

continue to research the matter and talk with the State ABC Agency. Once he has completed his research, he will inform the Board of his recommendation.

ADJOURNMENT

There being no further discussion or business, Chairman Nelson adjourned the Work Session at 7:30 p.m.

Wallace E. Nelson, Chairman

Clerk to the Board

BUDGET WORK SESSION
May 25, 2023
6:30 p.m.

The Perquimans County Board of Commissioners met in a Budget Work Session on Thursday, May 25, 2023, at 6:30 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT: Wallace E. Nelson, Chairman Charles Woodard, Vice Chairman
Timothy J. Corprew James W. Ward
T. Kyle Jones

MEMBERS ABSENT: Joseph W. Hoffler

OTHERS PRESENT: Frank Heath, County Manager/Deputy Clerk to the Board
Tracy Mathews, Finance Officer

BUDGET WORK SESSION

County Manager Heath presented his proposed budget for FY 2023-2024. He will present his budget message at the June 6, 2023 Regular Meeting. A public hearing will be held on June 19, 2023 during a Special Called Meeting so that the Board may officially adopt the FY 2023-2024 budget.

ADJOURNMENT

There being no further business to discuss, the Chairman adjourned the meeting.

Wallace E. Nelson, Chairman

Deputy Clerk to the Board

REGULAR MEETING
June 6, 2023
7:00 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Tuesday, June 6, 2023, at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944. The meeting was moved from Monday, June 5, 2023, to Tuesday, June 6, 2023 due to the Chairman and Vice Chairman being out of town at a training.

MEMBERS PRESENT: Wallace E. Nelson, Chairman Charles Woodard, Vice Chairman
Timothy J. Corprew Joseph W. Hoffler
T. Kyle Jones James W. Ward

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager Mary P. Hunnicutt, Clerk to the Board
Hackney High, County Attorney

Chairman Nelson called the meeting to order. Commissioner Jones gave the invocation and Chairman Nelson led the Pledge of Allegiance. Mr. Nelson explained that the first item of business was to hold a couple of public hearings.

PUBLIC HEARINGS

Special Use Permit No. SUP-23-01, requested by Staley Colson

Chairman Nelson opened the Public Hearing stating that the purpose of this quasi-judicial public hearing was to receive public comments to consider a Special Use Permit No. SUP-23-01, requested by Staley Colson, Jr. to install an in-ground swimming pool at 142 Matthews Acres Road in the Old Neck Historic Agriculture District. Subject property is Tax Parcel Number 5-0051-0015L. There were nine (9) people present. Rhonda Repanshek, Planner, presented the following overview of his request:

Thank you, Mr. Chair.

This is a quasi-judicial public hearing so persons of standing, which are usually the neighbors, have the right to speak, although other people may be allowed to speak at the Board's discretion.

Notices were mailed, published and posted as directed by NC General Statutes and our County Zoning Ordinance.

Article VIII, Table of Uses classifies swimming pools in a Historic Ag District as Special Use, so a Special Use Permit is part of this type of case. The permit gets recorded in ROD after County Commissioner approval. You can reference the Draft Special Use Permit in your agenda packet at page III.A.11. Zoning Ordinance Section 911.30 list conditions specific to swimming pools and those conditions were copied nearly verbatim into the attached draft permit. In summary it states that pools are not allowed in front yards, in-ground pools require a fence at least 4 feet high, and all wiring must meet the National Electric Code.

Planning Board unanimously recommended approval of the special use permit with conditions as presented and found it to be consistent with Perquimans County CAMA Land Use Plan (LUP) due to its zone as Historic Ag in the LUP and the residential nature of the proposed use. Planning Board recommends approval based on the conclusions that:

1. The use will not materially endanger the public health or safety,
2. The use meets all required conditions,
3. The use will not substantially injure the value of adjoining property,
4. The location and character of the use will be in harmony with the area.

After her presentation, Chairman Nelson asked if there were any questions from the Board or comments from the public. She also informed the Board that the applicator was in the room if they had any questions for him. There being no questions or comments, Chairman Nelson closed this public hearing at 6:45 p.m. and proceeded with the next public hearing.

Text Amendment No. TXT-23-01

Chairman Nelson opened the Public Hearing stating that the purpose of this legislative public hearing is to receive public comments to consider Text Amendment No. TXT-23-01, to discuss an amendment to Ordinance No. 106 – Zoning Ordinance regarding accessory buildings in front yards and amendments to Ordinance No. 28 – Addressing Ordinance pertaining to road naming, raising violation fines and editing sections that create addressing-software problems. There were thirteen (13) people present. Rhonda Repanshek, Planner, presented the following overview of the request:

Review of TXT-23-01, Proposed Text Amendments to County Zoning Ordinance to allow accessory buildings in the front yard of lots created after October 7, 2002 and Amendments to the County Addressing Ordinance regarding road naming, raising violation fines and editing sections that create addressing-software problems.

This is a legislative public hearing, which means the general public has a right to speak.

Notices were published as directed by NCGS and our County Zoning Ordinance. One county resident stopped by the Planning Office to get information on this proposed set of amendments.

The Table of Proposed Text Amendments is in your packet. The Addressing Ordinance is also in your packet; underlined font are additions and strikethroughs are deletions.

I'll go through the Addressing Ordinance first because it's simpler, then swing back to the accessory structure amendment which needs some discussion and a slideshow.

Addressing Ordinance:

Most are typos and clarifications so I'm hitting the highlights of the significant changes.

- a) Section 2.01 Clarifying that the address layer is a digital software layer now
- b) Section 3.02-- 2 structures MAY require a street name, but 3 structures SHALL require a street name
- c) Section 3.05 Vanity addresses shall not be approved. Example # 1 John Deere Lane
- d) Section 5.02 Roman numerals shall not be approved
- e) Section 6.06 Hyphens and special characters shall not be approved in street names
- f) Section 12.03 Raise maximum fine from \$25 to \$200 for violations regarding road name signs

Are there any questions on that part before I discuss the 2nd half?

Zoning Ordinance Accessory Structure Proposed Amendment:

The Zoning Ordinance section 704 table is in your agenda packets. Only the subscript gets changed.

Plan for what you WANT to see (Mitchell Silver) vs. what you don't want to see. So the question is "What is it that the general public WANTS to see?" Unobstructed, clean road views and house views. We are trying to **control** our **viewshed**.

This amendment only applies to residential lots created **after Oct 7, 2002**, because older lots already allow accessory buildings in the front and side yards. Originally, I had it written as applying to only waterfront lots, but after further thought and Planning Board discussion we all decided to let it be for inland lots also. Originally, I had an existing 50ft. deep opaque vegetative buffer as an exception that would allow the buildings in the front yard, but it got too complicated sounding and the Planning Board wanted me to simplify the wording, so I took it out completely and let the wording reflect a standard very deep front yard setback regardless of waterfront or vegetation. The word 'building' versus 'structure' was also chosen deliberately because with this wording, swimming pools are still not allowed in front yards.

*Ms. Repanshek presented slides that showed examples of situations that would **not** be allowed to have accessory structures in their front yards unless this amendment is approved in some form.*

LUP comparison:

Regarding Accessory Structure Text: Nowhere does the LUP discuss accessory buildings specifically however, it brings up community appearance on page 3 of the executive summary and chapter 2 states that the continuation of the County's present physical appearance and form is important, if not critical to the County if it is to maintain its unique character among jurisdictions in the region. It also states that the zoning ordinance is a tool that may help the County preserve its rural character.

Regarding the Addressing Ordinance: It does not fall under LUP specifications in Chapter 160D, however page ES-3 of the LUP Executive Summary lists 14 local area of concern issues; one is public safety. All emergency services ensuring public safety rely on addressing consistency to locate response sites.

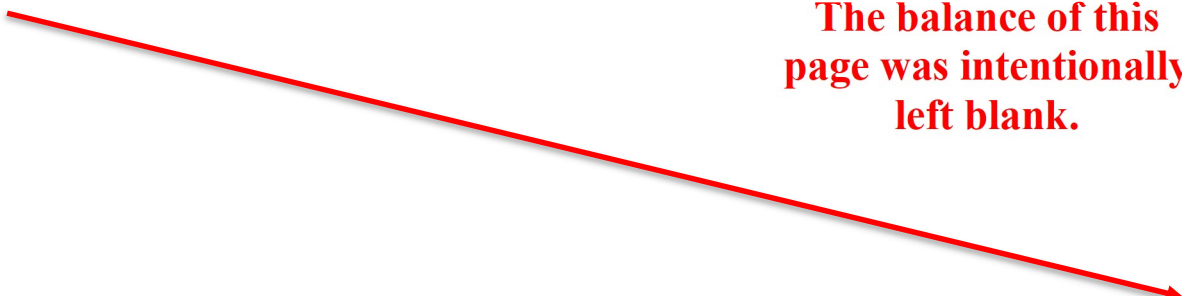
Planning Board found proposed Text Amendment TXT-23-01 to be consistent and in harmony with the County LUP because although there is a lack of coverage of accessory structures in the LUP in general, they are a residential-use by nature which corresponds to the zones the text amendment is relevant to. Planning Board also recommended approval of Text Amendment TXT-23-01 incorporating changes already reflected in the attached Table of Proposed Text Amendments.

And if you are nervous about street aesthetics, the Board may want to consider raising the front yard setback to 150 feet (versus 100 feet).

Ms. Repanshek concluded her remarks by asking if there were any questions.

A copy of the proposed changes are listed below:

The balance of this page was intentionally left blank.



