenues will be available in the Economic Development Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

Transfer from General Fund	\$	30,000
Investment Earnings		50
TOTAL ECONOMIC DEVELOPMENT	\$	30,050

VII. TOURISM DEVELOPMENT FUND - OCCUPANCY TAX

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Tourism Development Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Promotions, Marketing, Operating Expenses	\$	35,050
TOTAL TOURISM DEVELOPMENT	\$	35,050

Section 2: REVENUES - It is estimated that the following revenues will be available in the Tourism Development Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

Transfer from General Fund	\$	20,000
Occupancy Tax		15,000
50 Interest		50
TOTAL TOURISM DEVELOPMENT	\$	35,050

PERQUIMANS COUNTY

BUDGET ORDINANCE
FY 2021-2022

III. SOLID WASTE FUND

Section 1: **APPROPRIATIONS** - The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Administration & Operations	\$	1,023,900
Recycling Centers Maintenance		5,000
Solid Waste Refunds		3,000
TOTAL SOLID WASTE FUND	\$	1,031,900

Section 2: **REVENUES** - (Solid Waste Fee: \$140.00 per Household). It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Solid Waste Fees	\$	1,025,000
Investment Earnings		400
Disposal Tax		6,500
Fund Balance Appropriated		0
TOTAL SOLID WASTE FUND	\$	1,031,900

IV. REVALUATION RESERVE FUND

1. Section 1: **APPROPRIATIONS** - The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Reserve for Revaluation	\$	25,150
TOTAL REVALUATION FUND	\$	25,150

2. Section 2: **REVENUES** - It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Investment Earnings	\$	150
Transfer from General Fund		25,000
TOTAL REVALUATION FUND	\$	25,150

V. COURT FACILITIES FUND

Section 1: **APPROPRIATIONS** - The following amounts are hereby appropriated in the Court Facilities Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Public Defenders Office Expense	\$	4,300
Administration & Maintenance		17,500
District Attorney Office Expense		9,840
Fine & Forfeitures		65,000
TOTAL COURT FACILITIES	\$	96,640

PERQUIMANS COUNTY

BUDGET ORDINANCE

FY 2021-2022

VIII. EMERGENCY TELEPHONE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Emergency Telephone Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Operating Expenses	\$ 262,000
TOTAL EMERGENCY TELEPHONE FUND	\$ 262,000

Section 2: REVENUES - It is estimated that the following revenues will be available in the Emergency Telephone Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

State Grants	\$ 0
Emergency 911 Fee	162,062
Fund Balance	99,938
TOTAL EMERGENCY TELEPHONE FUND	\$ 262,000

IX. COUNTY CONSTRUCTION FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the County Construction Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Capital - Basin	\$ 2,830,660
Capital - Contingency	30,340
TOTAL COUNTY CONSTRUCTION FUND	\$ 2,861,000

Section 2: REVENUES - It is estimated that the following revenues will be available in the County Construction Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

Perquimans Marine Park Basin	\$ 2,850,000
Fund Balance Appropriated	11,000
TOTAL COUNTY CONSTRUCTION FUND	\$ 2,861,000

X. OTHER PROVISIONS

Section 1: The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

- a) The Budget Officer may transfer amounts between objects of expenditures within a department except salary amounts without limitation.
- b) The Budget Officer may not transfer any amount between funds nor from any contingency appropriations within any fund.

Section 2: The Board of Commissioners hereby authorizes the attached Fee Schedule for FY 2021-2022.

PERQUIMANS COUNTY

BUDGET ORDINANCE

FY 2021-2022

XI. TAX LEVY

Section 1: There is hereby levied a tax at the rate of 61¢ (sixty-one cents) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2021 for the purpose of raising the revenue listed as "Budget Year's Taxes" in the General Fund - Part I, Section 2 of this Ordinance.

Section 2: This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$1,434,867,132 and an estimated collection rate of 97%.

This Budget was approved with a vote of ____ () to ____ () on June 21, 2021, by a quorum of the Perquimans County Board of Commissioners being present and all present casting a vote.

