

understands it and he said that they are trying to increase this number. Commissioner Peeler asked if we would have an opportunity to move everyone to Affordable Health Care. Chair Cole said that this was discussed at the meeting but that we have a couple of years before we will be required to do so. Mr. Heath feels that we should just wait another year and make the plan changes that he mentioned here tonight.

PUBLIC COMMENTS

Nancy Theodore lives at 103 Phelps Street in Hertford. She was coming before the Board to discuss the replacement of the Hertford S-Bridge. Even after the Town Councils of Hertford and Winfall and the Perquimans County Board of Commissioner passed a Resolution supporting Alternate B, a swing bridge, to replace the aging S-Bridge, The Perquimans Weekly reported last week that NCDOT is continuing to move forward with the Alternative D-Mod. She said that the State Historic Preservation Office has determined that the Alternate D-Mod will have an adverse effect on the Hertford National Register Historic District. She provided a copy of their determination to the Clerk to the Board. Ms. Theodore presented a list of these adverse effects to the Hertford Town Council on February 9th. She asked the Board of Commissioners what the County's position is given the fact that NCDOT is moving forward with Alternate D-Mod and the fact that the Alternate D-Mod will adversely affect the Historic District. Commissioner Muzzulin asked if the same letter addressed the adverse effects of Alternative B. Ms. Theodore said that it does. Commissioner Peeler said that, in his communication with NCDOT, he has learned that they feel that, because they are removing the Hertford S-Bridge, all alternatives will have an adverse effect on the Historical District. He further stated that D-Mod does not take into consideration the Town of Hertford's desire for the new bridge to preserve the view that we now have. He said that he would be glad to support a resolution not supporting D-Mod. No action was taken on this matter.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:35 p.m. on motion made by Edward R. Muzzulin, seconded by Matthew Peeler.

Janice McKenzie Cole, Chair

Clerk to the Board

REGULAR MEETING
April 6, 2015
7:00 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, April 6, 2015, at 7:00 p.m. in the Commissioners' Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Janice McKenzie Cole, Chair Edward R. Muzzulin, Vice Chairman
Fondella Leigh Wallace Nelson
Matthew Peeler

MEMBERS ABSENT: Kyle Jones

OTHERS PRESENT: Frank Heath, County Manager Mary Hunnicutt, Clerk to the Board
Will Crowe, County Attorney

After the Chair called the meeting to order, Commissioner Muzzulin led in prayer and the Chair led the Pledge of Allegiance.

AGENDA

On motion made by Matthew Peeler, seconded by Edward R. Muzzulin, the Board unanimously approved the Agenda as amended.

CONSENT AGENDA

The following items were considered to be routine and were unanimously approved on motion made by Matthew Peeler, seconded by Edward R. Muzzulin.

1. **Approval of Minutes:** March 2, 2015 Regular Meeting
2. **Tax Release/Refund Approvals:**

PERQUIMANS COUNTY TAX REFUND:

Winslow, III, Carl Talmadge----- \$149.82
Tag surrendered; 6-month proration; Abstract #0024907002.

3. **Personnel Matters:**

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Rebecca Corprew	IM Supervisor II	Promotion	67/1	\$33,574	4/1/2015

4. **Step/Merit Increases:**

Employee Name	Employee Job Title	Grade/Step	New Salary	Effective Date
Beverly Pulley	IMC II	63/2	\$28,859	4/1/2015
Jovan Ward	IMC II	63/1	\$28,154	4/1/2015
C. J. Wilson, Jr.	EMT-I	66/2	\$32,933	4/1/2015
James Trotman	EMT-I	66/5	\$35,424	4/1/2015
Stephen Chappell	Animal Control Officer	62/5	\$28,996	4/1/2015
Danielle Griffith	Deputy	65/4	\$33,091	4/1/2015

5. **Budget Amendments:**

**BUDGET AMENDMENT NO. 21
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-610-060	Group Insurance		2,330
10-610-061	Retirees Hospitalization	2,330	
EXPLANATION: To budget for retiree's (Brenda Newbern) insurance for FY 14-15.			