Perquimans County Table of Proposed Text Amendments
June 6, 2023 rescheduled BCC Meeting

Location	Change	Type
Zoning Ordinance section 704 table residential zones RA, HA, RA-43, RA-32, RA-25, RA-15	Accessory Structures subscript 1: Not including fences and walls. Must be located in the rear yard. Limited to two (2) accessory buildings in front yard and minimum 100 ft. setback to road right of way; section 1108 Accessory Building or Garage on Vacant Lot for Residential Storage Use takes precedence over this sentence. Accessory buildings in front yard, detached carports, and garages must be located in the side or rear yard and meet all side and rear setbacks for the principal building.	txt amend
Addressing Ordinance Table of Contents	Article III and IV, remove the word 'THE'	typo
section 1.02	update NC General Statute references; Chapter 62 A and Chapter 153A, Article 12 should be 153A-239.1	update
section 2.01	add digital reference; Said map "is a digital software layer on the county GIS system, recreated onto the 911 Central Communications system, and " shall hereby be adopted as the Official Road Name and Structure Numbering Map of Perquimans County.	txt amend
section 2.02	add digital reference; The Addressing Map shall be kept on file in the County Planning Department "and stored as a digital county GIS layer ."	txt amend
Article III	title added 'Numbering System'	typo
section 3.02	two structures may, three structures shall require a street name	txt amend
section 3.04	clear up meaning of sentence by removing "open end, that being the "	txt amend
section 3.05	add sentence "Vanity addresses shall not be approved "	txt amend
Article IV	title added 'Addressing System'	typo
section 4.04	correct the section reference, 3.04 should be 3.02	typo
section 5.02	add sentence "Roman numerals shall not be approved "	txt amend
section 5.03	add a few clarification words; Any dwelling or business located at more than 100 feet from the roadway and/or not clearly visible from the roadway shall be required to have numerical posting at both the lot entrance or driveway and located in close proximity to the front door or structure entrance...; ...business identification in close proximity to the structure entrance way.; The post height of 3 feet will be required for all lot entrances	txt amend

Perquimans County Table of Proposed Text Amendments
June 6, 2023 rescheduled BCC Meeting

section 6.01	update NC General Statute references, 65-1535 should be 153A-239.1	update
section 6.03	add sentence, "Hyphens and special characters shall not be approved."	txt amend
section 6.06	add more suffixes: Alley (ALY), Knoll (KNL), Landing (LNDG), Path (PATH), Run (RUN)	txt amend
section 7.01	update paragraph, Delete "All public and private road name signs required by the Ordinance shall be installed and maintained by the Perquimans County Planning Department " and replace with " Initial purchase and installation of private street name signs required by the Ordinance shall be the responsibility of the developer. Further maintenance or replacement of a private street name sign after the initial installation may be the responsibility of a designee of the Perquimans County Manager. All public road name signs required by the Ordinance shall be installed and maintained by a designee of the Perquimans County Manager. Road name sign maintenance or replacement within municipalities is the responsibility of the municipality ."	txt amend
section 8.03	replace 'Mapping Coordinator, Tax Department ' with 'County Manager designee' .	txt amend
section 9.02	add NCGS reference and phrases; add "...utilizing legislative text amendment procedure outlined in NCGS Chapter 153A-239.1 " and change 'meeting ' to 'legislative public hearing ' and add "In computing such period, the day of publication is not to be included but the day of the hearing shall be included ."	txt amend
section 9.03	delete last sentence of the paragraph which is in regards to notifying BCC	txt amend
section 9.05	change 'ten(10) ' to 'twenty-five (25) ' and add that the application goes to the Board of County Commissioners 'with Planning Board recommendations'	update
section 12.03	raise maximum fine from \$25 to \$200 for each violation regarding road name signs	txt amend
Article XIV Definitions	Circle - change 'the' to 'and'	txt amend
	Ordinance Administrator - change 'Economic Development and the Planning Director ' to County 'Manager designee '	txt amend
	Structure Number - replace 'the Planning Director or his ' with 'the County Manager designee ...'	txt amend
Article XV	correct date and Commissioner Chair name	update

SECTION 704. AREA, YARD and HEIGHT REQUIREMENTS TABLE (page 1 of 4)

DISTRICT	MINIMUM LOT SIZE			MINIMUM YARD SETBACKS			MAXIMUM BUILDING HEIGHT
	SIZE	WIDTH	DEPTH	PRIMARY FRONT	INTERIOR SIDE	REAR	
RA	32,500 sq. ft.	125 feet	150 feet	30 feet	15 feet	30 feet	35 feet
	See exceptions at Note 2 and Section 701			See Exceptions at Note 2 and Section 702			See exception at Section 703
	Corner Lots Abutting Side Street:				25 feet		See Note 3
	Accessory Structures:				10 feet	10 feet	
	From Street Right-of-way:				20 feet	20 feet	
HA	43,000 sq. ft.	125 feet	150 feet	30 feet	15 feet	30 feet	35 feet
	Corner Lots Abutting Side Street:				25 feet		See Note 3
	Accessory Structures:				10 feet	10 feet	
	From Street Right-of-way:				20 feet	20 feet	

¹ Not including fences and walls. Must be located in the rear yard. Limited to two (2) accessory buildings in front yard and minimum 100 ft. setback to road right of way; section 1108 Accessory Building or Garage on Vacant Lot for Residential Storage Use takes precedence over this sentence. Accessory buildings in front yard, detached carports, and garages must be located in the side or rear yard and meet all side and rear setbacks for the principal building.

² Additional yard setbacks shall apply to properties fronting on major thoroughfares (40 feet) and waterways (30 feet).

³ The height of residential structures shall be measured as the vertical distance from the highest adjacent grade to the mid-point of the highest roof height.

SECTION 704. AREA, YARD and HEIGHT REQUIREMENTS TABLE (page 2 of 4)							
DISTRICT	MINIMUM LOT SIZE			MINIMUM YARD SETBACKS			MAXIMUM BUILDING HEIGHT
	SIZE <small>See exceptions at Note 2 and Section 701</small>	WIDTH	DEPTH	PRIMARY FRONT <small>See Exceptions at Note 2 and Section 702</small>	INTERIOR SIDE	REAR	
RA-43	43,000 sq. ft.	125 feet	150 feet	30 feet	15 feet	30 feet	35 feet
	Corner Lots Abutting Side Street:				25 feet		<i>See Note 3</i>
	Accessory Structures:				10 feet	10 feet	
	From Street Right-of-way:				20 feet	20 feet	
RA-32	32,500 sq. ft.	125 feet	150 feet	30 feet	15 feet	30 feet	35 feet
	Corner Lots Abutting Side Street:				25 feet		<i>See Note 3</i>
	Accessory Structures:				10 feet	10 feet	
	From Street Right-of-way:				20 feet	20 feet	
RA-25	25,000 sq. ft.	125 feet	150 feet	30 feet	15 feet	30 feet	35 feet
	Corner Lots Abutting Side Street:				25 feet		<i>See Note 3</i>
	Accessory Structures:				10 feet	10 feet	
	From Street Right-of-way:				20 feet	20 feet	
RA-15	15,000 sq. ft.	90 feet	120 feet	25 feet	12 feet	20 feet	35 feet
	Corner Lots Abutting Side Street:				20 feet		<i>See Note 3</i>
	Accessory Structures:				10 feet	10 feet	
	From Street Right-of-way:				20 feet	20 feet	

¹ Not including fences and walls. Must be located in the rear yard. Limited to two (2) accessory buildings in front yard and minimum 100 ft. setback to road right of way; section 1108 *Accessory Building or Garage on Vacant Lot for Residential Storage Use* takes precedence over this sentence. Accessory buildings in front yard, detached carports, and garages must be located in the side or rear yard and meet all side and rear setbacks for the principal building.

² Additional yard setbacks shall apply to properties fronting on major thoroughfares (40 feet) and waterways (30 feet).

³ The height of residential structures shall be measured as the vertical distance from the highest adjacent grade to the mid-point of the highest roof height.

After her presentation, Chairman Nelson asked if there were any questions from the Board or comments from the public. There being no questions or comments, Chairman Nelson closed this public hearing at 7:05 p.m. and proceeded with the Regular Meeting.

AGENDA

Chairman Nelson stated that a copy of the amended Agenda was at their seats tonight. James W. Ward made a motion to approve the Agenda as presented. The motion was seconded by Joseph W. Hoffer and unanimously approved by the Board.

CONSENT AGENDA

Chairman Nelson asked if there were any items that the Board wished to remove from the Consent Agenda to discuss. There being none, Charles Woodard made a motion to approve the Consent Agenda as presented. The motion was seconded by James W. Ward and unanimously approved by the Board.

1. **Approval of Minutes:** The following Minutes were approved by the Board:
 - a. March 20, 2023 Special Called Meeting/Work Session
 - b. May 1, 2023 Regular Meeting
 - c. May 4, 2023 Budget Work Session
 - d. May 15, 2023 Work Session
 - e. May 25, 2023 Budget Work Session
2. **Personnel Matters:** The following personnel matters were approved by the Board:

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Ariana Salupo	Part-Time/Fill-In EMT	Appointment	63/1	\$16.16/hr.	05/01/2023
Chilli Moore	Part-Time/Fill-In EMT	Appointment	63/1	\$16.16/hr.	05/01/2023
Tyree Hughes	Part-Time/Fill-In EMT	Appointment	63/1	\$16.16/hr.	05/01/2023
Jacob Bush	Part-Time/Fill-In AEMT	Appointment	66/1	\$18.44/hr.	05/01/2023
Jennifer Whitehurst	Part-Time/Fill-In AEMT	Appointment	66/1	\$18.44/hr.	05/01/2023
Camry Harris	PT/FI Non-Certified Telecommunicator	Appointment	60/1	\$14.16/hr.	05/01/2023
Nicholas Foley	PT/FI Non-Certified Telecommunicator	Appointment	60/1	\$14.16/hr.	06/01/2023
Alyssa Ratcliff	PT/FI Non-Certified Telecommunicator	Appointment	60/1	\$14.16/hr.	06/01/2023
Iasia Collier	PT/FI Non-Certified Telecommunicator	Appointment	60/1	\$14.16/hr.	06/01/2023
Melissa Hand	Part-Time/Fill-In Telecommunicator I	Appointment	63/1	\$16.16/hr.	06/01/2023
Taylor Renae Dickey	Certified Deputy	Appointment	65/1	\$36,707	06/01/2023
Candice Mallory	Social Worker III	Appointment	69/1	\$43,776	06/01/2023
Angela Jordan	Social Services Director	Promotion	79/1	\$67,985	06/01/2023
Paige Scheidler	Part-Time/Fill-In AEMT	Certification	66/1	\$18.44/hr.	06/01/2023
William Wright	Certified Deputy	Certification	65/1	\$36,707	06/01/2023
Morgan Story	Full-Time Non-Certified TC	Promotion	60/1	\$14.16/hr.	06/01/2023
Charity Geho	Full-Time Telecommunicator I	Promotion	63/1	\$16.16/hr.	06/01/2023
Crystal Wright	Full-Time Telecommunicator II	Resignation			05/31/2023
Crystal Wright	Part-Time/Fill-In Telecommunicator II	Job Reclassification	68/7	\$20.43/hr.	06/01/2023
Tantina Copeland	Part-Time/Fill-In AEMT	Resignation			05/15/2023
David Jensen	Part-Time/Fill-In Paramedic	Resignation			05/09/2023
Trevor Batts	Part-Time/Fill-In EMT	Resignation			05/25/2023

3. **Step/Merit Increases:**

Employee Name	Employee Job Title	Grade/Step	New Salary	Effective Date
Sarah Ownley	IMC II	63/1	\$33,615	06/01/2023
Amanda Layden	Administrative Assistant – Rec. Dept.	58/8	\$32,008	06/01/2023
Macey Stockwell Cappel	Administrative Assistant – Sheriff’s Office	60/3	\$30,929	06/01/2023
Christopher Murray	Certified Deputy	65/6	\$41,484	06/01/2023

4. **Budget Amendments:** The following budget amendments were approved by the Board:

**BUDGET AMENDMENT NO. 43
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-012	Emergency Management - State Grants	7,300	
10-530-340	Emergency Management - HSGP Grant	7,300	

EXPLANATION: To amend FY 22/23 budget to include HSGP EM grant funds.

**BUDGET AMENDMENT NO. 44
SOLID WASTE FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
38-399-000	Solid Waste - Fund Balance Appropriated	100,000	
38-750-910	Solid Waste - Health Department Landfill	100,000	

EXPLANATION: To amend FY 22/23 budget to cover solid waste expenses.