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

**FEE SCHEDULE
FY 2021-2022**

There is hereby established, for the fiscal year beginning July 1, 2021, and ending June 30, 2022, the following fees for services as indicated:

Building InspectionsConstruction Fees

Square Foot	\$.25/SF
Minimum Fee	\$75.00
State Fee	\$10.00
In-ground pool (Residential)	\$100.00
In-ground pool (Commercial)	\$125.00
Carports (open all 4 sides)	\$.125/SF
Large Metal Buildings	\$.125/SF
Daycare & ABC	\$75.00
Group/ Foster Homes	\$50.00
Storage Building 12 x 12 or less	\$25.00

Electrical Fees

Minimum Fee	\$50.00
Square Foot	\$.10/SF
Temporary Service	\$50.00
Service Repair	\$50.00
Service Charge	\$.30/amp
Swimming Pools	\$30.00
Sub panel	\$20.00
Generators	\$50.00
Baseboard Heat (per thermostat)	\$10.00
Photovoltaic/Solar	\$5 per string

Plumbing Fees

Minimum Fee	\$50.00
Per Fixture	\$10.00
Sprinklers	\$50.00
Per Head	\$10.00

Mechanical Fees

Central Heating/Air Conditioning	\$75.00
Central - Additional Unit	\$55.00
Minimum Fee	\$50.00
Hood System	\$50.00
Mini Split system	\$75.00
Additional head(s)	\$25.00

Insulation Fees

Insulation	\$75.00
------------	---------

L.P. & Natural Gas Fees

Minimum Fee	\$50.00
Per Gas Outlet	\$5.00

Sign Fees

Free Standing	\$50.00
---------------	---------

Renovation Fees

1/2 New Construction	
----------------------	--

Manufactured Homes

Single Section	\$150.00
Multi Section	\$185.00
Electrical	\$50.00
Mechanical	\$50.00
Plumbing	\$50.00

Modular Homes

All set-up	\$.25/SF
Electrical	\$.30/amp
Plumbing	\$50.00
Mechanical	\$55.00

Administrative, Negligence & Reinspections

Administrative	\$50.00
Negligence	\$50.00
2nd Negligence	\$100.00
Re-Inspection	\$50.00

Copy per page

\$2.00

Plats

1st page \$21.00

Each additional page \$21.00

DOT Highway Maps

1st page \$21.00

Each additional page thereafter \$5.00

Copies

Plat copies \$3.00 each

Regular copies (per page) \$0.25

Certified copies (instruments & plats)

1st page \$5.00

Each additional page \$2.00

Notary

Oath \$10.00

Commission verification \$5.00

Marriage License

Issuance of license \$60.00

Vital Records

Certified copy (birth, death, marriage) \$10.00

Delayed birth applications \$20.00

Amendments \$15.00

Records search from Vital Records \$24.00

Plus payable to Vital Records \$24.00

Legitimations \$15.00

Plus payable to Vital Records \$15.00

Tax Department

Copies \$0.25

Non-aerial maps \$0.50

Aerial maps \$1.20

GIS Mapping Price List

Plotter

Size	Black & White	Image Color
8.5 x 11	\$1.00	\$2.00
11 x 17	\$2.00	\$3.00
16 x 20	\$3.00	\$5.00
22 x 34	\$5.00	\$8.00
34 x 46	\$8.00	\$10.00

Desk printer

Size	Black & White	Image Color
8.5 x 11	\$0.50	\$1.25
8.5 x 14	\$0.75	\$1.50
11 x 17	\$1.00	\$1.75

Data Layers

Entire County parcels with aerial images and ownership information \$200.00
(Available on CD & ZIP drive)

Individual Layers \$50.00 first layer
\$25.00 each additional layer

Individual Plotter Maps

Township & Municipality Street Maps Price based on size/color

Zoning Maps per Township/Municipality Price based on size/color

Full County Zoning Map \$12.00

County street maps, subdivision maps, and other maps created without image and title color same as listed under Plotter Black & White

Flood maps, soil maps, census maps and others created with full color same as listed under Plotter Image/Color

Availability

Requests can be made Monday through Friday from 8 am to 5 pm except holidays. All efforts will be made to provide information within 5 working days

Payment

Payment is required prior to preparation of CD's, extensive copying requests, maps to be sent by mail and ftp uploads

Custom Work

A fee of \$25.00 per hour will be charged for requests for maps that we do not have the data layers for. For instance, having to go on the internet to download information.