6. **Resolutions:** The following Resolutions were approved by the Board:

**RESOLUTION
LITTER SWEEP SPRING 2015
IN PERQUIMANS COUNTY**

WHEREAS, the North Carolina Department of Transportation organizes an annual Spring statewide roadside cleanup to ensure clean and beautiful roads in North Carolina; and

WHEREAS, the Spring 2015 *“Litter Sweep”* roadside cleanup will take place April 18 – May 2, 2015, and encourages local governments and communities, civic and professional groups, businesses, churches, schools, families and individual citizens to participate in the Department of Transportation cleanup by sponsoring and organizing local roadside cleanups; and

WHEREAS, Adopt-A-Highway volunteers, Department of Transportation employees, Department of Correction inmates and community service workers, local government agencies, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct annual local cleanups during *“Litter Sweep”* and may receive certificates of appreciation for their participation; and

WHEREAS, the great natural beauty of our State and a clean environment are sources of great pride for all North Carolinians, attracting tourists and aiding in recruiting new industries; and

WHEREAS, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

WHEREAS, the 2015 LITTER SWEEP cleanup will celebrate the 27th Anniversary of the North Carolina Adopt-A-Highway program and its over 5,760 volunteer groups that donate their labor and time year round to keep our roadsides clean.

WHEREAS, the LITTER SWEEP cleanup will be a part of educating the children of this Great State regarding the importance of a clean environment to the quality of life in North Carolina;

NOW, THEREFORE, BE IT RESOLVED that the Perquimans County Board of Commissioners do hereby proclaim April 18 – May 2, 2015, as *“SPRING LITTER SWEEP”* time in Perquimans County and encourage its citizens to take an active role in making our community cleaner and more beautiful.

ADOPTED the 6th day of April, 2015.

(SEAL)

Janice McKenzie Cole, Chair
Perquimans County Board of Commissioners

ATTESTED:

Mary P. Hunnicutt, Clerk to the Board
Perquimans County Board of Commissioners

**RESOLUTION AUTHORIZING REMOVAL OF CERTAIN PUBLIC RECORD BOOKS KEPT
BY THE REGISTER OF DEED FOR THE PURPOSE OF REPAIR, RESTORATION AND REBINDING**

WHEREAS, NCGS 132-7 provides that books of public records should be copied or repaired, renovated or rebound if worn, mutilated, damaged or difficult to read; and

WHEREAS, there is identified certain books of public records maintained by the Register of Deeds in need of repair, restoration and rebinding; and

WHEREAS, C.W. Warthen Court Resources is under contract to provide repair, restoration and rebinding of those certain books of public records.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR PERQUIMANS COUNTY, NORTH CAROLINA, that:

Section 1. The Register of Deeds is authorized to remove or cause to be removed to the care and custody of C.W. Warthen Court Resources for repair, restoration and rebinding the following books of public records:

- Vital Statistics Marriage Licenses 1867-1869
- Vital Statistics Marriage Licenses 1870-1873

Section 2. The books of public records listed in Section 1 of this resolution may remain in the care and custody of C.W. Warthen Court Resources for the length of time required to repair, restore and rebind them.

Section 3. This resolution is effective upon its adoption.

ADOPTED the 6th day of April, 2015.

(SEAL)

Janice McKenzie Cole, Chair
Perquimans County Board of Commissioners

ATTEST:

Mary P. Hunnicutt, Clerk to the Board
Perquimans County Board of Commissioners

INTRODUCTION OF NEW EMPLOYEES/STAFF

The following new employees were introduced to the Board:

- **Full-Time Telecommunicator:** In the absence of Homeria Jennette, Chief Telecommunicator, County Manager Heath introduced Gay Price, Full-Time Telecommunicator, who was appointed effective March 1, 2015.
- **EMS Shift Supervisor:** Jonathan Nixon, Emergency Services Director, introduced Dale Hunter, EMS Shift Supervisor, who was appointed effective March 1, 2015.