**BUDGET AMENDMENT NO. 45
SCHOOL CONSTRUCTION FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
65-348-001	State School Funds - Lottery	11,850	
65-500-711	NB Lottery Intermediate School	11,850	

EXPLANATION: To amend FY 22/23 budget to add lottery funds for the planning of new intermediate school.

**BUDGET AMENDMENT NO. 46
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	State Grants - DSS	32,424	
10-610-205	CCU/MA Expansion Funds	32,424	

EXPLANATION: To amend FY 22/23 budget to add additional funds as received for CUU-MA Expansion.

**BUDGET AMENDMENT NO. 47
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	State Grants - DSS	27,944	
10-610-206	ENE - CAP Funds	27,944	

EXPLANATION: To amend FY 22/23 budget to add additional funds as received Medicaid ENE GAP funding.

**BUDGET AMENDMENT NO. 48
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-335-000	Miscellaneous Revenue	3,500	
10-510-740	Sheriff - Capital Outlay	3,500	

EXPLANATION: To amend FY 22/23 budget to cover expenses.

**BUDGET AMENDMENT NO. 49
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-685-161	Recreation - Maintenance/Grounds		900
10-685-170	Recreation - Vehicle Maintenance/Repair		900
10-685-740	Recreation - Capital Outlay	1,800	

EXPLANATION: To amend FY 22/23 budget to cover expenses

**BUDGET AMENDMENT NO. 50
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	State Grants - DSS	7,312	
10-610-192	DSS - Crisis Intervention	7,312	

EXPLANATION: To amend FY 22/23 budget to add additional funding for Crisis Intervention.

**BUDGET AMENDMENT NO. 51
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-365-004	Recreation - Community Park Grant	25,000	
10-685-743	Recreation - Community Park Grant	25,000	

EXPLANATION: To amend FY 22/23 budget to add additional funding as awarded by the Sentara Community Park Grant.

5. **Board Reappointments/Resignation:** The following board reappointments and resignation were approved by the Board:

Name	Board/Committee	Action Taken	Term	Effective Date
Poppert, Jennifer Ann	Local Library Board	Reappointment	4 yrs.	07/01/2023
Lassiter, Rodney	Recreation Advisory Committee - Belvidere	Reappointment	3 yrs.	07/01/2023
Long, Jr., George	Recreation Advisory Committee - Bethel	Reappointment	3 yrs.	07/01/2023
Hoffler, Joseph	Recreation Advisory Committee - Commissioner	Reappointment	3 yrs.	07/01/2023
Smith, April	Recreation Advisory Committee - Parksville	Resignation		07/01/2023

6. **Juvenile Crime Prevention Council (JCPC) Documentation:** The following documentation for the JCPC Grant was unananimously approved by the Board:

- a. **NC DPS – Community Programs – County Funding Plan:** The Perquimans County Funding Plan shows the breakdown of the programs the JCPC funding is budgeted for.

Perquimans County

NC DPS – Community Programs – County Funding Plan

Available Funds: \$ 77,485 Local Match: \$ 8,820 Rate: 10%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS- JCPC Funding	LOCAL FUNDING			OTHER	OTHER	Total	% Non DOS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In-Kind	State/Federal	Funds		
1	Perquimans County Schools- Teen Court, Community Service Restitution, STOP	\$77,485			\$8,820			\$86,305	10%
2									
5	TOTALS:	\$77,485			\$8,820			\$86,305	10%

The above plan was derived through a planning process by the Perquimans County Juvenile Crime Prevention Council and represents the County's Plan for the use of these funds in FY 2022-2023.

Amount of Unallocated funds _____ *Shelton White* 5/26/2022
Amount of funds reverted back to DPS _____ Chairperson, Juvenile Crime Prevention Council (Date)

Discretionary Funds Added

Check type initial plan update final

---DPS Use Only---

Received by _____	Area Consultant	Date _____
Reviewed by _____	Area Consultant	Date _____
Verified by _____	Area Consultant	Date _____
_____	Designated State Office Staff	Date _____

6/6/2002
(Date)
Chairperson, Board of County Commissioners
Or County Finance Officer

b. **Certification for FY 2023-2024:** This is to certify the funding through JCPC for FY 2023-2024.

Juvenile Crime Prevention Council Certification Standards

G.S. 143B-853 allows for a 2-year funding cycle for programs that meet the requirements of the statute and have been awarded funds in a prior funding cycle. Indicate below if the JCPC plans to allow for a 1-year or 2-year funding cycle.

2-Year Funding: FY 2023-2024 and FY 2024-2025

Membership

- A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? YES
- B. Are members appointed for two year terms and are those terms staggered? YES
- C. Is membership reflective of social-economic and racial diversity of the community? YES
- D. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? NO

If not, which positions are vacant and why?

Two persons under the age of 21, or member of the public representing the interests of families of at-risk youth. Will work to seek youth for the upcoming school year.

Organization

- A. Does the JCPC have written Bylaws? YES
- B. Bylaws are On file
- C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. YES
- D. Does the JCPC have written policies and procedures for funding and review? YES
- E. These policies and procedures On file
- F. Does the JCPC have officers and are they elected annually? YES

Meetings

- A. JCPC meetings are considered open and public notice of meetings is provided. YES
- B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? YES
- C. Does the JCPC meet six (6) times a year at a minimum? YES
- D. Are minutes taken at all official meetings? YES
- E. Are minutes distributed prior to or during subsequent meetings YES

Planning

- A. Does the JCPC conduct a biennial planning process which includes a needs assessment, monitoring of programs and funding allocation process? YES
- B. Is this Biennial Plan presented to the Board of County Commissioners and to DPS? YES
- C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? YES

Public Awareness

- A. Does the JCPC communicate the availability of funds to all public and private nonprofit agencies which serve children or their families and to other interested community members?
 RFP, Distribution List, and Advertisement attached YES
- B. Does the JCPC complete a minimum of biennial needs assessment and make that information available to agencies which serve children or their families, and to interested community members? YES

No Overdue Tax Debt

- A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243.1, at the Federal, State, or local level? YES

Briefly outline the plan for correcting any areas of standards non-compliance.

The council continues to work to fill vacant positions.

c. **Inter-Agency Council Appointment for FY 2023-2024:** This is to certify the Inter-Agency Council Members for FY 2023-2024.

Juvenile Crime Prevention Council Certification Standards

Instructions: N.C.G.S. § 14313-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members (G.S. 147-33.61)	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	James Bunch	Assistant Superintendent	<input checked="" type="checkbox"/>	w	m
2) Chief of Police					
3) Local Sheriff or designee	Shelby White	Sheriff		w	m
4) District Attorney or designee	Kyle Jones	ADA	<input checked="" type="checkbox"/>	w	m
5) Chief Court Counselor or designee					
6) Director, Local Management Entity/Managed Care Organization (LME/MCO), or designee	Yolanda Bowens	System of Care Coordinator, Trillium	<input checked="" type="checkbox"/>	b	f
7) Director DSS or designee	Angela Jordan	CPS//APS Supervisor	<input checked="" type="checkbox"/>	b	f
8) County Manager or designee	Frank Heath	Manager		w	m
9) Substance Abuse Professional	Tonya Cooper	Uplift Comprehensive		b	f
10) Member of Faith Community	Wonder Lewis	Pastor		b	f
11) County Commissioner	Joseph Hoffer	Commissioner		b	m
12) A Person Under the Age of 21					
13) A Person Under the Age of 21, or a member of the public representing the interests of families of at-risk juveniles					
14) Juvenile Defense Attorney	Brandon Belcher	Attorney		w	m
15) Chief District Judge or designee	Hon. Meader Harris	District Court Judge		w	m
16) Member of Business Community					
17) Local Health Director or designee	Molly Brown	Triple P Coord.	<input checked="" type="checkbox"/>	w	f
18) Rep. United Way/other non-profit	Kelly Hoeltzel	Community Care Manager		w	f
19) Representative/Parks and Rec.	Howard Williams	Director		w	m
20) County Commissioner appointee	Dr. Kanika Griffin	CAO-Student Services		b	f
21) County Commissioner appointee	Eva Anderson	Court Counselor Supervisor		b	f
22) County Commissioner appointee	Kayleigh Davison	ARHS		w	f
23) County Commissioner appointee	Kim Parker	District Social Worker		b	f
24) County Commissioner appointee	Michelle Lawrence	Librarian		w	f
25) County Commissioner appointee	Shatasha Miller	Youth Development Coordinator		b	f
26) County Commissioner appointee	Shayla Hayes	Public Health Education Specialist		b	f

- 7. **23-24 Insurance Renewal Proposals:** The Board unanimously approved the following two NCACC 23-24 Insurance Renewal Proposals and authorized County staff to sign them:
 - **2023 Perquimans County L&P Renewal Proposal:** The Board approved the 2023 Perquimans County L&P Renewal Proposal in the amount of \$205,053.
 - **2023 Perquimans County Workers Compensation Proposal:** The Board approved the 2023 Perquimans County Workers Compensation Renewal Proposal in the amount of \$73,339.

PRESENTATION & INTRODUCTION OF NEW EMPLOYEES

- A. **Recognition of Employees:** Beginning June 1, 2022, the Board will be recognizing the employees who have been working with the County for 5, 10, 15, 20, etc. years. Tonight, County Manager Heath presented Donna Phelps, Assistant Register of Deeds, with a Certificate and gift. Ms. Phelps began working in the Register of Deeds’ Office as their Deputy Register of Deeds on June 1 2003. She is now working as the Assistant Register of Deeds. She has worked a total of 20 years. Ms. Phelps thanked the Board. The Board congratulated Ms. Phelps and thanked her for her service to Perquimans County.
- B. **Introduction of New Employees:**
 - **Social Services Department:** Teressa Blanchard, Chairman of the Social Services Board, introduced Angela Jordan who was recently promoted to Social Services Director to replace Susan Chaney who retired on January 1, 2023. The Board congratulated her on her promotion. After Ms. Jordan made a few comments, she introduced the following new employees:

Employee Name	Employee Job Title	Effective Date
Anissa Coles	Social Worker II	05/01/2023
Tammy Chappell	IMC II	05/01/2023

- **Emergency Services:** Jonathan Nixon, Director of Emergency Services, introduced the following new employees:

Employee Name	Employee Job Title	Effective Date
Clifton Beaman	Full-Time Paramedic Shift Supervisor	04/01/2023
Bethany Buttram	Community Paramedic/MIH Coordinator	03/01/2023
Robert M. Watkins	Full-Time Shift Supervisor	04/01/2023

After each introduction, the new employees made a few comments and the Chairman and Commissioners welcomed them to Perquimans County.

PRESENTATION OF FY 2023-2024 BUDGET

County Manager Heath presented the following FY 2023-2024 Budget Message:

June 6, 2023

To: The Honorable Chair, Board of Commissioners, and taxpayers of Perquimans County

I respectfully submit the proposed budget for Perquimans County for the Fiscal Year 2023-2024. The budget has been prepared in accordance with the North Carolina Local Government Budget and Fiscal Control Act. The budget identifies the estimated revenues and expenditures for the Fiscal Year 2023-2024.