County Manager

Zoning Ordinance \$15.00

Subdivision Ordinance \$10.00

Certificate of Occupancy/ Certificate of Completion	\$100.00
<u>Junk Car & Trash Administration</u>	\$75.00
Sheriff Department Fees	
Fingerprints	\$5.00/card
Gun Purchase Permits	\$5.00 each
Concealed Handgun Permits	\$90.00
Concealed Handgun Permit Renewals	\$75.00
Service Fees (civil papers)	\$30.00/service
Out of State Service Fees (civil papers)	\$100.00
Notary	\$5 per signature
EMS Fees	
ALS-I Emergency A0427	\$561.55
ALS-II Emergency A0433	\$812.76
ALS-I or II Treatment / No Transport A0999 (including Helo)	\$300.00
ALS-I Non Emergency A0426	\$354.67
BLS-Emergency A0429	\$472.88
BLS-Non Emergency A0428	\$295.56
Transports to Funeral Homes	\$250.00
Ambulance Crew Standby - 1st 2 hours	\$140.00
Ambulance Crew Standby - additional hours	\$60.00
Zone Car Standby- per hour	\$50
Attorney's Fees (patient's records)	\$25.00
Ground Mileage - ALS or BLS	\$14.33/Loaded Mileage
Specialty Care A0434	\$960.54
*Ambulance fee schedule will be adjusted January of each year at 130% minimum when updated by Medicare	

Recreation Fees

Rental Fees:

Meeting Room/Kitchen	\$60.00/hr (3 hr minimum)
Gymnasium (1/2 day)	\$250.00
Gymnasium (full day)	\$400.00
Tennis Courts (1/2 day)	\$50.00
Tennis Courts (full day)	\$100.00
Outside Basketball (1/2 day)	\$50.00
Outside Basketball (full day)	\$100.00
Field Rental (1/2 day)	\$75.00/field
Field Rental (full day)	\$150.00/field
Lights additional	\$25.00/hour
Field Rental for practices	
Non Rec. teams	\$15.00/hour
with lights	\$25.00/hour

Deposit in addition to any rental fees. All fees are refundable if cancelled at least 72 hrs before scheduled rental day.

Registration Fees

Youth Soccer	\$20.00
Youth Basketball	\$20.00
Volleyball	\$20.00
Softball (9-16)	\$20.00
Babe Ruth (13-15)	\$20.00
Football	\$30.00
Cheerleading	\$20.00
T-Ball (4-6)	\$20.00
Coach Pitch (7-8)	\$20.00
Adult Softball	\$200.00/team
Adult Basketball	\$200.00/team
Open Gym	No charge
Skate Park	No charge

There is a maximum of \$50 per family for each activity.

Register of Deeds

All Instruments (Except Deeds of Trust)

Pages 1-15	\$26.00
Each additional page thereafter	\$4.00
Multi-instrument	\$10.00

Deed of Trust 1st thru 35th Page

Each additional page	\$4.00
----------------------	--------

UCC

1 to 2 pages	\$38.00
3 to 10 pages	\$45.00
Over 10 pages (Plus \$2 per page over 10)	
Search per name	\$30.00

Junk Ordinance	\$10.00
Junkyard Ordinance	\$10.00
Manufactured Home Park Ordinance	\$5.00
Minimum charge for copy of any other Ordinance	\$5.00
Copies	\$0.25

Water Department

Rate Schedule

WATER RATES- There is a min. charge of \$17.50 for the first 1000 gallons; each additional gallons will be \$9.00/1000 gal.

Tap-on Fees

Size Meter	Cost of Tap
¾"	\$1,500.00
1"	\$2,500.00
2"	\$5,000.00
Late Payment Charge	10% of bill
Renter's Deposit	\$75.00
Reconnection Fee	\$25.00
Water Meter Test Fee	\$100.00

Water System Development Fee

\$500 per lot for up to and including four lots on main roads, 6 lots on secondary roads

\$2,500 per lot for any lots over four on main roads, 6 lots on secondary roads

System Development Fee must be paid before the Final Subdivision Plat is recorded in the Perquimans County Register of Deeds' Office.

Planning/Zoning

Zoning Permit (Residential/Home Occupation)	\$0.00
Zoning Permit (for Commercial/Industrial)	\$100.00
Certificate of Compliance (after first site visit)	\$100.00
Sign Permit	\$50.00
Certificate of Compliance (after first site visit)	\$50.00
Zoning Map Change (Re-Zoning)	\$450.00
Zoning Text Change	\$500.00
Planned Unit Development	\$800.00 + atty. & eng. Fees, i/a
Conditional Use Permit/ District	\$300.00 + atty. & eng. Fees, i/a
Appeal or Interpretation	\$300.00
Zoning Variance Request	\$300.00
Variance to Subdivision Regulations	\$100.00
Subdivision Sketch Plat	\$100.00
Minor or Abbreviated Subdivision Plan	\$50.00
Preliminary Plat	\$100.00 + \$15.00 per lot
Final Plat	\$100.00 + \$15.00 per lot
Wireless Telecommunication Facility	\$500.00 County fee
	+Minimum consultant cost of \$6,500.00
	+Certificate of Zoning Compliance (after first visit): \$100.00
Wireless Telecommunication Facility (eligible facilities request applications processed per NCGS 153A-349.53)	County fee of \$500.00
	+Minimum consultant cost of \$1000.00
	+Certificate of Zoning Compliance (after first visit): \$100.00 County Fee
	+Certificate of Zoning Compliance (Consultant fee for verification): \$3,000.00
Wind Energy Facilities	County Zoning Permit Fee of \$500.00
	+Certificate of Zoning Compliance (after first visit) \$100.00
	+Initial Escrow Deposit (Medium Facility) \$50,000.00
	+Initial Escrow Deposit (Large Facility) \$50,000.00

Effective 1-04-16, Zoning Permit Fees and Escrow Deposits to be paid at the time Zoning Permit Application, Fees and detailed Site Plans are submitted for review. If Escrow Account drops below \$10,000, Applicant shall replenish to the original amount before any further action or consideration is taken on any County Permit. Remaining balance will be refunded upon Applicant receiving approval of As-Built Drawings or if Applicant fails to complete project.

**Fees denoted for a given application do not include fees for subsequent applications and stages of review. * Separate fees will apply for building and other permits.*

+Certificate of Zoning Compliance (after first visit): \$100.00 County Fee

Wind Energy Facilities	+Certificate of Zoning Compliance (Consultant fee for verification): \$3,000.00
	County Zoning Permit Fee of \$500.00
	+Certificate of Zoning Compliance (after first visit) \$100.00
	+Initial Escrow Deposit (Medium Facility) \$50,000.00
	+Initial Escrow Deposit (Large Facility) \$50,000.00

Effective 1-04-16, Zoning Permit Fees and Escrow Deposits to be paid at the time Zoning Permit Application, Fees and detailed Site Plans are submitted for review. If Escrow Account drops below \$10,000, Applicant shall replenish to the original amount before any further action or consideration is taken on any County Permit. Remaining balance will be refunded upon Applicant receiving approval of As-Built Drawings or if Applicant fails to complete project.

**Fees denoted for a given application do not include fees for subsequent applications and stages of review. Separate fees will apply for building and other permits.*

Fire Marshal's Office

Construction Permits

Automatic Fire Sprinkler System (new)	\$50.00
-Plus per sprinkler head	\$1.00
Automatic Fire Sprinkler System Renovation	\$25.00
-Existing	
Compressed Gas	\$25.00
Emergency Responder Radio Coverage System	\$50.00
Fire alarm and detection systems (new)	\$50.00
-Existing	\$25.00
Fire flow test	\$50.00
Fixed fire suppression system (new)	\$50.00
-Existing	\$25.00
Standpipe systems	\$50.00
-Existing	\$25.00
Flammable and Combustible liquids	\$50.00
Hazardous materials	\$75.00
LP Gas (bulk facilities)	\$50.00
Storage tanks	
New installation (per tank)	\$100.00
Removal (per tank)	\$50.00
Temporary membrane structures (tents)	\$25.00
Group Homes/Foster Care Homes	\$0.00
Daycare, Nursing Homes	\$0.00
**All other fire construction permits not listed	\$50.00
Fireworks Initial Inspection Fee	\$50.00
Fireworks Standby Fees	
	1st 2 Hours \$100.00
	Each Additional Hour \$50.00

Administrative Fees

Starting work without a permit	\$50.00
--------------------------------	---------

Re-inspection fees

There shall be no initial fee for fire inspection of Level I, II, or III properties required under the NC State Fire Code mandatory inspection schedule. Thirty (30) days following the initial fire inspection, a re-inspection shall be conducted by the fire official. If all violations of the fire code have been corrected, no fee shall be imposed. If all violations of the fire code have not been corrected (or a reasonable attempt to correct has not been made), a second notice to comply shall be issued and a fee of \$50.00 shall be imposed. Seven (7) days following the issuance of the second order to comply, the fire official shall return for a re-inspection. If all violations have not been corrected, a final notice shall be issued and an additional fee of \$100.00 shall be imposed. Seven (7) days following the issuance of the final notice, the fire official shall return for a re-inspection. If all violations have not been corrected, and/or all fees have not been paid, the inspector shall issue a one hundred dollar (\$100.00) fee and issue a final notice to comply. After seven (7) additional days, if violations and fees have not been satisfied, the fire inspector shall initiate criminal proceedings, if necessary, in order to bring the establishment into compliance with the NC Fire Code.

PERQUIMANS COUNTY
CAPITAL PROJECTS RESERVE ORDINANCE
LAND TRANSFER TAX
FOR
CAPITAL PROJECTS

This Capital Projects Ordinance is being authorized to provide a portion of the required funds needed for the School Construction Project and for the other Capital Projects deemed appropriate by the Board of Commissioners.

The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2021, and ending June 30, 2022

<u>Reserve for Capital Projects</u>	\$	101,700
<u>Transfer to General Fund</u>		450,000
TOTAL CAPITAL RESERVE/LAND TRANSFER TAX	\$	<u>551,700</u>

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Reserve Ordinance beginning July 1, 2021, and ending June 30, 2022.

<u>Land Transfer Tax</u>	\$	550,000
<u>Investment Earnings</u>		1,700
<u>Fund Balance Appropriated</u>		0
TOTAL CAPITAL RESERVE/LAND TRANSFER TAX	\$	<u>551,700</u>

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUND
NO. 36

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 21st DAY OF JUNE, 2021, PASSED THE FOLLOWING AMENDMENT TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-301-000	Ad Valorem Taxes - Budget Year	14,201	
10-420-041	County Manager - Tower Consultant Fee	4,000	
10-420-331	County Manager - Bank Fees	6,600	
10-420-110	County Manager - Telephone/Postage	3,600	
10-420-741	County Manager - CARES	1	
10-450-061	Tax - Tax Lister		2,000
10-450-140	Tax - Travel		3,000
10-450-020	Tax - Salaries	5,000	
10-348-029	Management Entity Funds	1,200	
10-450-450	Tax - Management Entity Fees	1,200	
10-480-061	ROD - Retirees Hospitalization		1,000
10-480-020	ROD - Salaries	1,000	
10-356-000	ROD Fees	82,021	
10-480-340	ROD - Record Preservation	4,171	
10-480-452	ROD - Conveyance Tax	75,000	
10-480-451	ROD - Domestic Violence	200	
10-480-453	ROD - Floodplain Mapping Fee	1,300	
10-480-454	ROD - Senate Bill 202	650	
10-480-455	ROD - Archives Mgmt Fee	700	
10-500-020	Public Buildings - Salaries		25,000
10-500-150	Public Buildings - Maint/Buildings	10,000	
10-500-130	Public Buildings - Utilities	10,000	
10-500-031	Public Buildings - Contract Work	5,000	
EXPLANATION: General Fund year-end entry			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, 21st DAY OF JUNE, 2021.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 21st DAY OF JUNE, 2021.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUND
NO. 36 (CONTINUED)