LILLIAN HOLMAN, SENIOR TARHEEL DELEGATE

Ms. Holman, Senior Tarheel Delegate, presented an update on the N. C. Senior Tarheel Legislature. She also thanked the Board for the current Senior Center Building that we use now. They are very proud of it and are enjoying it every day. The Board thanked her for her service.

COMMISSIONER'S CONCERNS/COMMITTEE REPORTS

Chair Cole asked if there were any Commissioner's Concerns or Committee Reports. The following reports were made:

➤ **Commissioner Peeler:** Commissioner Peeler stated that last month, a resident of Hertford asked the Board to adopt a Resolution to oppose D-Mod alternative to the replacement of the S-Bridge. Mr. Peeler had talked with NCDOT who informed him that all the Resolutions and correspondence they have received have supported Alternate B but nothing has been presented to oppose D-Mod. He provided other information that the Town of Hertford had presented to NCDOT requesting the Bridge remain in the same manner as it is now. He further stated that, up until the summer, Alternate B was always available financially but, after the summer, NCDOT said that the funds would not be available for Alternate B. Mr. Peeler asked if he could make a motion. Chair Cole said that he could make a motion to amend the Agenda to add this item and then make his motion. Mr. Peeler made a motion to amend the Agenda to include the "Discussion of the S-Bridge Replacement." The motion was seconded by Edward R. Muzzulin and unanimously approved by the Board. After the addition of this item to the Agenda, Mr. Peeler made a motion to modify the letter which the Board previously sent by adding that we oppose D-Mod option because it does not meet desires of Perquimans County residents. The motion was seconded by Edward R. Muzzulin. Chair Cole wanted to clarify the motion. Mr. Peeler said that it does not meet the desires and it does not preserve the view that we currently have. D-Mod does not provide this. Chair Cole asked Mary Hunnicutt, Clerk to the Board to read the motion. She said that she has that Mr. Peeler made a motion to amend the letter which was sent earlier by adding that D-Mod is not what is desired and it does not meet the needs of Perquimans County. Commissioner Muzzulin said to add that we oppose D-Mod. Mr. Peeler agreed. Therefore, Ms. Hunnicutt said that the motion was to amend the letter which was sent earlier by adding that D-Mod is not what is desired and it does not meet the needs of Perquimans County residents and that we are opposed to D-Mod. Commissioners Peeler and Muzzulin agreed that this was their motion. Chair Cole asked if there were any further questions or discussions. Commissioner Nelson asked about the costs of each alternative. The cost for Alternate B is around \$31± million and, for D-Mod, it would be around \$91± million. Mr. Nelson is concerned that any changes done now could potentially delay the project or cause them not to replace it. He also felt that he could not justify the difference in costs. Mr. Peeler said that environmental assessment does not support that they would not put a bridge in. Mr. Peeler explained that one reason why D-Mod became the main recommendation was because the project went from a federal/state project to just a state project. Chair Cole said that she would not vote for the motion as it is stated now because of the statement that it does not meet the needs of Perquimans County residents. Mr. Peeler said that he would be willing to change the motion. Ms. Cole further stated that she did not like stating that we are opposed to D-Mod. Chair Cole called for a vote. The motion did not pass due to a vote of three (3) to two (2) with Commissioners Cole, Nelson, and Leigh voting against the motion. Commissioner Nelson suggested that, if the Towns of Hertford & Winfall would be willing to do something, he would recommend that they proceed. Chair Cole said that the group has a meeting with Mr. Ferring which County Manager Heath will discuss later in the meeting.