Proposed Tax Rate

As in years past, the County’s budget process calls for department heads and other agencies to submit budget requests to the County Manager. In total, the requests amounted to approximately \$28.4 million. That’s almost \$7.5 million dollars more than anticipated revenues for the upcoming fiscal year. The tax rate would have to be 49 cents higher to fully fund all requests of Perquimans County for the next year.

Total taxable value increased from \$1,416,482,867 to \$1,439,705,262 or 1.64%. Budgeted sales tax revenues are expected to increase by over \$300,000 from last year’s budgeted amount. Another positive note is that I project that we’re going to use little if any fund balance appropriation for the fiscal year 22/23 budget. The proposed FY 23/24 budget allocates \$533,452 out of fund balance.

The County remains in excellent financial condition (as evidenced by our most recent audit) but is feeling the effects of inflation and increased personnel and capital costs. Perquimans County will continue to make substantial investments in school spending, public safety, capital projects and personnel. As a result, the tax rate for fiscal year 23-24 will increase to 64 cents per hundred dollars of value.

When compared to other Counties in the region, Perquimans’ tax rate will remain among the lowest in north eastern North Carolina.

General Fund Budget Summary

The General Fund budget is \$21,066,927 for 2023-2024, an increase of \$552,119 from the current year’s amended budget of \$20,514,808.

General Fund Revenues

Property taxes account for the vast majority of general fund revenues, and I’ve already mentioned the conditions as it relates to real property taxation.

Sales tax revenues are the second largest source of County general fund revenues. Budgeted sales tax revenues are projected to increase by a total of \$300,000 compared to last year’s budgeted amount, for a total of \$2,400,000.

\$525,000 is forecast to be added to Perquimans’ sales tax allocation to reflect the additional services taxed by the General Assembly in 2016. This is an increase of \$25,000 from last fiscal year’s proposed budget. Medicaid hold harmless payments from the State, which are tied directly to sales tax calculations, are projected at \$450,000 this year, an increase of \$75,000. Expected Land Transfer Tax revenues in FY 2023-24 are \$650,000, the same as last fiscal year.

General Fund Expenses

Most of the departmental operating budgets remain similar to the current budget year. By way of comparison, the largest General Fund expenses by department or agency are as follows:

<u>Department/Agency</u>	<u>Proposed FY 23-24</u>	<u>% of Total GF Budget</u>
Perquimans County Schools	\$4,811,149	22.8%
Emergency Medical Services	\$2,912,096	13.8%
Social Services	\$2,905,515	13.8%
Sheriff	\$2,561,269	12.1%

School Funding

3903 June 19, 2023 continued

As presented by the Board of Education and school staff earlier this spring, the Perquimans County School System has requested \$3,810,503 for school current expense, an increase of \$710,503 over last year's County appropriation of \$3,100,000. This represents a 23% requested increase from the previous fiscal year's budget allocation. The local current expense requested increase centers mostly around additional personnel, benefit costs and utility increases.

The proposed FY 2023-24 County budget increases the local current expense budget by \$289,546 to \$3,389,546. The increase focuses on two school nurse positions that are no longer grant-funded and increases in general benefits and salaries. This continues a significant commitment by the County Board of Commissioners to fund instructional services, support services, athletics, maintenance and utilities. The school capital outlay budget is the same as the requested amount; \$585,000.

Building and Facility Initiatives/Capital Outlay

Perquimans will invest in various building and capital initiatives this year. Such expenditures include:

- Sheriff: One Dodge Charger, One SUV, One Animal Control truck, body cameras, IT upgrades.
- Emergency Services: For EMS, a new ambulance with Stryker equipment, one PowerPro cot, narcotics safes, desktop and laptop computers, AEDs and speaker microphones for radios. For Emergency Management, crushed concrete at the debris site, forklift safety cage, speaker system for the EM auditorium, and upgrades to Bay 10-12. For communications, UPS battery replacement at remote tower sites and a 16 camera surveillance system.
- Elections: Completion of interior improvements to the new building, voting booths, printers for ballots, tabulator bins, and a security system with cameras.
- Center for Active Living: New furniture for the entrance, new folding chairs, new benches and a NuStep machine.
- Recreation: Scoreboard for the baseball field. We have applied for PARTF grants to add a splash pad, new ballfield and additional parking at the Recreation Center. If the grant is received, we will amend the budget as needed.
- Courthouse: Upgrades and reconditioning of the elevator.

Personnel

The proposed FY 2023-24 budget contains a 5% cost of living adjustment to the salary schedule based on inflationary pressures in the economy. Steps and merits are active for this budget as well.

Included is a 2% 401k match for employees.

Perquimans County participates in the State Health plan, and health insurance rates are projected to cost \$7922 per employee per year. This amount includes a projected 5% increase in rates and \$25 per month per employee that the State charges employees for the base 70-30 plan. The health benefit alone remains a significant benefit to County workers.

The North Carolina Local Government Employees Retirement System employers' contribution will increase to 12.9% from 12.15% for FY 23-24.

This budget includes several new positions and proactive employment measures to attract and retain personnel. To retain current employees, I am proposing that longevity payments be introduced. These annual payments would be rewarded at different tiers to workers that stay consecutively employed with the County for 5, 10, 15, and 20 plus years of service. Many of the Counties around us offer this program. 5 years of service would equal a \$750 annual payment, 10 years = \$1000, 15 years = \$1250, and 20 years or more = \$1500. The total cost of these payments is around \$61,000.

To recruit new employees in the public safety and emergency services fields, this budget proposal would allow sign-on bonuses of up to \$2000, at the discretion of the department head, to be paid after completing one year of service with the County.

The Sheriff's office budget includes the first phase of a career development plan, whereby deputies and sergeants will be increased by one Grade on the salary schedule. This represents roughly a 10 percent increase for those employees from the previous year and would put the starting salary of a base level deputy above \$40,000. Also included in the Sheriff's budget is the conversion of a narcotics deputy position to an Investigator. EMS will receive one additional full-time paramedic position and two full-time Advanced EMT positions as the County tries to become less dependent upon part-time employees who work full-time for other agencies. The Communications budget includes the requested conversion of two part-time positions to full-time. The Department of Social Services budget includes two Income Maintenance Caseworker positions as well as the reclassification of two Public Information Officers to Income Maintenance Technicians. Medicaid expansion may go into effect as early as October. If so, the County may need to add other positions to cover the workload. Lastly, the Center for Active Living's budget includes converting the part-time data and program manager to a full-time position.

Other Noteworthy Items

- Funding for the County Fire Departments increases to \$100,000 each, up from \$80,000 per department last year.
- Funding for the Perquimans County Library will be \$207,000.
- Funding for the Tri-County Animal Shelter will increase to \$110,000 to facilitate staff and building improvements.
- Albemarle District Jail remains a considerable expenditure, at \$663,908.
- \$134,000 has been budgeted to complete the payments for the County revaluation which takes effect January 1, 2024.

Water Fund

Perquimans continues to make significant investment in its overall ability to provide water to its customers. Perquimans will continue to purchase 150,000 gallons of reverse osmosis water from Pasquotank County that services customers on the Winfall plant side. The bulk water rate that Pasquotank County charges is \$7.77 per thousand gallons.

Water rates will remain at \$17.50 for a minimum bill and \$9 per thousand after the first thousand. There is a total increase in the budget projected of \$26,000. I've included approximately \$100,000 for additional radio read meters and a \$112,000 allocation for water tank maintenance. Salt and chemical supplies have increased significantly from year to year. Other capital expenditures include permits, design and plans for a new discharge location at the Winfall plant and a new half-ton truck.

The total water fund budget for the Fiscal Year 2023-24 is \$2,604,900.

Solid Waste Fund

The proposed solid waste fee for FY 23-24 is \$160, no change from last fiscal year. This fee covers the cost of operating the five Convenience Site locations, the County's portion of the Perquimans-Chowan-Gates Transfer Station operating cost, and the tipping fee for the County's solid waste at the private landfill in Bertie County. All of these operational costs have increased over the past couple of years, particularly in hauling costs this year. We've made significant capital improvements to our sites, including additional compactors. The total solid waste fund budget is projected at \$1,213,350.

Conclusion

I'd like to thank the Department Heads for their stewardship in this budget process. I would also like to thank the Board of Commissioners for your involvement in the budget discussions and for making difficult, but important decisions on behalf of the citizens of Perquimans County. Finally, I'd like to thank County staff: Mary Hunnicutt- Clerk to the Board, and Bill Jennings and Kim Bray of the Tax Office, for their assistance and guidance in this process. I'd especially like to thank Finance Officer Tracy Mathews. Without her help and expertise, this budget process could not be completed.

I thank each of you for your consideration of this proposal and welcome any changes the Board deems appropriate.

At the request of the Chairman and Board of Commissioners, a public hearing has been scheduled for Monday, June 19, 2023, at 7:00 p.m. in the Perquimans County Library for public comment and to consider adoption of the budget.

Submitted by:

W. Frank Heath, III
County Manager/Budget Officer

COMMISSIONER’S CONCERNS/COMMITTEE REPORTS

There were no commissioner’s concerns or committee reports.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following updates:

- **Prisoner Housed in Wake County Update:** Mr. Heath reminded the Board that, due to a change in the NC General Statutes, the County was required to pay for the custody costs. With the aid of our lobbyist, Bob Steinberg, we were able to get the costs down from \$150,000 to \$50,000.
- **Monument Markers:** Mr. Heath reported that the monument markers should be installed later this week.
- **New Board of Elections Building:** County Manager Heath updated the Board on the renovations of the new Board of Elections Building. He reported that the roof has been replaced, the parking lot has been finished and that painting of the building will be the next project. After the outside projects are completed, we will begin interior renovations.
- **Recognition of Pete Perry:** Mr. Heath informed the Board that a member of the community that has attended a lot of Board meetings and made comments passed away on May 15, 2023. Due to health reasons, he had attended recent meetings.
- **Liquor By The Drink:** Mr. Heath stated that the Board had been asked to look into assisting a local business in the County with obtaining a liquor license. He asked County Attorney High for an update on his research. County Attorney High provided the following updates to the Board:
 - The State ABC Board is no longer authorizing local ABC Boards. Therefore, the only way to get liquor by the drink in Perquimans County would be to merge with the Town of Hertford since they already have an ABC Board and Store. This is something that the Board will have to discuss with the Town of Hertford. This discussion will have to be soon in order for us to notify the Board of Elections (local and State) to hold an election for liquor by the drink for Perquimans County. Mr. Heath asked if this had to be county wide and not on an individual basis. Mr. High said that it would have to be county wide.

After his presentation, Chairman Nelson suggested that the Chairman, Vice Chairman, and Hertford ABC Board meet with the Town of Hertford to discuss the possibility of merging with them. County Manager Heath stated that the Jackie Greene, Supervisor of the Board of Elections, was present tonight and asked Ms. Greene about the deadlines for getting this on the ballot. The Board concurred with Chairman Nelson’s recommendation and a report will be brought back to the Board.

