
WORK SESSION
March 17, 2025
7:00 p.m.

The Perquimans County Board of Commissioners Work Session on Monday, March 17, 2025 was cancelled. Therefore, Timothy J. Corprew made a motion to close the meeting and James W. Ward seconded the motion which was unanimously approved.

JOINT WORK SESSION WITH BOARD OF EDUCATION
April 2, 2025
6:30 p.m.

The Perquimans County Board of Commissioners met in a Joint Work Session with the Perquimans County Board of Education on Wednesday, April 2, 2024, at 6:30 p.m. in the Perquimans County Board of Education Central Office located at 411 Edenton Road Street, Hertford, NC 27944.

BOARD OF COMMISSIONERS:

MEMBERS PRESENT:	Wallace E. Nelson, Chairman Timothy J. Corprew Kathryn M. Treiber	Charles Woodard, Vice Chairman Joseph W. Hoffer James W. Ward
MEMBERS ABSENT:	None	

BOARD OF EDUCATION:

MEMBERS PRESENT:	Russell Lassiter, Chair Kristy Corprew	Matt Winslow Dr. Anne White
MEMBERS ABSENT:	Arlene Yates, Vice Chair	Leary Winslow

OTHERS PRESENT

County Staff

Frank Heath, County Manager	Mary Hunnicutt, Clerk to the Board
Brandon Shoaf, Assistant County Manager	Tracy Mathews, County Finance Officer
Rebecca Corprew, Clerk to the Board	

Board of Education Staff

Tanya Turner, Superintendent	James Bunch, Assistant Superintendent
Jamie Ayscue, Chief Finance Officer	Jamie Johnson, Director of Maintenance
April Bass, Executive Assistant	

Board of Education Chair Russell Lassiter opened the meeting and welcomed the Board of Commissioners. County Manager Heath introduced the County’s new Commissioner, Kathy Treiber, and employees, Brandon Shoaf (Assistant County Manager) and Rebecca Corprew (Clerk to the Board). Chair Lassiter introduced Jamie Ayscue, Chief Financial Officer, and April Bass, Executive Assistant. He then turned the meeting over to Dr. Tanya Turner, Superintendent of Schools. Dr. Turner made a few opening remarks and then proceeded with the following items of discussion:

- Update on Intermediate School Construction Project..... Presented by Dr. Tanya Turner
Dr. Turner thanked the Board of Commissioners for their partnership in this project.
- Board of Education Strategic Plan Presented by Dr. Tanya Turner
- The Schools Performance Grade of “C” Presented by Dr. Tanya Turner
- Academic Highlights & Graduating Class Presented by Dr. Tanya Turner
- Capital Outlay Highlights for FY 2024-2025..... Jamie Ayscue
- Current 2024-2025 Capital Outlay Funding Sources Jamie Ayscue
- Capital Outlay Budget Needs for FY 2025-2026 Jamie Johnson
- Current Expense Requests for FY 2025-2026..... Jamie Johnson

After their presentations, Chair Lassiter asked if there were any questions.

CLOSING REMARKS

After some questions and comments, Chair Lassiter thanked the Board of Commissioners for their support and explained that they are trying to use the funds wisely. Wallace Nelson, Chairman of Perquimans County Board of Commissioners, made a few comments and thanked the Board of Education for their hard work and cooperation with funding request. Chair Lassiter adjourned the meeting at 7:30 p.m.

Wallace E. Nelson, Chairman

Clerk to the Board

BOARD RETREAT
April 7, 2025
9:00 a.m.

The Perquimans County Board of Commissioners met for a Board Retreat on Monday, April 7, 2025, at 10:00 a.m. in the Conference Room at the Emergency Services Building located at 159 Creek Drive, Hertford, NC 27944.

BOARD OF COMMISSIONERS:

MEMBERS PRESENT:	Wallace E. Nelson, Chairman Timothy J. Corprew Kathryn M. Treiber	Charles Woodard, Vice Chairman (arrived at 12:30 p.m.) Joseph W. Hoffer James W. Ward
MEMBERS ABSENT:	None	

OTHERS PRESENT

Frank Heath, County Manager

Brandon Shoaf, Assistant County Manager

Denise Stinagle NCACC Outreach Associate

Mary Hunnicutt, Clerk to the Board

Rebecca Corprew, Clerk to the Board

Bob Steinburg, Lobbyist

County Manager Heath opened the Retreat and asked each person to give their name, title, and give one thing that they did not know about yourself. Then Mr. Heath proceeded with the items for discussion.

