

**AGENDA**  
*All items are for discussion and possible action.*  
 Perquimans County Board of Commissioners  
 Commissioners' Room - Courthouse Annex Building  
**January 5, 2015**  
**6:40 p.m.**

**A COPY OF THE FULL  
 AGENDA  
 PACKET IS AT THE  
 LIBRARY.**

**I. Call to Order**

**II. Prayer & Pledge**

**III. Public Hearings**

- A. **Parent-to-Child Deed of Gift Case No. NZV-14-07**..... **6:45 p.m.**
  - *To receive citizens' comments to consider a one-acre Deed of Gift Subdivision Lot proposed by Alma Riddick Woodard and other family members, for their son/nephew/cousin, located on the south side Bay Branch Road (SR 1213), about 100 feet west of Louis Spivey Road (SR 1214).*
- B. **Administrative Text Amendment No. TXT-14-02**..... **6:50 p.m.**
  - *To receive citizens' comments to consider an amendment to the Zoning Ordinance regarding Telecommunications Infrastructure to establish certain tower types at various heights and thereby eliminate or at least minimize future visual impacts, especially for towers 199 feet or less.*
- C. **Administrative Text Amendment No. TXT-14-01SR**..... **6:55 p.m.**
  - *To receive citizens' comments to consider an amendment to the Subdivision Regulations to exclude from the definition of "subdivision" the recombination of existing lots of record where the resulting number of lots is not increased and a deed of combination is used to acknowledge the intent of the property owner(s).*

**ACTION  
 TAKEN  
 LATER**

**IV. Approval of Agenda**

**V. Consent Agenda**

*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)*

- A. Approval of Minutes: December 1, 2014 Regular Meeting & December 15, 2014 Special Called Meeting
- B. Tax Release Approvals
- C. Personnel Matters
  - 1. Emergency Management Assistant
  - 2. Office Assistant III
  - 3. Part-Time Animal Control Officer
- D. Step & Merit Increases
  - 1. Department Heads
  - 2. Telecommunications
  - 3. Social Services
  - 4. EMS
  - 5. Recreation
  - 6. Sheriff's Department
  - 7. Tax
  - 8. Water
- E. Board Appointments/Removal
  - 1. Extra-Territorial Representative – Town of Hertford
  - 2. Agricultural Advisory Board
  - 3. Senior Citizens Advisory Board
- F. Budget Amendment Nos. 12 - 13

**ACTION  
 REQUIRED**

**VI. PRESENTATIONS**

- A. Plaques
  - 1. Water Tech I
  - 2. Emergency Management Coordinator
- B. Introduction of New Employees/Staff
  - 1. Emergency Services Director
  - 2. EMS – Full-Time EMT-I
  - 3. Water Technician I

**NO ACTION  
 REQUIRED**

**NO ACTION  
REQUIRED**

**VII. Scheduled Appointments**

- A. Bill Jennings, Tax Administrator

7:00 p.m.

**VIII. Commissioner's Concerns/Committee Reports**

- A.
- B.
- C.

**NO ACTION  
REQUIRED**

**IX. Old Business**

- A. Updates from County Manager
- B. Commissioners' Board Appointment

**X. New Business**

- A. Planning Board Items
  - 1. Parent-to-Child Deed of Gift Case No. NZV-14-07 – Alma Riddick Woodard
  - 2. Administrative Text Amendment No. TXT-14-02
  - 3. Administrative Text Amendment No. TXT-14-01SR
- B. Board Appointments
  - 1. Planning Board
  - 2. Northeast Workforce Development Board
  - 3. Board of Adjustments
- C. Amendment to FY 2013-14 Audit Contract
- D. Bank Resolution
- E. Economic Improvement Council's Application for Community Services Block Grant Program
- F.
- G.
- H.

**XIII. Unscheduled Appointments/Public Comments**

*(If you wish to address the Board, please state your name for the record prior to speaking)*

- A.
- B.
- C.

**XIV. Adjournment**

**FOR INFORMATION ONLY:**

- Prescription Card Program

**DEPARTMENT HEAD REPORT:**

- Plat Log

**COMMITTEE WRITTEN REPORTS:**

- Senior Citizens Advisory Board
- Chamber of Commerce (January Newsletter)