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 21st DAY OF JUNE, 2021, PASSED THE FOLLOWING AMENDMENT TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-301-000	Ad Valorem Taxes - Budget Year	46,000	
10-510-020	Sheriff - Salaries	46,000	
10-351-000	Officer - Sheriff Fees	14,000	
10-510-450	Sheriff - Concealed Permits	14,000	
10-301-000	Ad Valorem Taxes - Budget Year	46,582	
10-511-020	Dispatch - Salaries	30,000	
10-511-030	Dispatch - PT Salaries	8,000	
10-511-050	Dispatch - FICA	2,500	
10-511-741	Dispatch - Capital 911 Equipment	6,082	
10-607-320	Veterans - Inventory Item		110
10-607-020	Veterans - Salaries	110	
10-301-000	Ad Valorem Taxes - Budget Year	1,766	
10-610-335	In Home II & III	1,766	
10-345-000	Local Option Sales Tax 1%	7,000	
10-615-050	Extension - FICA		2,000
10-615-060	Extension - Group Insurance		2,000
10-615-020	Extension - Salaries	5,000	
10-615-070	Extension - Retirement	6,000	
10-660-031	Senior Center - Contract Work		1,442
10-660-020	Senior Center - FT Salaries		1,130
10-660-030	Senior Center - PT Salaries	1,130	
10-660-740	Senior Center - Capital Outlay	1,442	
EXPLANATION: General Fund year-end entry			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, 21st DAY OF JUNE, 2021.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 21st DAY OF JUNE, 2021.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUND
NO. 36 (CONTINUED)

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 21st DAY OF JUNE, 2021, PASSED THE FOLLOWING AMENDMENT TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-670-140	Soil and Water - Travel		488
10-670-020	Soil and Water - Salaries	488	
10-345-001	Local Option 1/2%A	90,001	
10-682-020	Capital Outlay (30% 1/2)	90,000	
10-681-000	School Current Expense	1	
10-685-031	Recreation - Contract Services		2,100
10-685-020	Recreation - Salaries	2,100	
10-301-011	DMV Taxes - Current Year	18,000	
10-690-920	Juvenile Detention	18,000	
10-348-006	Electronic Recycling Fees	1,717	
10-690-931	Health Department - Electronic Fees	1,717	
10-301-002	Ad Valorem Taxes - Prior Year	6,000	
10-690-933	Health Department - T/ST/WG	6,000	
10-347-000	ABC Bottle Rehab	1,000	
10-690-941	Mental Health - Alcohol Rehab	1,000	
10-345-000	Local Option Sales Tax 1%	15,000	
10-660-040	Medical Examiner - Professional Service	15,000	
10-345-000	Local Option Sales Tax 1%	14,450	
10-530-161	EM - Maint/Equipment	2,255	
10-530-051	EM - FICA	195	
10-530-333	EM - Performance Grant	10,000	
10-530-336	EM - Street Signs	2,000	
EXPLANATION: General Fund year-end entry			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, 21st DAY OF JUNE, 2021.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 21st DAY OF JUNE, 2021.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
SOLID WASTE FUND
NO. 37

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 21st DAY OF JUNE, 2021, PASSED THE FOLLOWING AMENDMENT TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
38-301-000	Landfill - Budget Year	15,000	
38-301-001	Landfill - Prior Year	17,000	
38-399-000	Landfill - Fund Balance Appropriated	48,700	
38-750-910	SW - Health Dept/Landfill	80,000	
38-750-031	SW - Contract Work	700	
EXPLANATION: General Fund year-end entry			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, 21st DAY OF JUNE, 2021.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 21st DAY OF JUNE, 2021.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
COURT FACILITIES FUND
NO. 38

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 21st DAY OF JUNE, 2021, PASSED THE FOLLOWING AMENDMENT TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
55-348-000	Fines & Forfeiture Fees	14,000	
55-745-452	Fines & Forfeitures	14,000	
EXPLANATION: General Fund year-end entry			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, 21st DAY OF JUNE, 2021.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 21st DAY OF JUNE, 2021.

Chairman, Board of Commissioners

Finance Officer