

**A COPY OF THE FULL
AGENDA
PACKET IS AT THE
LIBRARY.**

A G E N D A

All items are for discussion and possible action.
Perquimans County Board of Commissioners
Commissioners' Room - Courthouse Annex Building
July 6, 2015
6:55 p.m.

I. Call to Order

II. Prayer & Pledge

III. Public Hearing

A. Conditional Use Permit No. CUP-15-04, by Robert and Stacy Layden6:55 p.m.

- *To receive citizens' comments to allow placement of a Doublewide Manufactured Home at 109 Bay Branch Road (SR 1213), on the east side of Perrys Bridge Road (SR 1200) on Tax Parcel #1-0022-0099C, in the HA, Historic Agriculture Zone.*

IV. Approval of Agenda

V. Consent Agenda

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)

- A. Approval of Minutes: June 1, 2015 Regular Meeting & June 15, 2015 Special Called Meeting
- B. Tax Refund Approval
- C. Personnel Matters
 - 1. Resignation: Fill-In/Part-Time EMT-I
 - 2. Reclassification of Position – Emergency Medical Services Director
 - 3. Reclassification of Position – GIS/911 Coordinator/Planning Assistant
 - 4. Retirement: Income Maintenance Supervisor II
- D. Merit/Step Increases
 - 1. Department Heads
 - 2. Social Services
 - 3. Sheriff's Department

VI. Introduction of New Employees/Staff

- A. Library Staff

VII. Scheduled Appointments

- A. Annis Murphy, Snug Harbor 7:00 p.m.
- B. Bill Jennings, Tax Administrator 7:05 p.m.
- C. Susan Chaney, Social Services Director 7:10 p.m.

VIII. Commissioner's Concerns/Committee Reports

- A.
- B.
- C.

IX. Old Business

- A. Updates from County Manager
- B. Response: Atkins Way & Dockery Drive (Bay Landing Subdivision)
- C. Appointment: Chowan/Perquimans Smart Start

X. New Business

- A. Planning Board Items
 - 1. Conditional Use Permit No. CUP-15-04 – Robert & Stacey Layden

B. Surplus Equipment

C. Annual Contracts

1. Senior Nutrition Contract
2. Drainage Management Contract
3. Public Information Officer Contract
4. Economic Development Consultant Contract
5. Administrator of Community-Based Youth Gang Violence Prevention Program Contract
6. Administrator of Restitution/Community Service Program Contract

D. Historic Hertford, Inc. Request to Purchase Artificial Christmas Tree

E. NCACC Annual Conference Voting Delegate

F. Procedures for Purchase Order System

G. Emergency Services Generator / UPS Contract

H.

I.

J.

XI. **Unscheduled Appointments/Public Comments**

(If you wish to address the Board, please state your name for the record prior to speaking)

A.

B.

C.

XII. **Adjournment**