➤ **Chair Cole:** Chair Cole stated that the NCACC encourages us to meet with our legislators and asked that County Manager Heath set up a time to meet with them soon. Mr. Heath will take care of this.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following updates:

- **Property Clean Up:** County Manager Heath stated that last month he reported that they were working on a few properties to have them cleaned up. One of those properties was the old NCDOT Warehouse on the right hand side of US Hwy 17 coming from Chowan County. He reported that they should begin the demolition of this building in the next 30 days. They sent out several letters on properties along US Hwy 17. They are going to start the process through the Building Inspector's Office to take care of those properties.
- **Budget Season:** County Manager Heath explained that Budget season has begun. The Department Heads turned in their budget requests the end of March. They will make their presentations on April 15th.
- **U.S. Marine Corp – 3rd Division:** Mr. Heath reported that they discussed a joint training exercise which would focus on our special needs directory. They met with Red Cross, Albemarle Commission, and County Staff on this.
- **Gov. McCrory's Visit:** Governor McCrory came to Currituck County and met with a group of people. They held a private session to discuss economic development needs for the area and then he had a public meeting with residents. It was a good meeting.
- **Malcolm Ferring:** At the meeting with the Governor, Mr. Heath talked with Malcolm Ferring who notified him that there was going to be a meeting with concerned citizens on May 16th at 6:00 p.m. at the Holy Trinity Church. They will be discussing the replacement of the S-Bridge.
- **Sen. Harry Brown:** Senator Brown forwarded a letter to Chair Cole which was included in their Agenda Packets that discussed the proposed bill to change the way sales tax is being distributed. It will change it to where 2% of all per capita sales tax will go into the State appropriations process and remove the authority from the counties.
- **Rep. Howard Hunter:** Rep. Hunter has filed a bill to allow counties to add an additional 1/4¢ tax for county to give us an opportunity to receive additional funding.
- **Boat Ramp Project:** Commissioner Muzzulin asked Mr. Heath about the status of the Boat Ramp Project. Mr. Heath said that we are still where we were last month which is in the bidding process. We have a progress report to the Golden Leaf Grant due in June, 2015.

RESPONSE – ROAD PETITIONS

For information purposes, the following responses from NC Department of Transportation were presented for road additions to the State Road Maintenance System:

- **Parkers Lane:** Their petition was denied due to: (1) right of way issues; (2) condition of the existing road; and (3) relocation of utilities.
- **Shady Lane:** Their petition was approved by NCDOT and was added to the State Maintenance System effective 2/5/2015.

LOCAL GOVERNMENT COMMISSION AUDIT RESPONSE LETTER

In a March 26th e-mail, County Manager Heath explained that, when the auditors presented the audit to the Board in December, they reported that the County was in sound financial shape, and that our general fund balance increased. On page two of their management letter to you, they made some suggestions regarding our internal controls as it relates to pre-auditing contracts, further use of check request forms, and use of purchase orders. Mr. Heath provided a copy of the audit letter for Board review. After Local Government Commission (LGC) examined the audit, as is their policy, they made several recommendations to correct the items mentioned in the audit letter. After talking with Sara Shippee, Assistant Director of Fiscal Management Section, Mr. Heath forwarded them a response letter explaining the procedures that the County has implemented to follow their recommendations. LGC has responded that our recommendations were accepted. Commissioner Nelson asked if we have sufficient bond coverage for our employees. Mr. Heath said that we do and that they specifically mentioned the bond for Tourism Development Authority. We do have that now. This was for information only.

TRILLIUM BOARD APPOINTMENTS

Chair Cole explained that, under the new structure of the manage peer organization for Behavioral Health Services, there are a total of 23 counties included in this consolidation. Therefore, they have decided to set up three regions with an Advisory Board for each region. Perquimans County is in the Northern Region. They have asked that we appoint two representatives from Perquimans County (one commissioner or their designee; and one other individual). These individuals will serve on the Regional Board who will appoint a representative to the overall governing Board. She further stated that tonight they needed to appoint these two individuals. Ms. Cole has served on the Mental Health Board and does not feel that she can continue. Commissioners Nelson asked how often they would meet. Ms. Cole said that initially they would meet on a monthly basis and then, after the decisions have been

