

# AGENDA

*All items are for discussion and possible action.*

Perquimans County Board of Commissioners

**Meeting Room at Perquimans County Library**

**July 7, 2025**

**7:00 p.m.**

## I. Call to Order

## II. Prayer & Pledge

## III. Approval of Agenda

## IV. Consent Agenda

*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made by a Commissioner or Commissioners.)*

- A. Approval of Minutes June 2, 2025, Regular Meeting, June 16, 2025 Public Budget Hearing, June 16, 2025 Regular Work Session (**cancelled**).
- B. Tax Refund & Tax Release Approvals
- C. Personnel Matters
  - 1. Appointment: FT Non Certified Telecommunicator
  - 2. Appointment: PT/FI Non Certified Telecommunicator (3)
  - 3. Appointment: PT/FI EMT (3)
  - 4. Reclassification: Income Maintenance Caseworker II
  - 5. Reclassification: Telecommunicator III
  - 6. Reclassification: PT/FI Telecommunicator II
  - 7. Reclassification: Permanent PT Telecommunicator II
  - 8. Reclassification: Chief Building Inspector
  - 9. Title Change: PT/FI Building Inspector
  - 10. Reclassification: Investigator II (2)
  - 11. Reclassification: Deputy II
  - 12. Resignation: FT Telecommunicator III
  - 13. Resignation: PT/FI EMT
  - 14. Resignation: Board of Elections Director
  - 15. Resignation: 4-H Youth Development Agent
  - 16. Merit Increase: Sheriff's Office (4)
  - 17. Merit Increase: Water Department (4)
  - 18. Merit Increase: Emergency Services (2)
  - 19. Merit Increase: Inspections
  - 20. Step Increase: Inspections
  - 21. Step Increase: County Manager
  - 22. Step Increase: Social Services
- D. Budget Amendment No. 1
- E. Miscellaneous Documents
  - 1. Albemarle Commission Senior Nutrition Contract FY25-26
- F. Board Appointments
  - 1. COA Board of Trustees – Reappointment
  - 2. Local Library Board – Reappointment (2)
  - 3. Recreation Advisory Committee – At Large - Resignation
  - 4. Recreation Advisory Committee – Hertford - Reappointment
  - 5. Recreation Advisory Committee – Winfall - Reappointment
  - 6. Social Services Board – Reappointment
- G. Resolution: Surplus Equipment

**V. Introduction of New Employees**

- 1. Sheriff (2)
- 2. Social Services

**VI. Scheduled Appointments**

Bill Jennings – Collection Percentage Report	7:00 p.m.
Gary Kollman – American Legion – Firefighter of the Year	7:05 p.m.
Jared Harrell – Perquimans Extension Director – 4-H NCACC Delegate	7:10 p.m.
Jamie Johnson – Perquimans County Schools Maintenance Director	7:15 p.m.

**VII. Commissioner’s Concerns/Committee Reports**

- A.
- B.

**VIII. Old Business**

- A. Updates from County Manager

**IX. New Business**

- A. Sale of Surplus Equipment
- B. Recreation Advisory Committee: Vacancy
- C. NCACC Voting Delegate & Alternate for 118<sup>th</sup> Annual Conference
- D. Town of Hertford – Power Access Site at Marine Industrial Park

**X. Unscheduled Appointments/Public Comments**

*(If you wish to address the Board, please state your name for the record prior to speaking)*

- A.
- B.
- C.

**XI. Adjournment**

FOR INFORMATION ONLY:



DEPARTMENT HEAD REPORT:

- Plat Log
- Building Inspector’s Report
- Code Enforcement Report
- Sheriff’s Office Report

COMMITTEE WRITTEN REPORTS:

