

# AGENDA

*All items are for discussion and possible action.*  
Perquimans County Board of Commissioners  
**Meeting Room at Perquimans County Library**  
**April 1, 2024**  
**7:00 p.m.**

## I. Call to Order

## II. Prayer & Pledge

## III. Approval of Agenda

## IV. Consent Agenda

*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)*

- A. Approval of Minutes March 4, 2024 Regular Meeting and March 18, 2024 Regular Work Session
- B. Tax Refund & Tax Release Approvals
- C. Personnel Matters
  - 1. Data Manager/CAL Assistant – Center for Active Learning
  - 2. Resignation: IMC III
  - 3. Resignation: Deputy
  - 4. Leave Without Pay Request: Social Worker IA&T
  - 5. Payroll Changes in Telecommunications' Department for Consolidation of Gates 911 Center
    - a. Emergency Services Director
    - b. Assistant Emergency Services Director
    - c. 911 Operations Manager
    - d. 911 AQ Coordinator
    - e. Full-Time Telecommunicator III (4)
    - f. Full-Time Certified Telecommunicator II (5)
    - g. Full-Time Certified Telecommunicator I (5)
    - h. Full-Time Non-Certified Telecommunicator (2)
    - i. Part-Time Certified Telecommunicator II (1)
    - j. Part-Time/Fill-In Certified Telecommunicator II (3)
    - k. Part-Time/Fill-In Certified Telecommunicator I (4)
    - l. Part-Time/Fill-In Non-Certified Telecommunicator (3)
- D. Step Increases/Merit Increases
  - 1. Social Services (2)
  - 2. EMS (3)
- E. Board Appointments/Reappointments
  - 1. Resignation: Recreation Advisory Board – Winfall Representative
  - 2. Appointment: Recreation Advisory Board – Winfall Representative
  - 3. Reappointment: Tourism Development Authority – Winfall Representative
  - 4. Resignation: Home & Community Care Block Grant Committee
  - 5. Appointment: Home & Community Care Block Grant Committee
  - 6. Reappointment: Agricultural Advisory Board (2)
  - 7. Reappointment: Tourism Development Authority – Industrial Representative
- F. Miscellaneous Documents
  - 1. Resolution to Sale Vehicle on GovDeals
  - 2. USDA Lease Agreement Documentation
  - 3. GASB 73 Reporting for Special Separation Allowance
  - 4. Sheriff's Request to Surplus Unused & Seized Weapons to be Sold to Firearms Dealer
  - 5. Resolution By Governing Body of Applicant for Water Treatment Plant Discharge Relocations & Water Distribution System Improvements

## V. Introduction of New Employees

- A. Introduction of New Employees

## VI. Scheduled Appointments

- A. Bill Jennings, Tax Administrator 7:00 p.m.
- B. Albemarle Regional Health Services - Perquimans Co Tobacco Policy Work 7:05 p.m.
- C. Bobbie Lowe, Trillium's New Northern Regional Director 7:30 p.m.
- D. Jonathan Nixon, Emergency Services Director 7:40 p.m.

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Additions or Corrections to Agenda