SALE OF SURPLUS EQUIPMENT

County Manager Heath informed the Board that the buyer of this vehicle was approved last month did not pay for the vehicle. Therefore, they had to readvertise on GovDeals. The rebid period closed today at 11:00 a.m. The highest bidder was as follows:

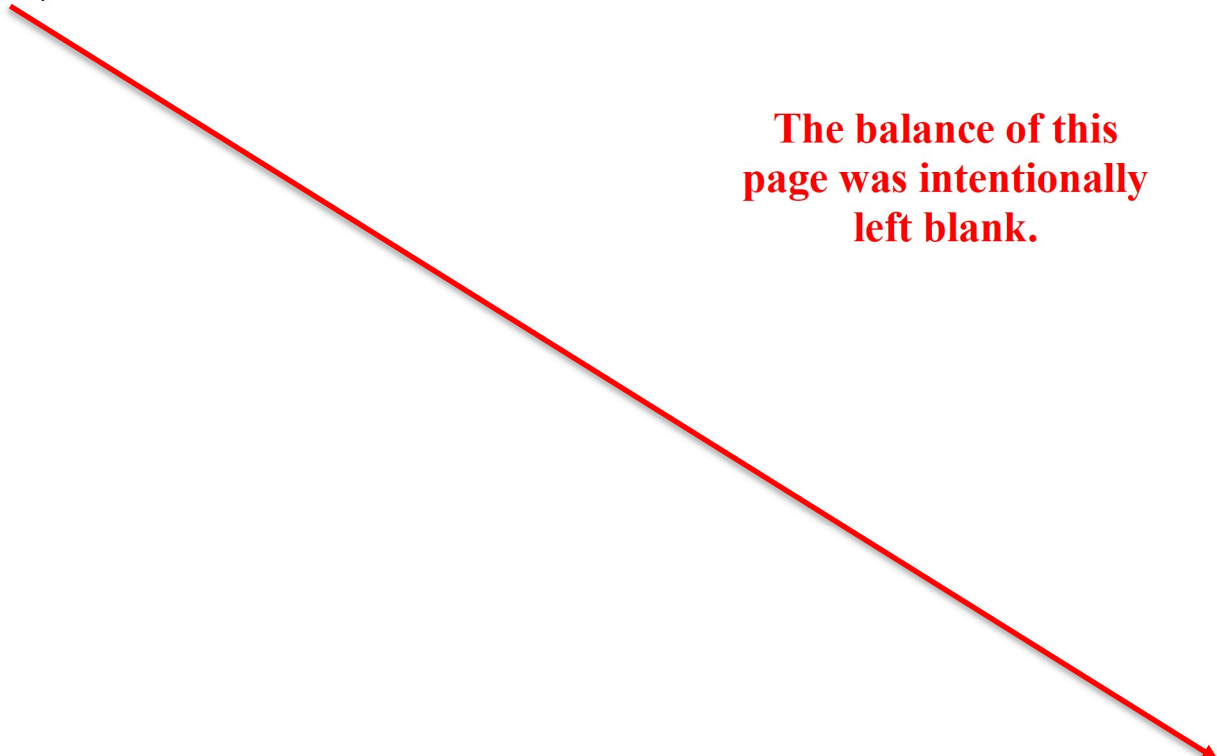
BUYER	ITEM	DATE SURPLUSED	START BID	SOLD AMOUNT
James Dingle	2014 Dodge Charger, VIN 6310	4/3/2023	\$500	\$3,050.00

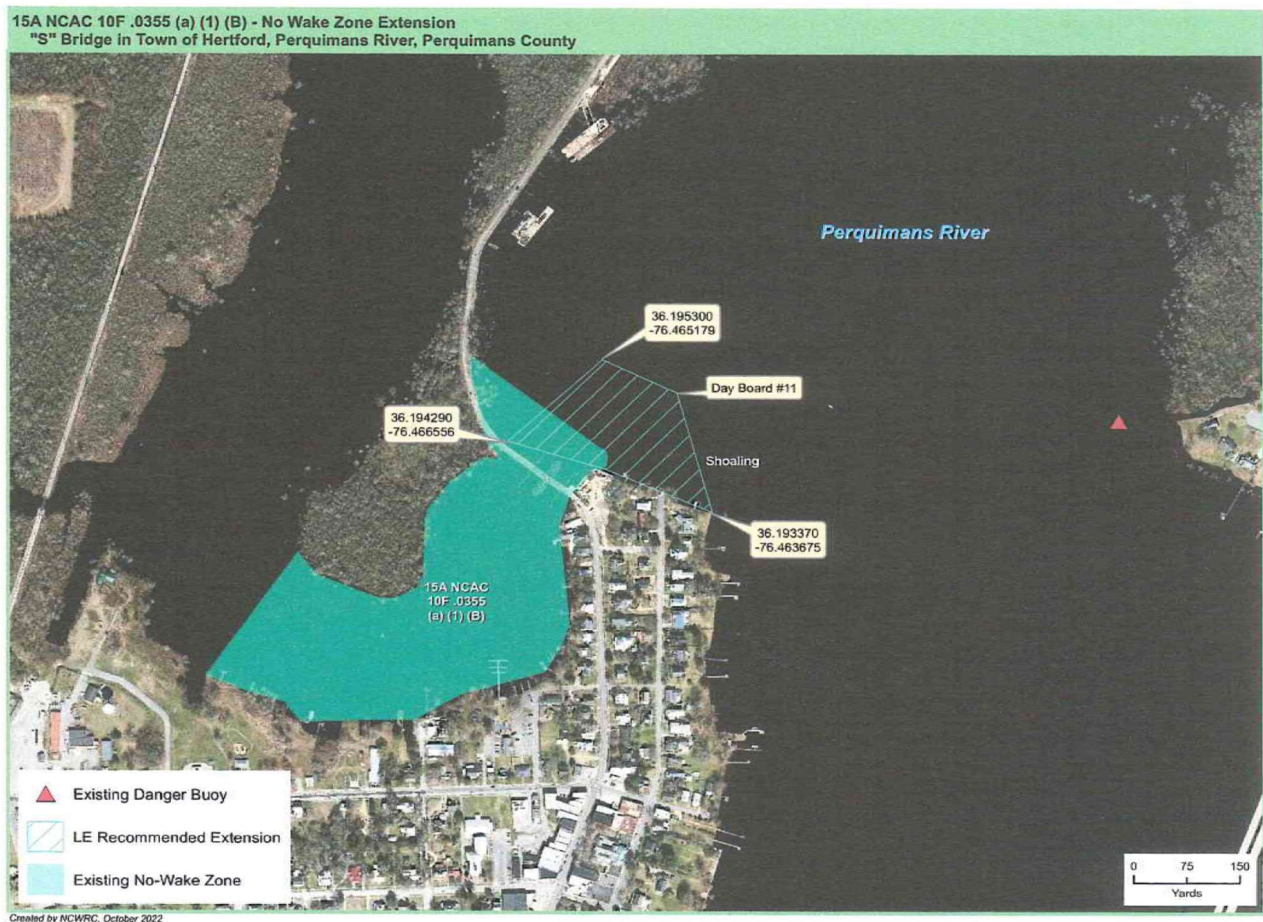
On motion made by James W. Ward, seconded by Charles Woodard, the Board unanimously approved to sell this surplus vehicle to James Dingle for \$3,050.00.

RESPONSE FROM TOWN OF HERTFORD NO-WAKE ZONE EXTENSION REQUEST

County Manager Heath report that In December, 2022, the Town of Hertford forwarded a request to extend the No-Wake Zone in the Perquimans River at the Hertford S-Bridge and along part of the Town waterfront (a copy of the map is below). The Board approved their request and forwarded their application to NC Wildlife. At the NC Rules Review Commission meeting on May 18, 2023, the members gave final approval for the rule amendment making it effective June 1, 2023. The Town of Hertford will be responsible to place the no-wake buoys. This is for information only. No action is being required.

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PLANNING BOARD ITEMS

Rhonda Repanshek, Planner, presented the following Planning Board items for Board consideration and action:

- **Special Use Permit No. SUP-23-01 – Requested by Staley Colson:** Chairman Nelson stated that a public hearing was held earlier in the meeting. He asked if there were any other questions or comments. Commissioner Corprew asked why the individual had to pay the \$300 fee. County Manager Heath answered his question. There being no further questions or comments, T. Kyle Jones made the motion to find that the proposed Special Use Permit No. SUP-23-01 was consistent with Perquimans County's CAMA Land Use Plan (LUP) due to the residential nature of the proposed use and its zoning as Historic Agriculture Area in the LUP and to approve it as presented based on the conclusions that:
 1. The use will not materially endanger the public health or safety, if located according to the plan submitted an approved;
 2. The use meets all required conditions and specifications;
 3. The use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity; and
 4. The location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Perquimans County Land Use Plan.

Charles Woodard seconded the motion. See **Attachment A** for a copy of the SUP-23-01 Permit, which was unanimously approved by the Board.

- **Text Amendment No. TXT-23-01:** Chairman Nelson stated that a public hearing was held earlier in the meeting. He asked if there were any other questions or comments. There being no further questions or comments, T. Kyle Jones made the motion to find that the proposed Text Amendment No. TXT-23-01 was consistent and in harmony with the County Comprehensive Land Use Plan because the proposed building text amendment is residential in its nature of use which corresponds to the zones the amendment is relevant to. Also, the Addressing Ordinance text amendments are critical to promoting public safety which is an area of concern in the Land Use Plan Executive Summary and to approve Text Amendment No. TXT-23-01, as presented, to edit County Zoning Ordinance section 704 Table to include proposed standards for allowing accessory buildings in front and side yards of residential lots created after October 7, 2002 and to edit County Addressing Ordinance sections a proposed in the Table of Proposed Text Amendments to include increasing the number of structures that trigger a street name requirement, raising maximum fines and editing sections that create addressing software problems. The motion was seconded by Charles Woodard and unanimously approved by the Board. Copies of Amended Ordinance No. 107 is posted on the county's website at www.perquimanscountync.gov and recorded in the Ordinance Book located in the Register of Deeds' Office. The amended Addressing Ordinance No. 108 is in **Attachment B**.

BOARD VACANCY – RECREATION ADVISORY BOARD

With the resignation of April Smith, the Recreation Advisory Board has a vacancy from the Parksville Township. A copy of our Volunteer Listing was included in the Agenda Packets. Chairman Nelson asked the Board to see if we can have a recommendation for next month's meeting. No action was required tonight.

FIREWORKS APPROVAL

County Manager Heath reported that a request had been received from the High School to hold fireworks for their graduation ceremony on June 9th which were originally scheduled for after their Prom which was rained out. In addition, the County will need to approve the fireworks for Towns of Hertford and Winfall and for Perquimans County on July 2nd and for Albemarle Plantation on July 4th. Their applications will be forwarded to us at a later date. On motion made by James W. Ward, seconded by Charles Woodard, the Board approved the fireworks for June 9th, July 2nd, and July 4th.

