

AGENDA

All items are for discussion and possible action.
Perquimans County Board of Commissioners
Commissioners' Room - Courthouse Annex Building
December 3, 2012
6:45 p.m.

I. Call to Order

II. Prayer & Pledge

III. Public Hearings

- A. Administrative Text Amendment TXT-12-01SR..... 6:45 p.m.
- *To receive public comments on the proposed **Administrative Text Amendment TXT-12-01SR to establish a Road Classification System and Map** to identify street types defined by the Subdivision Regulations and NCDOT – to be used for reference purposes in making future land use and transportation decisions, with changes to Articles IV & VII and creation of Appendix A.*
- B. Administrative Text Amendment TXT-12-02SR..... 6:50 p.m.
- *To receive public comments on the proposed **Administrative Text Amendment TXT-12-02SR, to change the standards, conditions and procedures pertaining to “Abbreviated” or “Minor” Subdivisions**, with the intent to move the date under which such lots may be counted throughout the unincorporated County and to further increase the number of lots permitted under the process on Local and Minor Collector Roads, with changes to Articles III & IV of the Subdivision Regulations.*

IV. Approval of Agenda

V. Consent Agenda

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)

- A. Approval of Minutes: November 5, 2012 Regular Meeting
- B. Tax Release Approvals
- C. Personnel Matters
1. Appointment: Part-Time EMT Rescue (2)
 2. Appointment: Deputy
- D. Budget Amendment No. 7
- E. Resolution of Appreciation
- F. September 30, 2012 Fiscal Monitoring Report for East Carolina Behavioral Health

VI. Scheduled Appointments

- A. Donna Winborne, Auditor / Approval of FY 2011-2012 Audit (*bring your audit copy*) 7:00 p.m.
- B. Howard Williams, Recreation Department 7:20 p.m.
- C. Homeria Jennette, Telecommunications 7:25 p.m.
- D. Susan Chaney, Social Services Department 7:30 p.m.
- E. Bill Jennings, Tax Administrator 7:35 p.m.

VII. Commissioner's Concerns/Committee Reports

- A.
- B.
- C.

VIII. Old Business

- A. Updates
1. Water System Projects
 2. Senior Center Update
 3. Jail Update
 4. High School Athletic Complex Update

- B. Planning ~~Board~~ Staff Move
- C. Reinstatement of Register of Deeds' Salary

IX. Presentation of Resolution of Appreciation

X. Presentation of Plaques – Mack E. Nixon & Sue Weimar

XI. Swearing in of Commissioners Janice McKenzie Cole, Matthew Peeler, and Kyle Jones

XII. New Business

- A. Election of Chairman/Vice Chair
- B. Planning Board Items
 - 1. Administrative Text Amendment TXT-12-01SR
 - 2. Administrative Text Amendment TXT-12-02SR
- C. Records Retention & Disposition Schedule – Register of Deeds
- D. Courthouse Annex Roof Repair
- E. Board Appointments
 - 1. Albemarle Commission
 - 2. Social Services Board
 - 3. Rescue Squad Committee
 - 4. Other Commissioner Board Appointments
- F. Voting Delegate – Legislative Goals Conference
- G. Disbanding of Board – Courthouse Landscaping Committee
- ~~H. Christmas Gifts for Employees~~
- I. Narrow Banding- Tower and Ground Space Lease Agreement, Belvidere
- J. Change of Work Session Date
- K. Bank Resolution & Signature Stamp
- L.
- M.
- N.

XIII. Unscheduled Appointments/Public Comments

(If you wish to address the Board, please state your name for the record prior to speaking)

- A.
- B.
- C.

XIV. Adjournment

FOR INFORMATION ONLY:

- Prescription Card Program
- Bethel Volunteer Fire Department
- Hertford Volunteer Fire Department

DEPARTMENT HEAD REPORT:

- Plat Log
- Inspections
- Sheriff's Department
- Extension

COMMITTEE WRITTEN REPORTS:

- Perquimans Chamber of Commerce
- Recreation Advisory Board

