

County Manager Heath commended Jonathan Nixon, Julie Solesbee, Andrea Stoner, and NaKindra Downing for their hard work to get this consolidation handled within a month. The only one that he remembers that happened this quickly was done in eight (8) months. He thanked them for their hard work and time that they did to get this accomplished in a month.

CENTER FOR ACTIVE LIVING ITEMS

Chairman Nelson recognized County Manager Heath, who presented the following items for Board consideration and action:

1. **Board Appointments:** Chairman Nelson explained that, with the retirement of Beverly Gregory, Active Living Coordinator, the Board will need to appoint LuRee Sawyer to the Albemarle Commission Area Agency on Aging Regional Advisory Council (RAC). In addition, their by-laws have been amended to allow two members to serve from each county. Ms. Gregory has agreed to remain on the RAC Council until she notifies them that she will be resigning from the RAC. Therefore, the Board will need to appoint her as our second representative on the RAC.
2. **Bank Authorization for New Center of Active Living Coordinator to Endorse Checks:** Chairman Nelson explained that, in addition, to the above request, the County’s financial institution, PNC, has requested that the Board authorize LuRee Sawyer, new Center for Active Living Coordinator, to handle banking transactions for the Center at PNC Bank. This action needs to be recorded in minutes and a copy forwarded to PNC Bank.

Chairman Nelson asked if there were any questions or comments from the Board. There being none, the Chairman said that we would handle both of these items with one motion. On motion made by Joseph W. Hoffler, seconded by Timothy J. Corprew, the Board unanimously made the appointment of LuRee Sawyer and Beverly Gregory to the Albemarle Commission Area Agency on Aging and to authorize LuRee Sawyer to handle banking transaction at PNC Bank.

PERSONNEL MATTER

County Manager Heath explained that we had this one personnel matter (merit raise) that was received after the Agenda Packets were distributed. On motion made by T. Kyle Jones, seconded by Timothy J. Corprew, the following personnel matter (merit raise) was unanimously approved by the Board:

Department	Employee Name	Employee Job Title	Grade/ Step	New Salary	Effective Date
Sheriff’s Office	Preston Ward	Investigator	68/11	\$56,137	03/01/2024

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION: TO DISCUSS AN ECONOMIC DEVELOPMENT MATTER AND CLOSED SESSION MINUTES

Chairman Nelson stated that, pursuant to NC General Statute 143-318.11(4), the Board went into Closed Session to discuss an economic development matter and to approve closed session minutes. On motion made by James W. Ward, seconded by Timothy J. Corprew, to go into Closed Session. The motion was unanimously voted to go into Closed Session.

The Closed Session was adjourned and the Regular Called Meeting reconvened on motion made by Charles Woodard, seconded by T. Kyle Jones, and unanimously approved by the Board.

No action was required from the Closed Session.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned around 8:44 p.m. on motion made by Timothy J. Corprew, seconded by James W. Ward.

Wallace E. Nelson, Chairman

Clerk to the Board

WORK SESSION
March 18, 2024
7:00 p.m.

The Perquimans County Board of Commissioners Work Session on March 18, 2024 was cancelled.