PERSONNEL MATTERS

County Manager Heath explained that the following personnel items were received after the Agenda Packets were distributed:

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Carl Wilson	Full-Time Paramedic	Resignation			06/30/2023
Carl Wilson	Part-Time/Fill-In Paramedic	Job Reclassification	68/3	\$21.15/hr.	07/01/2023

On motion made by Charles Woodard, seconded by James W. Ward, the Board unanimously approved these personnel matters.

PUBLIC COMMENTS

The following public comment was made:

> **Terry Swope**: Mr. Swope made the following public comment:

My name is Terry Swope and I live in Perquimans County.

Recently in the news there has been talk about how much government spends and how and if it should be limited. Many folks feel government spends too much, and while this talk has been about Federal spending, I am here tonight to say local spending is also too much. This essay addresses the upcoming 2023-24 budget and assumes it's adoption with another 5% tax increase.

I relocated to Perquimans County in late 2016. In those 8 "Budget years" the State of NC has reduced my taxes on 5 separate occasions, or about a 17% DECREASE in taxes.

In those same 8 years, Perquimans County will have increased my taxes 3 times, or a little more than 12%.

The State of NC grew it's budget about 33.5% in those 8 years. The State of NC's population also increased 7% in that time frame, so a minimum 7% increase would have been necessary even in a world of zero inflation just to keep things static.

Perquimans County has had no population increase. We have very close to the same amount of people here today as we did in 2016. Yet our County budget has increased the same 34% or so in the same time frame. In other words – on a population adjusted basis, Perquimans County is growing it's budget MUCH faster than the State of North Carolina.

Some of you have been on the Board as long as I have lived here and you might recall several years back how I performed the same analysis and showed Perquimans County had been increasing it's spending as rapidly as the Federal Government. Ever since Covid, the Feds have gone nuts and I can no longer make that comparison. But very importantly, that is not to say we have slowed our rate of spending here in Perquimans; we just can't compete with an entity that can borrow ad infinitum and thus I used the State for comparison this time.

Using State spending as the yardstick, well, we're smokin' them! They lag far behind us the last 8 years.

As this budget year is about to start, there is virtually no time to make significant changes now. I do however ask that the Board recognize that we have been increasing our spending at a rapid rate and those tax increases really do hurt many folks. Since we have not been very good at developing economic drivers in the past, it's doubly important we curtail runaway spending in the future, and it's never too early to start finding ways to spend less.

— Terry —

CLOSED SESSION: TO CONSULT WITH OUR ATTORNEY REGARDING AN ECONOMIC DEVELOPMENT MATTER, REAL PROPERTY MATTER, AND CLOSED SESSION MINUTES

Chairman Nelson stated that, pursuant to NC General Statute 143-318.11(4)(5), the Board went into Closed Session to consult with our attorney regarding an economic development matter, a real property matter, and to approve closed session minutes. On motion made by Charles Woodard, seconded by James W. Ward, the Board unanimously voted to go into Closed Session.

The Closed Session was adjourned and the Regular Called Meeting reconvened on motion made by Charles Woodard, seconded by James W. Ward, and unanimously approved by the Board.

No action was required from the Closed Session

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned around 8:15 p.m. on motion made by Charles Woodard, seconded by Timothy J. Corprew.

Wallace E. Nelson, Chairman

Clerk to the Board

ATTACHMENT A

Do NOT record this page

-Beginning of Proposed Special Use Permit SUP-23-01
to be recorded by Staley Colson, Jr.

In-Ground Swimming Pool in HA, Historic Ag. District

At 142 Matthews Acres Road, Hertford

Applicant: Staley Colson, Jr.

Do NOT record this page

SPECIAL USE PERMIT No. SUP-23-01

Page 1 of 4

On the date(s) listed below, the Board of Commissioners for Perquimans County met and held a public hearing to consider the following application:

Applicant/Owner(s): Staley Colson, Jr.
142 Matthews Acres Road
Hertford, NC 27944

Site Location: 142 Matthews Acres Road, Hertford NC 27944

Tax Parcel No: 5-0051-0015L

Zoning District: HA, Historic Agriculture District

Proposed Use of Property: To Install an In-ground Swimming Pool for Residential Use

Meeting & Hearing Dates: Planning Board on 5/9/2023 & Board of Commissioners on 6/6/2023.

In the statement of the nature of the proposed use the applicant requests an in-ground swimming pool for his family and kids.

Having heard all the evidence and argument presented at the hearing, the Board of County Commissioners finds that the application is complete, that the application complies with all of the applicable requirements of the Perquimans County Zoning Ordinance for the development proposed, and that therefore the application to make use of the above-described property for the purpose indicated is hereby approved, subject to all applicable provisions of the Zoning Ordinance pertaining to Special Use category "*Swimming Pools*" (currently Jan. 3, 2023 version, Section 911.30).

SPECIAL USE PERMIT No. SUP-23-01

Page 2 of 4

The Special Use Permit is approved and recorded with the applicant's statement of the nature of the proposed use and conceptual Site Plan, to become the basis for the Zoning Permit issued by the Planning & Zoning Office. If the Special Use Permit is not recorded in the Register of Deeds (ROD) Office by the Applicant within three (3) months from the date of BCC approval, the BCC may revoke the Special Use Permit.

Conditions are as follows:

- (1) The setback for a swimming pool from any lot line shall equal the required setback for accessory structures in the district in which it is located. Swimming pools are not allowed in the required front yard area.
- (2) In-ground pools must be enclosed by a fence that is at least four (4) feet high. A gate of equal height with a locking mechanism shall be installed and securely fastened when the pool is not in use. Aboveground pools shall have swing up steps or a similar method of controlling entry to the pool which shall be kept locked when the pool is not in use.
- (3) Fencing surrounding swimming pools shall be designed so as to minimize the possibility of unauthorized or unwary persons from entering the pool area. In the case of a semi-open fence, the open space between each section of fencing material shall be no larger than 16 square inches. The fence or wall may be constructed of wood, masonry, or similar materials, provided that it complies with the requirements of the location of accessory buildings in the district in which it is located.
- (4) All mechanical equipment associated with pool maintenance shall be located a minimum of five feet from any property line.
- (5) All floodlights shall be shielded from adjacent properties to reduce offensive glare.
- (6) All electrical wiring shall be in conformance with the National Electrical Code.
- (7) Swimming pools in the HA district shall be limited to in-ground pools only. Aboveground pools are not permitted in this district.

SPECIAL USE PERMIT No. SUP-23-01

Page 3 of 4

IN WITNESS WHEREOF, Perquimans County has caused this permit to be issued in its name, and the undersigned, being all the authorized applicants, agents, representatives, or property owners of the property above described, do hereby accept this Special Use Permit, together with all its conditions, as binding on them and their successors in interest.

Wallace Nelson, Chair, Board of Commissioners Date

Attest:

Mary P. Hunnicutt, Clerk to the Board Date (Seal)

I, _____, Applicant and Owner, of the above identified property, do hereby acknowledge receipt of this Special Use Permit. The undersigned does further acknowledge that no work may be done pursuant to this permit except in accordance with all of its conditions and requirements and that this restriction shall be binding on them and their successors in interest.

Staley Colson, Jr., Applicant Date

The State of North Carolina
Perquimans County

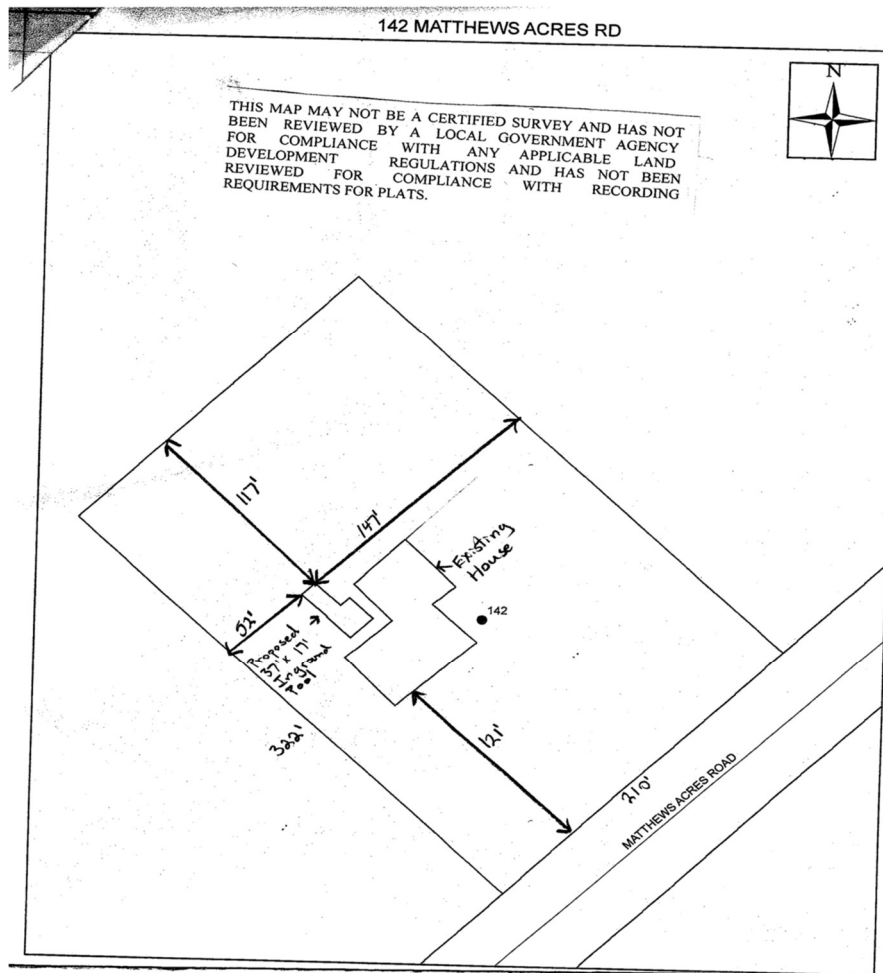
I, _____, a Notary Public in and for the said State and County, do hereby certify that _____ personally appeared before me this day and acknowledged the due execution of the forgoing instrument.

WITNESS my hand and notarial seal, this the _____ day of _____, 20_____.

Notary Public

My Commission expires:

SPECIAL USE PERMIT No. SUP-23-01
Page 4 of 4



to be recorded by Staley Colson, Jr.

In-Ground Swimming Pool in HA, Historic Ag. District

At 142 Matthews Acres Road, Hertford

Applicant: Staley Colson, Jr.