NEWS FROM THE GENERAL ASSEMBLY

Bob Steinburg, Lobbyist, provided news from the General Assembly. County Manager Heath said that they are planning a trip to Raleigh on April 30th. If any of the commissioners would like to go, please let Mr. Heath know. Mr. Steinburg discussed the following items:

- Construction of two roads in the Commerce Center
- Private contracting with SMS
- Property tax issues
- Cuts in revenues
- HB675 (EMT Personnel Credentialing Modifications) & HB219 Counties/Franchise Ambulance Service)
 - Jonthan Nixon, Emergency Services Director, notified Mr. Steinburg that the Emergency Medical Services does not support these two-house bills.
- Update of I-87 Progress

HERTFORD GRAMMAR SCHOOL & MIDDLE SCHOOL

County Manager Heath discussed the possible uses of these two schools after the Intermediate School was completed. He suggested that the Board budget funds to do a study on the use of these two schools.

PROPERTY AT COMMERCE CENTER NEAR BOAT RAMP

County Manager Heath discussed the possibility of building a pavilion and expanding the parking lot in the vacant area near the boat ramp.

FUNDING FOR DEVELOPMENT OF PROPERTY AT COMMERCE CENTER NEAR BOAT RAMP

County Manager Heath discussed the funding needed to develop the property at the Commerce Center near the boat ramp area.

FUNDING FOR RIP-RAP PROJECT

County Manager Heath discussed the possibility of budgeting funding for an engineer to work on the Rip-Rap Project around the Marine Basin.

The meeting was recessed for lunch. After lunch, County Manager Heath explained that Commissioner Woodard had to leave so they moved the Commissioners’ Priorities before the Opioid Funding:

COMMISSIONER PRIORITIES

County Manager Heath asked each Commissioner what their individual priorities were for funding for FY 2025-2026. The following comments were made:

<p><u>Charles Woodard:</u></p> <ul style="list-style-type: none">• Keeping the tax money in the county• Saving our farmland• Bring business to Marine Park Basin	<p><u>James Ward:</u></p> <ul style="list-style-type: none">• Increasing COLA for employees this year significantly• Compensating for Fire Department Substations which will help fire rating for County residents• Fencing around playground at Recreation Center and more lighting• Implementing the law enforcement salary adjustment• Expanding stores and retail stores in the County
<p><u>Joe Hoffer:</u></p> <ul style="list-style-type: none">• Providing money for our schools• Upgrading the Social Services Building• Purchasing a Community Bus for Center for Active Living	<p><u>Wallace Nelson:</u></p> <ul style="list-style-type: none">• Constructing roads in Marine Park• Building a Wellness Center• Supporting the Hertford Waterfront Plan
<p><u>Kathy Treiber:</u></p> <ul style="list-style-type: none">• Increasing our volunteer base• Assisting the Volunteer Fire Departments• Making the Marine Park grow	<p><u>Tim Corprew:</u></p> <ul style="list-style-type: none">• Maintaining our tax rate• Begin to plan the River bore to assist with future water issues• Determining why we have such a turnover of employees• Beginning to clean and develop Phase II of the Commerce Center across Harvey Point Road

Denise Stinagle discussed HB729 (Farmland Protection Act) and HB355 (LRC Study Future of Rural Firefighting). She explained that NCACC is watching these bills carefully.

OPIOID FUNDING

Chairman Nelson recognized Jonthan Nixon, Emergency Services Director, Julie Solesbee, Asssistant Emergency Services Director, and Bethany Buttram, MIH Coordinator (Mobile Integrated Healthcare), who presented information on the Opioid funding.

FINAL COMMENTS & ADJOURNMENT

Chairman Nelson and County Manager Heath thanked Ms. Stinagle for coming to our Retreat and asked her if she had any final comments. She congratulated the Board on their insight and the things that they are looking to do. She feels that the County is in good financial condition. Chairman Nelson and County Manager Heath thanked the Board for attending. They asked if there were any further comments or questions. There being none, the Retreat was adjourned at 2:05 p.m.

Wallace E. Nelson, Chairman

Clerk to the Board

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