made, they would meet less often. Mr. Nelson said that he would be interested but, if anyone else wanted to serve on it, he would be willing let them do it. Commissioner Peeler said that he was interested. Commissioners Nelson and Peeler said that they would discuss this and let the Board know next month. Chair Cole said that she had reached out to others to be our designee if they could not appoint a Commissioner. In addition, we still have to appoint the other individual with a possible Social Services or Financial background. We can table the matter until next month. Mr. Peeler said that he had someone in mind for this position but wanted to clarify that they had to have experience in N.C. Social Services. The individual he is interested in is from New Jersey. Ms. Cole said that she would look at the statute and let him know.

SHIIP AMENDED CONTRACT & BUDGET AMENDMENT NO. 22

Jewel Winslow, Extension Director, explained that she has received an additional \$500 because their summer conference has been moved up to June which meant that she would attend two conferences this fiscal year. If she does not use all the funds, she would be able to use the remaining funds for her program. On motion made by Edward R. Muzzulin, seconded by Matthew Peeler, the Board unanimously approved the SHIIP Amended Contract and the following Budget Amendment No. 22:

**BUDGET AMENDMENT NO. 22
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-033	State Grants - Senior Medicare	500	
10-615-146	SHIIP*	500	
	<i>*Senior Health Insurance Information Program</i>		
EXPLANATION: To budget additional funding (\$500.00) to be received in SHIIP for travel & training expenses in FY 2014-15.			

ECOTOURISM IN NORTHEASTERN NORTH CAROLINA STEERING COMMITTEE

County Manager Heath explained that we had received a letter from Pam Wingrove, Natural Resource Planner – N.C. Coastal Plain Refuge Complex, and Cathy Davison, Executive Director of Albemarle Commission, asking the County to provide representatives from Newbold-White House and Camp Cale to serve on this steering committee. We contacted Dr. Matt Thomas, Director of Camp Cale, and Mr. Phillip McMullan, Chairman of Perquimans County Restoration Association. Dr. Thomas is willing to assist as time permits. At this time, we have not heard from Mr. Phillip McMullan but have tried contacting him again. Mr. Heath stated that the Board would need to officially nominate these two individuals to serve on this Ecotourism in Northeastern North Carolina Steering Committee. On motion made by Wallace E. Nelson, seconded by Edward R. Muzzulin, the Board unanimously approved to appoint Dr. Thomas and Mr. McMullen to the Ecotourism in Northeastern North Carolina Steering Committee. In order to keep things consistent, Chair Cole asked Mr. Heath if they would complete the Statement of Interest Application. Mr. Heath said that he would have Mary Hunnicutt, Clerk to the Board, to forward a copy to them.

RESOLUTION OPPOSTING HUNTING ON SUNDAY

Chair Cole explained that we do not normally place resolutions on the Agenda unless one of the Commissioners expressed an interest in the matter. Ms. Cole further stated that she did not have a strong feeling of whether or not we adopt a resolution but she did have feelings about allowing hunting on Sunday. She said that the resolution was sent by a lobbyist opposing the matter. Ms. Cole received a call from someone in Camden who was very active in this movement and wanted it sent to Perquimans County to make sure that we knew that all hunters are not supporting this bill. Commissioner Peeler said that he feels that the hunt clubs etc. should be pushing this and that the Board does not need to be doing it at this time especially since no one in Perquimans County has brought it to the Board’s attention. Commissioner Nelson said that maybe we need to send a letter to the hunt clubs in Perquimans County to get their opinion of the bill. No action taken at this time.