Do NOT record this page

ATTACHMENT B**ORDINANCE NO. 108**
(Amending Ordinance No. 28)**ADDRESSING ORDINANCE**
PERQUIMANS COUNTY, NORTH CAROLINA**TABLE OF CONTENTS**

Article	Section	<u>Title</u>
I		INTRODUCTORY PROVISIONS
	1.01	Purpose
	1.02	Enactment and Authority
	1.03	Short Title
	1.04	Territorial Jurisdiction
	1.05	Incorporated Areas
II		ADDRESSING MAP
	2.01	Official Road Name and Structure Numbering Map
	2.02	Maintenance and Storage
III		NUMBERING SYSTEM
	3.01	Uniformity of the System
	3.02	Road Naming and Numbering Criteria
	3.03	Numbering Method
	3.04	Deed End Roads
	3.05	Numbers Begin with 100, 200, etc.
IV		ADDRESSING SYSTEM
	4.01	Method of Assigning a Number
	4.02	Corner Lots
	4.03	Road Name of Address
	4.04	Requirements for Road Naming and Numbering
	4.05	Duplex and Multi-Family Dwellings
	4.06	Assigning of Unit Designators
	4.07	Mobile Homes
	4.08	Recreational or Resort Communities
V		POSTING REQUIREMENTS FOR STRUCTURES
	5.01	Time Constraints
	5.02	Number Specifications
	5.03	Posting Locations
	5.04	Maintenance of Structure Numbers
VI		ROAD NAMING
	6.01	Approval of Private Road Names
	6.02	Deceptively Similar Names
	6.03	New Road Names
	6.04	Desirable Names
	6.05	Undesirable Names
	6.06	Suffixes
	6.07	Road Segments
	6.08	Offset Intersections and Split Routes
	6.09	Impasses
VII		ROAD NAME SIGNS AND STANDARDS
	7.01	Installation and Maintenance
	7.02	Sign Standards
VIII		ADMINISTRATION
	8.01	Ordinance Administrator and Responsibilities
	8.02	Applications and Petitions
	8.03	Building Permits
	8.04	Certificate of Occupancy
	8.05	Fees
	8.06	Reason for Denial
IX		AMENDMENTS
	9.01	General
	9.02	Public Notification Requirements
	9.03	Letter of Notification
	9.04	Protesting a Petition or Proposal of Amendment

9.05 Application for Amendment

X SCHEDULE OF FEES

XI LEGAL STATUS PROVISIONS

XII VIOLATIONS AND ENFORCEMENT

- 12.01 Posting Structure Numbers
- 12.02 Notification of Violation
- 12.03 Road Name Signs
- 12.04 Legal Prosecution

XIII APPEALS AND REQUESTS FOR VARIANCE

- 13.01 First Appeal or Request for Variance
- 13.02 Second Appeal
- 13.03 Appeals from Decision of the Board

XIV DEFINITIONS OF SPECIFIC TERMS OR WORDS

XV CLOSING PROVISIONS

- 15.01 Conflict with Other Laws
- 15.02 Severability

XVI EFFECTIVE DATE

ARTICLE I

Introductory Provisions

1.01 Purpose

The Purpose of the Perquimans County addressing and road naming Ordinance is to protect the safety and welfare of the general public through the orderly assignment of addresses to facilitate the location of individual dwellings and businesses by emergency response personnel.

1.02 Enactment and Authority

There is hereby established and adopted a detailed, permanent, uniform, addressing system, pursuant to authority of Chapter 153A-239.1 of the General Statutes of North Carolina. In addition, pursuant to authority provided in Chapter 153A-239.1, General Statutes of North Carolina, empowers the County to name roads.

1.03 Short Title

This Ordinance shall be known as the “Addressing and Road Naming Ordinance of Perquimans County, North Carolina,” and may be referred to as “Addressing Ordinance,” and the map referred to is identified by the title “Official Road Name and Structure Numbering Map, Perquimans County, North Carolina,” and may be known as the “Addressing Map.”

1.04 Territorial Jurisdiction

The Road Naming and Addressing Policies set forth in this Ordinance shall be applicable for all the unincorporated areas of the County.

1.05 Incorporated Areas

Any incorporated area within the County that is being provided radio/communications services by the County’s Communications/E911 Center, is requested to adhere to the Road Naming and Addressing Policies set forth in this Ordinance, which may require the adoption of a compatible Ordinance by its governing board.

ARTICLE II

Addressing Map

2.01 Official Road Name and Structure Numbering Map

The address number map shall be entitled, “Official Road Name and Structure Numbering Map, Perquimans County, North Carolina”. The effective date of said map shall be entered here upon completion of all of the aforementioned mapping, addressing, and data base development by ASI, Analytical Surveys Incorporated. GTE Government Information Services. Said map is a digital software layer on the county GIS system, recreated onto the 911 Central Communications system, and shall hereby be adopted as the Official Road

Name and Structure Numbering Map of Perquimans County. All County addresses assigned shall be assigned in accordance with this map.

2.02 Maintenance and Storage

The Addressing Map shall be kept on file in the County Planning Department and stored as a digital county GIS layer. This map may be maintained and updated in data processing storage systems.

ARTICLE III

Numbering System

3.01 Uniformity of the System

All roads that are officially designated on the Addressing Map whether public or private, shall be numbered uniformly and consecutively along the roadway centerline. Numbers shall be assigned along the entirety of all named thoroughfares.

3.02 Road Naming and Number Criteria

All roads, both public and private, shall be named, have road name signs installed, and all structures shall be numbered, if three or more addressable structures, including mobile homes, are located on and accessed by the road and may be named if two or more addressable structures are located on and accessed by the road.

3.03 Numbering Method

A set of numbers consisting of a three, four, or five digit natural number-called a structure number, shall be assigned at intervals of 50 feet along a roadway centerline. Odd structure numbers shall be assigned to the left side of the road by ascending numbers moving away from the origin point. Even structure numbers shall be assigned to the right side of the road in a like manner.

3.04 Dead End Roads

All dead-end roads and cul-de-sacs shall begin with ascending numbers at the end connecting to another road.

3.05 Numbers Begin with 100, 200, 300, etc.

The first potentially assignable structure number (in the first 50 feet) of a given road shall be the number 100, 200, 300, etc., or the number currently assigned by a municipal numbering system. Vanity addresses shall not be approved.

ARTICLE IV

Addressing System

4.01 Method of Assigning a Number

An even and an odd number will be available for addressing for every 50 feet of road frontage throughout the County. There will be 5.28 even addresses and 5.28 odd addresses available for every 1/10 of a mile. Note that 5.28 is an increment of a mile (1 mile = 5280 feet).

4.02 Corner Lots

Structures on corner lots shall be assigned a structure number either from the road which intersects an addressable driveway to that structure, or from the road in which the main access or entrance to the structure is oriented. The number will be assigned using the method in Section 4.01 above and will be assigned in the manner, which is most logical.

4.03 Road Name of Address

The road name of an address shall be the name of the road from which the structure is numbered.

4.04 Requirements of Road Naming and Numbering

If development of a private road meets or exceeds the minimum structure regulations (Section 3.02), said road shall be named and numbered and structures readdressed according to the requirements herein.

4.05 Duplex and Multi-Family Dwellings

One structure number shall be assigned to each structure whose units share a common roof. Each unit within the structure shall be assigned a unit designator. Allowed unit designators include apartment numbers for apartments, and numbers for commercial buildings. The unit designator shall be a number, and shall not include alphabetic characters, except as stated in Section 4.06 of this Ordinance.

4.06 Assigning of Unit Designators

Residential unit designators shall be as follows: ground level floor numbers - #101, #102, #103 . . . second floor numbers - #201, #202, #203 . . . etc. All floor levels are to follow this scheme. Underground floor designator shall follow the same scheme with the exception of having a “U” for a prefix, for example #U101, #U102 . . . etc. This section specifically applies to multi-family dwellings.

4.07 Mobile Homes

Manufactured housing or mobile homes shall be assigned individual street addresses according to the requirements herein, whether they are located on individual lots or in developed parks.

4.08 Recreational or Resort Communities

Resort communities or recreational developments that have established dwelling sites with electrical power hookups shall be assigned individual street addresses in accordance with the requirements herein.

ARTICLE V

Posting Requirements for Structures

5.01 Time Constraints

Within 90 days after written notification of the assignment of or change of a structure number, the owner of said structure shall post the assigned structure number in compliance with the requirements herein.

5.02 Number Specifications

All structure numbers shall be constructed of durable material. The color shall contrast with the color scheme of the structure, and if mounted on glass, shall contrast with the background and be clearly visible. Roman numerals shall not be approved.

The minimum number size for residential structures or units shall be four (4) inches in height. The minimum size for all other structure number shall be six (6) inches in height. In all cases, a number larger than the minimum size may be required where the minimum size does not provide adequate identification.

5.03 Posting Locations

All numerical identifications must be easily identifiable without obstruction of view.

Any dwelling or business located at more than 100 feet from the roadway and/or not clearly visible from the roadway shall be required to have numerical posting at both the lot entrance or driveway and located in close proximity to the front door or structure entrance way.

A minimum of 5 feet in posting height will be required for all dwelling or business identification in close proximity to the structure entrance way.

The post height of 3 feet will be required for all lot entrances or private drives that require numerical posting. A mailbox will be suitable, as long as it is placed at the entrance way to the property.

5.04 Maintenance of Structure Numbers

Following the posting of the assigned number as required herein, the owner shall maintain the structure number at all times in compliance with the requirements of this Article. Structure numbers and unit designators, as viewed from the road, shall not be obstructed from view.

ARTICLE VI

Road Naming

6.01 Approval of Private Road Names

The County Planning Board shall have authority to approve private road names. Public road names shall be named by the Perquimans County Board of Commissioners in accordance with North Carolina G.S. 153A-239.1. The County Planning Director shall coordinate the name of all streets within the incorporated areas of the County with existing Ordinances of the municipality.

6.02 Deceptively Similar Names

The County Planning Director shall maintain a database of existing road names, such that duplicate or “deceptively similar” road names are neither approved nor assigned.

6.03 New Road Names

New road names that relate to the history, location, or scale of a project area, shall be given consideration. Hyphens and special characters shall not be approved.

6.04 Desirable Names

Road names that are pleasant sounding, appropriate, easy to read, and add pride to home ownership, shall be promoted.

6.05 Undesirable Names

The following kinds of names shall be avoided: numerical, alphabetical, similar in nature and complicated names. The County Planning Director is hereby given authority to refuse to accept any road name which in ~~his~~ their opinion violates the spirit or the provisions of this Article.

6.06 Suffixes

The following road name suffixes are allowed: Alley (ALY), Avenue (AVE), Boulevard (BLVD), Circle (CIR), Court (CT), Drive (DR), Highway (HWY), Knoll (KNL), Landing (LNDG), Lane (LN), Loop (LP), Parkway (PKWY), Path (PATH), Place (PL), Road (RD), Run (RUN), Street (ST), Trail (TRL), and Way.

6.07 Road Segments

Each road shall bear the same name and uniform numbering along the entirety of the road. Segments of roads shall not be allowed to have different or separate names. The Planning Director shall determine what constitutes a road or way.

6.08 Offset Intersections and Split Routes

Split routes, also known as “dog-leg” or offset intersections, shall be treated as separate roads with different names and numbering to preserve the integrity and continuity of the number system.

6.09 Impasses

Impasses or sections of a road that are impassable shall be assigned different names and numbering to each portion of the road on either side of the impasse to preserve the integrity and continuity of the numbering system.

ARTICLE VII

Road Name Signs and Standards

7.01 Installation and Maintenance

Initial purchase and installation of private street name signs required by the Ordinance shall be the responsibility of the developer. Further maintenance or replacement of a private street name sign after the initial installation may be the responsibility of a designee of the Perquimans County Manager. All public road name signs required by the Ordinance shall be installed and maintained by a designee of the Perquimans County Manager. Road name sign maintenance or replacement within municipalities is the responsibility of the municipality.

7.02 Sign Standards

Road name signs shall meet the following standards:

- (a) All road name sign blades shall be a minimum six inch vertical dimension sign with a minimum of four inch letters.
- (b) Road name signs or “blades” shall be made of a reflective green sheeting with the road name in reflective white letters on both sides.

ARTICLE VIII

Administration

8.01 Ordinance Administrator and Responsibilities

Shall be left open for future provisions.

8.02 Applications and Petitions

Shall be left open for future provisions.

8.03 Building Permits

No building permit shall be issued for any building or structure until the owner or developer has been issued a structure number with a corresponding road name from the County Manager designee.

8.04 Certificate of Occupancy

Final approval for a Certificate of Occupancy of any structure or building erected or repaired after the effective date of this Ordinance shall be withheld until permanent and proper structure numbers have been posted in accordance with the requirements herein.

8.05 Fees

Fees and charges provided in the Perquimans County Addressing Ordinance for the filing of petitions, applications, the cost of hearings, variances and maps shall be paid by the applicant under this Ordinance at the time of application.

8.06 Reason for Denial

If approval is denied, the Planning Director or designee, shall provide an “in-kind” statement (oral or written) of his reasons for non-approval of a particular action (petition, variance, application, etc.).

ARTICLE IX

Amendments

9.01 General

The Board of County Commissioners may, from time to time, on its own motion or on petition, after public notice and a hearing, as provided by this Ordinance, amend, supplement, change, modify, or repeal the addressing regulations and assignments. No action shall be taken until the proposal has been submitted to the Perquimans County Planning Board for its recommendation. If no report has been received from the Planning Board within forty-five (45) days after submission of the proposal to the Secretary of the Planning Board, the Board of County Commissioners may proceed as though a favorable report has been received.

9.02 Public Notification

Before adopting or amending this Ordinance, the Board of County Commissioners shall conduct a public hearing on the proposal utilizing legislative text amendment procedure outlined in NCGS Chapter 153A-239.1. A notice of the public hearing shall be advertised once a week for two (2) successive calendar weeks in a newspaper having general circulation in the area. The notice shall be published the first time not less than ten (10) days nor more than twenty-five (25) days before the appointed date of the legislative public hearing. In computing such period, the day of publication is not to be included but the day of the hearing shall be included.

9.03 Letter of Notification

Whenever there is a proposal for a change in the addressing system involving any portion of an address, the landowner of that parcel’s address as shown on the County tax listing and the landowners of all the parcels of land abutting that parcel of land as shown on the County tax listing, shall be mailed a notice of the proposed change in the addressing system. The notice shall be mailed by first class mail to the last address listed of the landowners according to the County tax abstracts.

9.04 Protesting a Petition or Proposal of Amendment

No protest against any change in, or amendment to, the Addressing Ordinance, regulations, proposals, or the addressing system, shall be valid or effective unless it is in the form of a written petition. The petition shall bear the names and signatures of the opposing property owners and shall affirm and state the nature of protest to the proposal.

9.05 Application for Amendment

Applications for an amendment to the Addressing Ordinance shall be filed with the Planning Director at least twenty-five (25) days prior to the date on which it is to be filed with Planning Board. The Planning Director shall be responsible for presenting the application to the Board of County Commissioners with Planning Board recommendations. Each application shall be signed, be in a duplicated form, and shall contain the following:

- (a) The applicant’s name and address in full.
- (b) In the case of a text amendment, it shall set forth the new text to be added and the existing text to be deleted and any other text changes that will have to be made as a result of the effect on the remaining articles, sections, definitions, diagrams or attachments.

- (c) If the proposed amendment will change the Addressing Map a copy of the Addressing Map shall be marked to indicate the impact of the proposed amendment to the existing map and shall be presented with application for amendment.

All proposed amendments to the Addressing Ordinance shall be submitted to the Planning Board for review and recommendation. The Planning Board shall have forty-five (45) days to submit its report. If the Planning Board fails to submit its report within the above period, it shall be deemed to have approved the proposed amendment.

A public hearing shall be held by the Board of County Commissioners before the adoption of any proposed amendments to the Addressing Ordinance. When the Board of County Commissioners shall have denied any application for the change of a portion or matter of the Addressing Ordinance, it shall not thereafter accept any other application of the same change involving that portion or matter of the Ordinance until the expiration of six (6) months from the date of such previous denial.

Before any action shall be taken on an amendment request, the party or parties proposing or recommending said amendment shall deposit the required fee with the Planning Director at the time the petition is filed to cover publication and other miscellaneous cost of said change. Under no condition shall said fee or any part thereof be refunded for failure of said amendment to be adopted. However, in the event an application is withdrawn prior to the time it is ordered advertised for hearing by the Planning Director, three-fourths (3/4) of the fee shall be refunded.

ARTICLE X

Schedule of Fees

Shall be left open for future provisions.

ARTICLE XI

Legal Status Provision

It shall be unlawful for any person to use or display a different address or portion thereof except as provided by this Ordinance or the “Official Road Name and Structure Numbering Map, Perquimans County, North Carolina.”

It shall be unlawful for any person to name or designate the name of any private road, street, drive, cartway, easement, right-of-way, access area or any other thoroughfare, except as provided by this Ordinance.

It shall be unlawful for any person to establish or erect any road sign that does not comply with the standards set forth in this Ordinance.

It shall be unlawful for any person to intentionally destroy, mar, or deface any County road name sign.

ARTICLE XII

Violations and Enforcement

12.01 Posting Structure Numbers

Violation of this Ordinance is a misdemeanor as provided by N.C. General Statute 14-4 and may be punished as provided therein.

Civil penalties may be imposed in accordance with the following procedure:

- (a) Initial notification of violation, in writing by first class mail return receipt, to last known address of the person to be notified.
- (b) If not corrected within ten days, a warning citation may be issued.
- (c) If not corrected within seven days of issuance of a warning citation a second citation including a fine of \$25 may be issued.
- (d) Each day the violation continues shall constitute a separate violation of this Ordinance.

12.02 Notification of Violation

Shall:

- (a) Be issued by the Planning Director or his designee
- (b) Be in writing, certified mail notice directed to the name and address of the owner of the structure, and,
- (c) Must set forth the action necessary for the offender to be in compliance with this Ordinance.

12.03 Road Name Signs

Violation of Article XI of this Ordinance shall be punishable by maximum fines of up to \$ 200 for each violation.

12.04 Legal Prosecution

Nothing herein contained shall prevent the County of Perquimans from taking other such lawful actions as is necessary to prevent or remedy any violation.

ARTICLE XIII

Appeals and Requests for Variance

Road naming appeals and appeals for signage variance, shall adhere to the procedures below:

13.01 First Appeal or Request for Variance

- (a) Be in writing, directed to the Planning Board.
- (b) Be dated and describe the reasons for the appeal.
- (c) Appeals shall clearly state that all property owners along said road are aware that any road name sign posting variance may hinder emergency response personnel in their efforts to locate a particular address.
- (d) Contain the signature of all the property owners along said road.

13.02 Second Appeal

- (a) Be in writing, directed to the Board of County Commissioners.

13.03 Appeals for Decision of the Board

- (a) The decision of the Board of County Commissioners shall be final.

ARTICLE XIV

Definitions of Specific Terms or Words

For the purpose of this Ordinance, certain terms or words used herein shall be interpreted as follows:

Avenue	(AVE) a major road that runs generally in an east/west direction.
Boulevard	(BLVD) an unusually wide street typically in residential areas; often with central, dividing median.
Circle	(CIR) a short road that begins at and returns to the same road.
Court	(CT) a dead end right of way often ending as a cul-de-sac.
Drive	(DR) a curving secondary road.
Highway	(HWY) a designated state or federal highway.
Interstate	(I-#) a thoroughfare of the highest order and federally designated as an Interstate.
Lane	(LN) a short private road that branches off of another road and ends or connects to another secondary road.
Loop	(LP) a short road that starts and ends on the same street or road.
Ordinance Administrator	The Perquimans County Manager designee or such other County official as may be designated by the County Commissioners.
Parkway	(PKWY) a special scenic route or park drive.
Place	(PL) a cul-de-sac or permanent dead-end road.
Private Road	Any road which is not maintained by a governmental entity or agency through the use of public funds. Road name suffixes for private roads include: Trail, Lane and Way.
Public Road	Any road which is maintained by a governmental entity or agency through the use of public funds.
Radio/Communications Services	Includes any radio communications, transmissions, dispatching or future Enhanced 911 communications that may involve police, emergency, fire, or rescue operations, but are not limited to these aforesaid operations.
Road	(RD) a well-traveled secondary road often connecting with a U.S. or State primary highway.

Street	(ST) a major road that runs generally in a north/south direction.
Street address	An unique identifier for each addressable structure within the County. The minimum adequate street address shall be defined as the assigned structure number and the officially adopted road name. Where required by this Ordinance, the street address shall also include the assigned unit designator.
Structure	Any building, whether residential, commercial, industrial, or institutional in nature and use.
Structure number	The numerical portion of the street address, as assigned by the County Manager designee, in accordance with the Official Road Name and Structure Numbering Map of Perquimans County, N.C.
Thoroughfare - #	A general all inclusive term for: roads-public or private, street, drive, cartway, easement, right-of-way, or any other word or words that means a way of access.
Trail	(Trl) a local, private road that serves as a connector for larger roads.
Unit designator	The portion of the street address used to distinguish individual units within the same structure.
Way	(Way) a minor private road that begins and ends on the same road.

ARTICLE XV

Closing Provisions

15.01 Conflict with Other Laws

All other Ordinances or parts of Ordinance not specifically in conflict herewith are hereby continued in force and effect, but all such Ordinances or parts of Ordinances in conflict herewith are hereby repealed. Where the provisions of this Ordinance are higher or more restrictive than those imposed by any other applicable law or regulation, such higher or more restrictive provisions shall apply.

15.02 Severability

Should any section, subsection, sentence, clause, phrase provision of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the Ordinance in its entirety or of any part thereof other than that so declared to be unconstitutional or invalid.

ARTICLE XVI

Effective Date

This Ordinance shall take effect and be in force from and after its adoption. Duly adopted by the Board of County Commissioners, Perquimans County, North Carolina, this the 6th day of June, 2023.

Wallace Nelson, Chairman
Perquimans County Board of Commissioners

ATTESTED:

Mary P. Hunnicutt, Clerk to the Board