CDBG CERTIFICATIONS REGARDING DEBATEMENT, SUSPENSION & OTHER RESPONSIBILITY MATTERS

County Manager Heath explained that we have to turn this form in to the State that we have checked the State’s list to certify that we have checked the State’s debarment list to make sure that any of our contractors that we used for the CDBG Projects did not appear on this list. We have done this and have confirmed that they do not appear on the State’s debarment list. Therefore, we need to approve the following certification and forward it to the State before closing out the CDBG project:

Certifications Regarding Debarment, Suspension and Other Responsibility Matters

Applicants should refer to the regulations cited below. Applicants should also review the instructions for certification included in the regulations before completing this form, signature on this form provides for compliance with certification requirements implementing Federal Executive Order 12549 and guidance issued in the *Federal Register*, Volume 70, No. 168, pages 51863 through 51880 for “Government wide Debarment and Suspension (Non-procurement).” The certification shall be treated as a material representation of fact upon which reliance will be placed when the Department of Commerce determines to award the covered transaction, grant or cooperative agreement.

As required by Executive Order 12549, Debarment and Suspension, for prospective participants in primary covered transactions:

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal department or agency;
 - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification(s).

Name of Applicant/Grantee Perquimans County	Grant Number and Project Name 2012 Scattered Site Housing Project
Printed Name and Title of Authorized Representative Janice M. Cole, Chair, Perquimans County Board of Commissioners	
Signature	Date April 6, 2015

NCACC DIVIDEND

County Manager Heath explained, for information purposes, the County pays dues to NCACC every year. After NCACC has reviewed their fund balance, they found that they could issue a dividend back to the Counties. Perquimans County received a check for \$633. Commissioner Muzzulin asked what the amount of annual dues was. Mr. Heath said that it is around \$2,000. This was for information purposes only so no action was required.

RESIGNATION: SOCIAL WORKER III

County Manager Heath reported that this was received after the Agenda Packets were distributed so it could not be included in the Consent Agenda. On motion made by Matthew Peeler, seconded by Edward R. Muzzulin, the Board unanimously accepted the resignation of Yolanda White, Social Worker III, effective April 30, 2015.

PUBLIC COMMENTS

Chair Cole asked if there were any public comments. The following public comments were made:

- **Bob Bastek**: Mr. Bastek said that he noticed somewhere that they were thinking of extending 495 in Chowan County. He wanted to know if anyone had talked to Perquimans County about this. County Manager Heath said that Governor McCrory talked about that in detail at their recent meeting. They are doing an impact study. Mr. Heath received a copy of the letter that Mr. McCrory sent out and he responded. Chair Cole said that we were doing everything that we could to make sure that Perquimans County was not forgotten.
- **Emerson Cullins**: Mr. Cullins discussed the following three items:
 - **Cleaning Up Properties**: Mr. Cullins asked if the NCDOT Building that was in the process of being removed was in Perquimans County. Mr. Heath said that it was. Mr. Cullins asked about the property along US 17 that has a 2-story wooden building with equipment around it that Mr. Muzzulin was working on getting cleaned up. Mr. Heath said that he and the Building Inspector have talked to the Brown Family about it. It will probably have to be discussed during budget time.
 - **Sassafras Street (SR 1453)**: Mr. Cullins stated that Sassafras Street was approved by NCDOT thirteen years ago to be paved. It still hasn't been done. Did Mr. Heath have an update on this street? Mr. Heath said that he had e-mailed Gretchen Byrum in 2014 but have not heard anything from her. Mr. Heath will check on it again. He will also check with Jason Davidson, District Engineer. Commissioner Peeler said that Mr. Heath may want to send a copy of his e-mail/letter to Malcolm Ferring.
 - **Clearing & Snagging of Little River**: Mr. Cullins asked if they were including the area of US 17 North in their drainage ditch right before the Pasquotank Line in their clearing & Snagging Project. The Clearing & Snagging Project is only for the Little River itself and not the drainage ditches. Mr. Heath said that he would check the maps and see if it is within the NCDOT right-of-way and contact them again if it is. Mr. Heath said that he would follow up on that.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 7:55 p.m. on motion made by Edward R. Muzzulin, seconded by Matthew Peeler.

Janice McKenzie Cole, Chair

Clerk to the Board

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